

**CAVIT SCHOOL DISTRICT**

**TEXTBOOK/SUPPLEMENTARY MATERIALS  
SELECTION AND ADOPTION**

**TEXTBOOK AND MATERIALS SELECTION GUIDE**

Vital Information

Title \_\_\_\_\_ Price \_\_\_\_\_

Material (check one):  Major Text series  Supplementary Material

Instructional Course for which material will be used: \_\_\_\_\_

Author: \_\_\_\_\_ Publisher: \_\_\_\_\_

Place of Publication: \_\_\_\_\_

Year of Publication: \_\_\_\_\_ Edition: \_\_\_\_\_

Current Text: \_\_\_\_\_ Year of Adoption: \_\_\_\_\_

Directions: Score each section according to the following scale:

5 = Excellent 4 = Good 3 = Average 2 = Below Average 1 = Poor

Where appropriate, place comments that may clarify your rating. Total the score for the material and indicate whether text or material should be adopted or not adopted.

**RATING**

Rating 1. **Readability**

- a. The text promotes interest in reading.
- b. Vocabulary and syntax are appropriate for the level of students.

Comments \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Rating 2. **Intellectual Stimulation**

- a. Text/material promotes critical thinking.
- b. Activities/assignments are intellectually stimulating
- c. Exercises provide for independent and creative thinking.
- d. Lessons provide for pupil involvement and exploration.

Comments \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Rating 3. **Visual Stimulation**

- a. Material is pleasing to view.
- b. Material promotes visual literacy.
- c. Text/material has appropriate/quality maps, graphs, charts, cartoons, ect.
- d. Attractive and uncluttered page layouts give the reader a feeling of continuity.

Comments \_\_\_\_\_

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\_\_\_\_\_

Rating 4. **Curriculum Alignment**

- a. The content is aligned with state standards.
- b. The content is consistent with the Amphitheater curriculum framework.

Percentage of essential skills present \_\_\_\_\_

Comments \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Rating 5. Organization and Presentation**

- a. Topics are presented in a logical sequence.
- b. Concepts and skills are developed in a spiral/hierarchical manner.
- c. A variety of problem-solving situations are provided.
- d. Text includes a proper balance between skill development and concept development.
- e. Life skills/relevance aspects are appropriately treated.

Comments \_\_\_\_\_

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**Rating 6. Coverage**

- a. Material is covered adequately.
- b. Content is up to date.
- c. Material has balance and comprehensiveness.
- d. The text contains a glossary of terms and/or symbols.
- e. There is a comprehensive index.

Comments \_\_\_\_\_

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**Rating 7. Connections**

- a. Content reviews learning from prior level.
- b. Content extends beyond core objectives.

Comments \_\_\_\_\_

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Rating 8. **General and Minority-Balanced Coverage**

- a. The text/material is balanced in coverage of minorities and women.
- b. The text/material is void of stereotyping minorities and women.
- c. The text uses inclusionary (nonsexist) language.
- d. Examples, illustrations and problems are drawn from multi-ethnic contemporary life.

Comments \_\_\_\_\_

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Rating 9. **Teacher Edition (if available)**

- a. Suggestions and materials to aid in diagnoses and remedial work are provided.
- b. Drill activities, games, projects for enrichments at all levels are provided.
- c. Coordinated text booklets and answer keys are available.
- d. Responses to all exercises are provided for easy reference by the teacher.
- e. Provides for different learning styles and a variety of teaching strategies.

Comments \_\_\_\_\_

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Rating 10. **Resource Materials**

- a. Supplements, remedial or enrichment, separate from text are available.
- b. Compatible computer software is available.
- c. Content related bibliography is available.

Comments \_\_\_\_\_

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Rating 11. **Physical Characteristics**

- a. Will text/materials stand up to hard use?
- b. Is text/materials made of quality material?

Comments \_\_\_\_\_

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Other evaluation information \_\_\_\_\_

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Acceptable

Not Acceptable

Submitted by:

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Teacher Signature

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School

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Date

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Teacher Signature

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School

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Date

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Administrator Signature

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School

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Date