

CAVIT Law Enforcement Program Syllabus

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Mission Statement: This program will provide the basic skills, abilities, and knowledge to prepare the students for successful entry into a public safety career at the federal, state, county, or local level. These careers include but are not limited to; law enforcement, corrections, public and private security, and various military careers. Students will also be provided with an academic base to pursue further education (post-secondary) upon completion of the program if they so desire.

Presentation: The program goals will be achieved through the following methods: classroom lecture, hands-on practical scenarios, group/team activities, problem based learning activities, field trips, teacher/student interaction, individual/group projects, and guest speakers.

Extra Activities: There will be opportunities for students who display a high amount of skill, drive, and desire to learn, to attend and compete in SkillsUSA and other events.

Curriculum Topics: Law, Public Safety, Security and Protective Services, Emergency Management Services, Incident Command, Correction, Forensic Investigations, Crime Scene Photography, Dispatching, Basic Public Safety Operations, Investigations, and Procedures.

Textbook: Criminal Justice Today 9th Edition by Frank Schmalleger

Grading Plan: Students will be graded based on the following areas:

20% - Attendance, uniform, and class participation

10% - Home Work

30%- Quizzes

10% - Major Tests

30% - Practical Assessment

Classroom Rules of Conduct: Law Enforcement students will be expected to respect all CAVIT Staff, fellow students, equipment, and the mission statements of the school and program. Classroom violations may lead to students completing writing assignments or physical fitness activities (series of pushups, running or other form of calisthenics).

Safety Policy: Safety is a high priority at CAVIT and all students are required to follow the guidelines. Any violations will not be tolerated and consequence may include verbal or written reprimands, loss of privileges, or possible removal from the program.

Uniform Standards: Students are expected to be in uniform EVERY day unless another uniform is prescribed by the instructor (i.e. Professional dress days for a guest speaker or courtroom training). Aside from being in uniform each day, students are required to keep that uniform serviceable and clean for the duration of the class.

· If a uniform becomes damaged or unserviceable, arrangements are to be made with the instructor for a replacement as soon as possible.

- NO part of the CAVIT Law Enforcement Uniform is to be worn separate from the rest of the full duty uniform, or in any improper way at any time during or after school hours.

Grooming Standards: Grooming is part of professionalism and the following guidelines are to be adhered to while enrolled in the class and/or in the class uniform:

Males:

- **Hair** – Hair is to be kept trimmed, off the collar and not exhibiting a style that would be considered unprofessional in nature. If a student has hair which would extend beyond shoulder length, it shall be worn in a neat fashion and securely fastened. Hair ties (barrettes, pins, clips), if used, must be transparent or similar in color to the hair. Hair shall not go below the eyebrows, cover any portion of the ears or extends below the top of the shirt collar.
- **Sideburns** – Sideburns shall not extend below the tip of the earlobe and shall be trimmed level. The forward and rear edge of the sideburns may be maintained following the natural hairline. Extreme styles such as "mutton chops," thick or bushy sideburns are not permitted.
- **Facial Hair** – Students will report to class cleanly shaven. Beards or goatee of any style are prohibited.
- **Jewelry** - Jewelry is to be limited to a watch and two rings
- **Body Art** - No visible tattoos or body art is allowed and may require a covering if deemed necessary by the instructor.
- **Any change to these policies must be requested in writing to the instructors.**

Females:

- **Hair** - Hair shall not be worn in a style beyond shoulder length. Hair which would extend beyond shoulder length shall be worn in a neat fashion and securely fastened. Hair ties (barrettes, pins, clips), if used, must be transparent or similar in color to the hair.
- **Face and eye cosmetics** - Should be used in a professional manner.
- **Jewelry** – Jewelry is limited to a watch, two rings and one set of stud type earrings.
- **Body Art** - No visible tattoos or body art is allowed and may require a covering if deemed necessary by the instructor.
- **Any change to these policies must be requested in writing to the instructors.**

Program Structure: CAVIT Law Enforcement is a professional learning environment. Therefore, a chain of command is in place. Opportunities will exist for the advancement in rank to learn leadership responsibilities. These opportunities will aid you in attaining leadership and organizational skills that will serve you well in ANY professional environment.