

2015-2016 CAVIT EMERGING PROGRAM MATRIX

Only new CTE programs are eligible for Emerging Program Status. It is good for two years. After that time, teachers must meet CTE program standards for High Quality or Excellent program status. A program must attain all of the required standards below in order to receive continued CAVIT funding for 2016-2017.

Emerging Level Standard	Standard Documentation	Items to Place in CAVIT Notebook
1.0-Curriculum and Instruction		
1.1 A fully-developed syllabus is available for all courses	Copy of each course syllabi	Copy of each syllabi
2.0-Program Support		
2.1 Program has access to the School's CTE advisory committee or forms one with at least two business representatives present at one or more advisory committee meetings.	Copy of agenda and minutes from one or more program advisory committee meeting(s).	Copy of agenda and meeting minutes for each advisory meeting held
2.2 Organizing an active CTSO chapter	<u>Year One Requirement</u> -Write-up of CTSO planning and activity conducted during school year. <u>Year Two Requirement</u> - Listing of student, name of event, date, contest area and placing in state competitive CTSO event. Recognition events are not allowed. Clarify any event for approval prior to registration. Results allowed from May 1, 2015 to present.	Year One-Write-up of CTSO planning activity Year Two-Listing of CTSO activity
2.3 The district provides an annual evaluation of the program.	A. Results from online student satisfaction survey (CAVIT will mail out surveys results to teachers prior to notebook submission.) B. One page narrative reflection on survey results	Student satisfaction results One page narrative reflection
3.0-Workplace Readiness		
3.1 Students are preparing for ADE proficiency assessments or obtaining a certificate of completion showing all ADE standards mastered.	<u>Year One Requirement</u> -Write-up of strategies that address movement towards students meeting ADE assessments or industry certification. <u>Year Two Requirement</u> -70% of the program completers meet/exceed the state's established pass score. Programs with no state CTE assessment in place are exempt from this standard.	Year One-Write-up of assessment planning activity Year Two-CAVIT will verify eligibility
3.2 Organizing a community service, school-based enterprise and/or work-based learning activity.	<u>Year One Requirement</u> -Write-up of one or more community service, school-based, or work-based learning activity conducted during school year. <u>Year Two Requirement</u> -Write-up of two or more community service, school-based, or work-based learning activities conducted during school year.	Both Years-Write-up of each activity conducted
4.0 Teaching Staff		
4.1 Teacher participates in 10 hours of professional development outside the district.	Documentation of 10 hours of professional development obtained outside of district during April 1, 2015 to present. District provided inservice hours and volunteer work hours on behalf of the school will not count towards meeting this standard.	Copies of professional development certificates or transcripts

Teachers: Upon attainment and documentation of all Emerging standards, your program will be awarded a certificate and your program will be eligible for continued CAVIT funding in 2016-2017.