



Desert View Intermediate

Climbing to New Heights

A 21st Century School

Desert View Intermediate School is a 21st Century Community Learning Center that is working hard to build and sustain comprehensive out of school time programs. The intent of these programs is to provide high-quality academic enrichment opportunities for all children that will meaningfully engage adult family members in helping their students succeed academically.

Jeannie Schiaffo, Principal

Office Staff

Jim Carbullido, Dean of Students
Michelle Schneider, Administrative Assistant
Maxine Benally, Attendance Clerk
Todd Glasenapp, Counselor
Tomasita Sloan, Nurse

Family Handbook

Student Policies And Procedures
2014-2015 School Year

"I'm not afraid of storms, for I am learning to sail my ship!"
Aeschylus

608-4156

P.O. Box 1927
462 South Lake Powell Blvd
Page, Arizona 86040

<http://www.pageud.k12.az.us>

DESERT VIEW INTERMEDIATE SCHOOL

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PAGE UNIFIED SCHOOL DISTRICT #8 INFO:

Governing Board Members:

Mrs. Irene Jones, President	Mr. Robert Candelaria, Member
Mrs. Sandra Kidman, Member	Mrs. Martha Natonabah, Member
Mr. Adrien Snell, Member	Mr. Jim Walker, Superintendent

Page Unified School District #8 Mission Statement:

“The mission of Page Unified School District is to provide each student with a challenging academic education in a caring and safe environment.”

Page Unified School District #8 Vision Statement:

“A focused commitment to excellence: Inspiring present and future leaders.”



DESERT VIEW INTERMEDIATE SCHOOL INFO:

Office Hours: 7:30 AM - 4:00 PM
Classes in Session (M,T,TH,F): 8:00 AM - 3:00 PM
Classes in Session (Wed): 9:30 a.m. - 3:00 p.m.

School Mascot: Bobcats
Motto: “Desert View Bobcats Roar”
Colors: Royal Blue & Gold

Desert View Mission Statement: We at Desert View Intermediate believe that all students will achieve individual academic success and be positive, contributing members of society.

Desert View Vision Statement: Desert View Intermediate School is an engaging, collaborative environment celebrating success.



Welcome to Desert View Intermediate School

Dear Parents/Guardians,

I want to welcome you to the 2014-2015 fiscal school year. As your principal, I am looking forward to a very successful year as we continue to strive for academic excellence and personal growth of all children. Together we can watch the children at Desert View achieve and learn in all they do.

This year, Desert View teachers and staff will be implementing wonderful programs for instruction. I would like to share with you some information regarding the programs that will be used:

Curriculum

Our reading and math framework is based on the Beyond Textbooks curriculum. Beyond Textbooks is a tool designed specifically for teachers to plan, teach, and share. It is entirely focused on teaching the Arizona College and Career Ready Standards to mastery for each student. Desert View teachers are dedicated to ensuring that all students' needs will be met in all classrooms.

Positive Behavior

Students will be continuously striving to demonstrate positive behaviors throughout all school settings, which include: the classroom, the playground, the bus, the hallways, and the cafeteria. Students will be encouraged to work hard and have a positive attitude every day. It is Desert View's goal to help students become independent thinkers and problem solvers. Teachers work to inspire each child to learn and make good decisions. The Desert View staff will work hard to challenge your child academically, emotionally, and behaviorally by setting high expectations and helping students achieve success. Positive choices and positive contributions will ensure that all students are able to achieve their greatest potential.

Please don't hesitate to contact me if you have any questions or concerns. I can be reached through the office at (928) 608-4156.

Sincerely,

JEANNIE SCHIAFFO

Desert View Intermediate School Principal

DESERT VIEW INTERMEDIATE BOBCCATS ROAR with P.R.I.D.E.



All schools in the Page Unified School District are Positive Behavioral Intervention and Support (PBIS) schools. PBIS places emphasis on school-wide systems of support that include proactive strategies for defining, teaching, and supporting appropriate student behaviors to create positive school culture. Our school-wide expectations are that our students will display P.R.I.D.E.

- Positive
- Respectful
- Involved
- Determined
- Excellent

Desert View Intermediate will define, teach and reinforce these expectations to all students. The Behavior Expectation Matrix on page 3 defines the behaviors Page Middle School expects from all of our students. Our goal is to have our students display P.R.I.D.E. in everything they do at Desert View and in the community.

Desert View Intermediate's Desired Outcome

- Increased academic achievement and performance
- Decreased classroom disruptions and office discipline referrals
- Improved school climate and safety

To make these desired outcomes happen, Desert View has a systematic approach to proactive, school-wide discipline based on a Response to Intervention model. Data will be used to track, identify and respond to school-wide behavior issues and trends. Desert View is excited about PBIS and what it will bring to our school climate and culture.



Bobcat P.R.I.D.E



Campus Wide Behavior Expectations

Behavior Expectation	Classroom Office Assembly	Hallway	Cafeteria	Restroom	Bus	Playground
Positive	<ul style="list-style-type: none"> Use positive language and actions 	<ul style="list-style-type: none"> Greeting others Use inside voices 	<ul style="list-style-type: none"> Saying please and thank you 	<ul style="list-style-type: none"> Using your inside voice 	<ul style="list-style-type: none"> Use positive language at all times Use inside voices 	<ul style="list-style-type: none"> Sharing Use positive language and actions
Respectful	<ul style="list-style-type: none"> Show active listening Keep hands, feet, and objects to yourself 	<ul style="list-style-type: none"> Keeping your hands and feet to yourself 	<ul style="list-style-type: none"> Cleaning up after yourself 	<ul style="list-style-type: none"> Keeping your hands and feet to yourself 	<ul style="list-style-type: none"> Keep hands, feet, and objects to yourself No eating on the bus 	<ul style="list-style-type: none"> Treating others the way you wish to be treated
Involved	<ul style="list-style-type: none"> Participate in class Help others when needed 	<ul style="list-style-type: none"> Modeling good behavior 	<ul style="list-style-type: none"> Remaining in your assigned area 	<ul style="list-style-type: none"> Washing your hands 	<ul style="list-style-type: none"> Follow directions the first time Assist with younger students 	<ul style="list-style-type: none"> Taking turns and including others
Determined	<ul style="list-style-type: none"> Problem Solve Be prepared to learn 	<ul style="list-style-type: none"> Walking on the right side of the hall 	<ul style="list-style-type: none"> Keeping your food on your plate 	<ul style="list-style-type: none"> Flushing the toilet 	<ul style="list-style-type: none"> Be at the bus stop 10 minutes early, load in single file Keep your book bag under the seat 	<ul style="list-style-type: none"> Keeping cool Making safe choices
Excellent	<ul style="list-style-type: none"> Challenge yourself Work to the best of your ability 	<ul style="list-style-type: none"> Knowing your surroundings 	<ul style="list-style-type: none"> Eating healthy 	<ul style="list-style-type: none"> Reporting problems 	<ul style="list-style-type: none"> Use bus time as study time Bottom to bottom, back to back, feet on the floor 	<ul style="list-style-type: none"> Being a positive leader

Keys to Success

Teaching and learning are collaborative processes. This collaboration includes staff, students, families, and the community. This requires all stakeholders to work together to create successful opportunities for our students as we all work for the same goal. Each of us plays a role in the students' education.

Staff Role

- Staff have a responsibility to create a safe environment for students and staff.
- Staff have a responsibility to respect students and staff with respect and kindness.
- Staff have a responsibility to teach every child in the school with rigorous instruction.
- Staff have a responsibility to manage classroom that promote learning.
- Staff have a responsibility to collaborate with one another to increase student academic achievement.
- Staff have a responsibility to communicate with students' families.

Student Responsibilities

- Students have a responsibility to come to school. This means that you come to school every day, on time, unless you are sick or excused.
- Students have a responsibility to practice good personal cleanliness. This means that you come to school clean.
- Students have a responsibility to take care of property. This means that you take care of school property and respect the property of others.
- Students have a responsibility to obey school rules. This means observing all safety, playground and classroom rules.

- Students have a responsibility to complete your classroom assignments. This means that you do your best with class assignments and homework, and hand them in on time.
- Students have a responsibility to take school messages home. This means that it is important for you to take all school messages to your parents.
- Students have a responsibility to help make school a good place to be. This means being a good citizen who is positive, respectful, involved, determined, and excellent.

Parents as Partners

You are your child's first and most important teacher. It is both your right and your responsibility to take an active role in your child's education. Desert View encourages your participation. You are always welcome to visit your child's classroom. It is the best way to know what is being taught and learned and how your child interacts with the teacher and other students. We do require that you check in at the office to ensure the opportunity to help you in any way we can.

Suggested ways for parents to participate:

- Get to know your child's teacher.
- Visit your child's classroom.
- Eat lunch with your child at school.
- Listen to your child read.
- Make sure your child completes his/her homework daily.
- Volunteer to help at school, call our office at 608-4156.
- Watch for evening activities on the monthly calendar and bring your family!

Home Hints for School Success

Make the time with your children quality time...

- Spend time talking with your child each day.
- Do things they enjoy and discover what is important to them.
- Have a family time when members share something nice about each other.
- Have a meal together.

Set the Stage for Study

Homework is your child's responsibility! You can help them by:

- Providing a special time and place for studying.
- Limiting distractions as much as possible, such as phone calls and TV.
- Making homework a priority over other activities until it is complete.
- Showing interest in the homework assignment.
- Reading to them-let them see that you have a positive attitude about completing an assignment.
- Expecting that your child will have reading and math homework daily.

Site Council

The Desert View Site Council is made up of teachers, parents, community members and other staff. Members' names are posted in the office. The meeting schedule will be established and posted. All meetings will follow the Arizona laws pertaining to open meetings. Parents and staff are encouraged to attend and to communicate with their elected representatives on the Council.

Volunteers are Appreciated

Some ways you can help:

- 100% Club Winter Carnival
- End-of-year Field Day
- Serve on Site Council
- Fundraising for field trips
- See your child's teacher for ways you can help in the classroom

PAGE UNIFIED SCHOOL DISTRICT NO. 8 STUDENT ATTENDANCE PROCEDURES

The staff at Desert View Intermediate care about all students' success in school. Be sure that they are at school every day and come on time. Missing out on school during these critical years is detrimental to your child's educational experience. We are here to help! It is very important students attend school every day and arrive on time. To be late or to miss school will affect their opportunity to be successful because they may miss part of their learning or the teacher may have to stop teaching to get a tardy student caught up. Absences and tardiness are sometimes unavoidable, but if they become excessive, the Dean of Students will make contact with the family to see if there can be any assistance given to make sure the child is able to attend school on a regular basis. If you have any questions or concerns, please contact your child's teacher, school counselor, or principal. We are all here for you and your child!

Desert View Intermediate Attendance Intervention

LEGAL INTERVENTION
Students with excessive absences will be referred to City of Page Attorney, Navajo Nation Probation, and/or Department of Family Services.

INTERVENTION
Students who struggle with maintaining attendance expectations will be assisted with reducing barriers (ex. family/student contracts, individual student incentives, individual counseling, and structured academic time).

PREVENTION
All students will be taught PBIS behavior expectations and re-taught throughout the school year. All students will also enjoy regular celebrations for maintaining attendance expectations.

Attendance Terms:

Excused absence (EXC): Absence is verified by note from doctor/ medicine man, Death in immediate family (documentation is program from service), Court (summons or court paperwork required)

Verified absence (VER): Parent/guardian notifies school by phone call or note explaining absence.

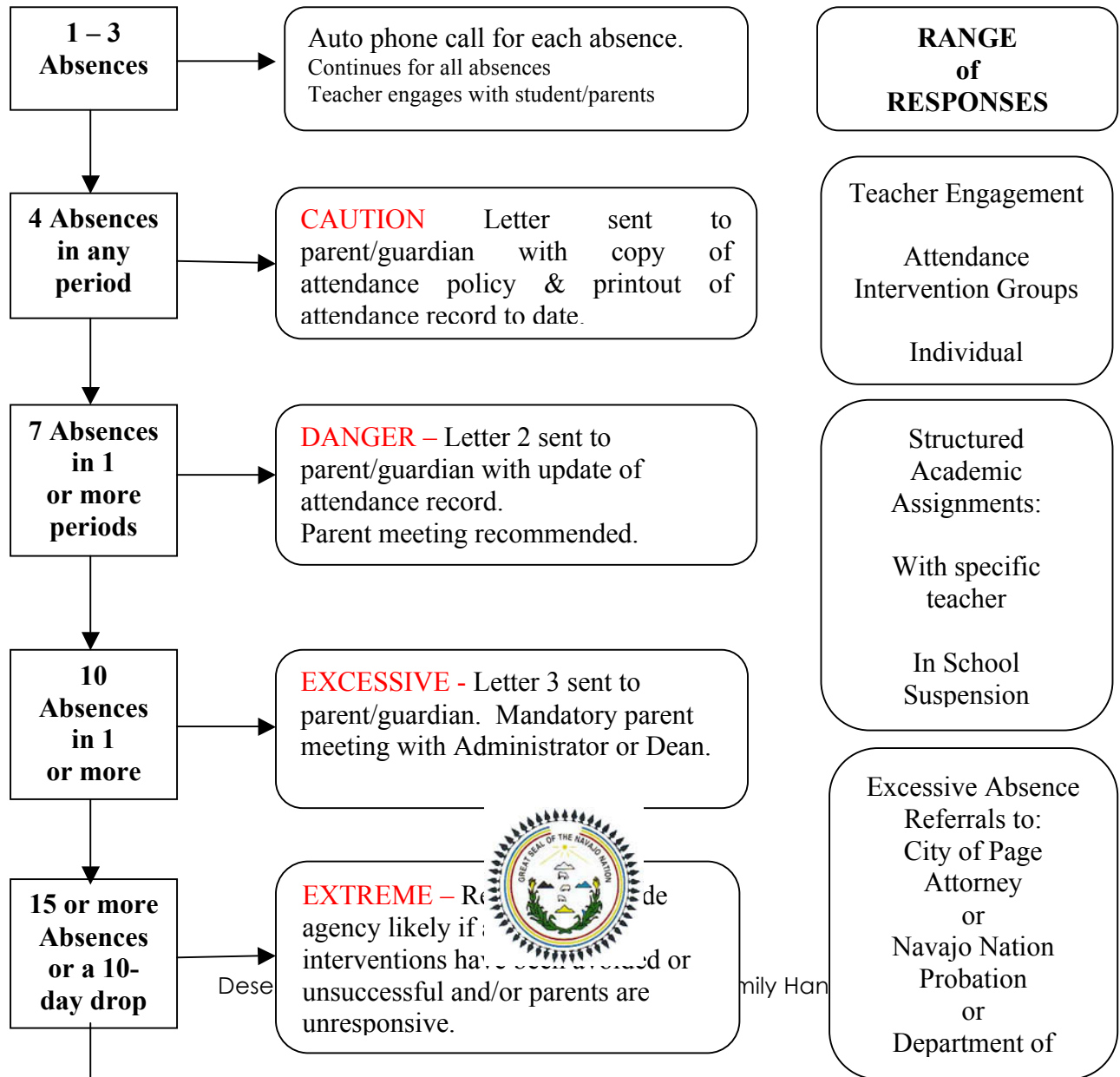
Unverified absence (UNV): Student misses school and absent reason is not provided by parent/guardian.

*District Policy: J-1561, Policy J-1650 REF: ARS §§ 15-802, 15-803, 15-805, 15-806, 15-807 August, 2000 “10NNC Subsection 502”

TRUANCY (UNEXCUSED ABSENCE OR TARDINESS)

PUSD Attendance Procedures: Response to Absences

Absence Count = UNV + TRU + VER (does not include EXC, ACT, OFC)



Dear Parent:

You are hereby given notice of the Navajo Nation Truancy Law regarding Compulsory Education Law in the state of Arizona which states:

ARS15-803

- “A. Every child between the ages of six and sixteen years shall attend a school and shall be provided instruction in at least the subjects of reading, grammar, mathematics, social studies and science. The person who has custody of the child shall choose a public, private, charter or home school as defined in this section to provide instruction.
- B. The parent or person who has custody shall do the following: If the child will attend a public, private or charter school, enroll the child in and ensure that the child attends a public, private or charter school for the full time school is in session. If a child attends a school which is operated on a year-round basis the child shall regularly attend during school sessions that total not less than one hundred seventy-five school days or two hundred school days, as applicable, or the equivalent as approved by the superintendent of public instruction.”

10NNC§118 Student Attendance:

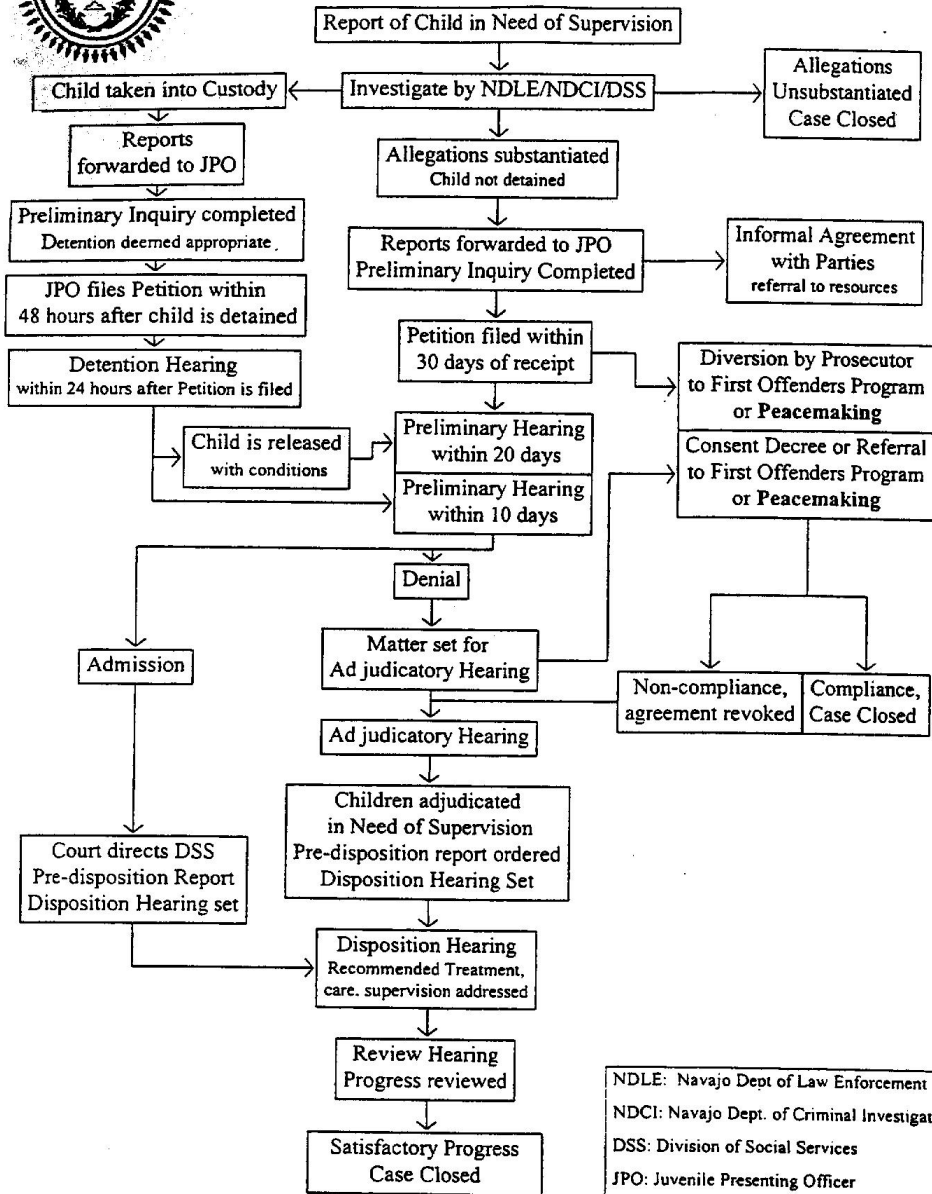
- “A. Every person who has a Navajo Child or Navajo children under his or her care between the ages of five and eighteen years shall assure the attendance of the child or children in school. For purpose of this Section, a child shall be deemed to be five years old only if he or she has a fifth birthday prior to September first of the school year to which this policy is applied. This policy pertains to attendance by children who have not yet graduated from high school. Local school governing boards shall develop programs to improve regular school attendance in compliance with this policy;
- B. Any adult residing on the Navajo Nation who violates the provisions of this Section shall be subject to penalties prescribed by 17NNC§222,223 for petty misdemeanors. Any Navajo minor residing on the Navajo Nation who violates the provisions of this section shall be subject to the jurisdiction of the Family Courts of the Navajo Nation;
- C. The Education Committee of the Navajo Nation Council shall develop regulations and procedures to enforce the compulsory attendance laws. The Navajo Nation Division of Education shall work with appropriate agencies within the Navajo Nation, school boards, schools, school districts, chapters, parent committees, state and federal governmental entities to develop appropriate and innovative measures and educational programs to decrease the dropout rate, decrease absenteeism and meet the educational needs of students who have been unable to function in the regular school setting;
- D. The Navajo Nation discourages transfers from one school to another particularly transfers which occur during the school year and jeopardized the student’s academic progress. The Navajo Division of Education is directed to work cooperatively with all schools and school systems serving Navajo students to develop procedures to minimize excessive and inappropriate student movement between schools.”

10NNC§502 Compulsory School Attendance: “Education in Navajo schools shall be compulsory as to children between the ages of five and eighteen years as prescribed and defined in 10NNC§118 of the Navajo Education Policies.”

10NNC§503 Application of State Law and Navajo Nation Law: “The Navajo Nation Council consents to the application of state compulsory school attendance law to the Indians of the Navajo Nation and their enforcement on Indian lands of the Navajo Nation wherever an established public school district lies or extends within the Navajo Nation. In addition, 10NNC§118 of the Navajo Nation education policies regarding compulsory attendance shall apply to all Navajo minors between the ages of five and eighteen and to all persons having care and custody of such minors who are within the civil or criminal jurisdiction of the Navajo Nation.”



Navajo Nation Juvenile Justice System: Children in Need of Supervision

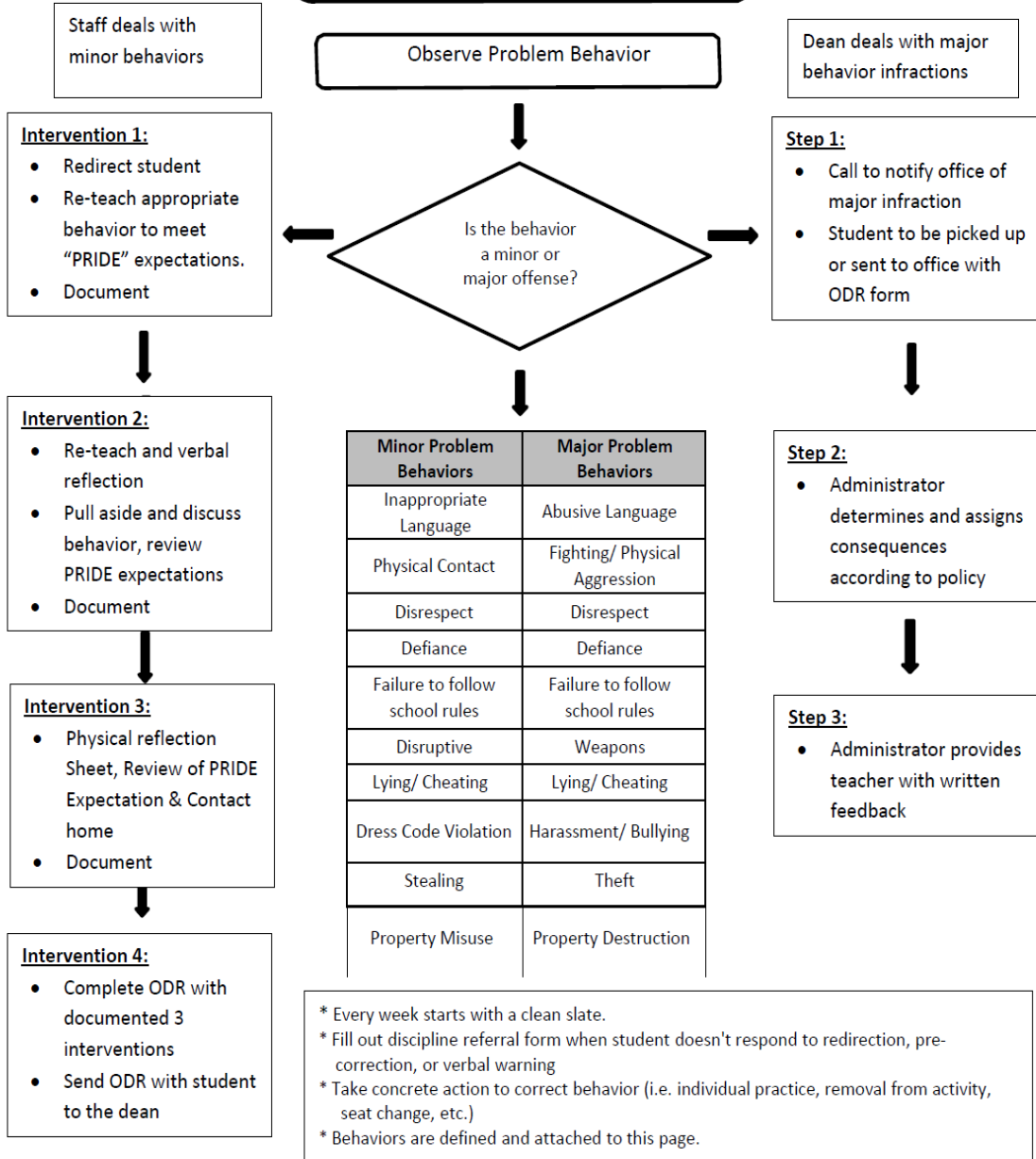


NDLE: Navajo Dept of Law Enforcement
 NDCI: Navajo Dept. of Criminal Investigation
 DSS: Division of Social Services
 JPO: Juvenile Presenting Officer

The Navajo Nation Juvenile Justice System: Children in Need of Supervision Flowchart was created by the Navajo Nation Criminal Justice Planning Committee (NJCPC). Copies of this chart may be reproduced. Attribution should be given to NJCPC. For questions contact: Navajo Nation Criminal Justice Planning Committee, Office of the Chief Prosecutor, P.O. Box 3779, Window Rock, AZ. 86515, 520-871-6622. Chart printed September 2001

Teachers are encouraged to use preventative strategies to prevent student misbehavior, including strategies taught in the Fred Jones Positive Classroom Discipline class, Harry Wong- "First Days of School", Effective Elements of Instruction, teachers stand in hallway during transitions.

Desert View Intermediate Behavior Flow Chart



PUSD Intermediate Elementary Behavior Definitions

Major Problem Behaviors	Definition	Staff Response
Abusive Language	Student delivers verbal messages that include swearing, name calling, or use of words in an inappropriate way that is directed at someone.	Conference, Detention, Intervention and Referral if behavior continues
Fighting/Physical Aggression	Student engages in actions involving serious physical contact where injury may occur with intent to do harm. Example: spitting on someone, hitting, punching, throwing objects, etc.	Conference, Detention, Intervention and Referral if behavior continues 2 nd offense- suspension, hearing, police
Defiance	Student engages in continuous refusal to- follow directions, talks back, and/or delivers socially rude interactions.	Conference, Detention, Intervention and Referral if behavior continues
Disrespect	Student engages in continuous verbal or non-verbal displays of rudeness or discourtesy such as inappropriate gestures, arguing, yelling, etc.	Conference, Detention, Intervention and Referral if behavior continues
Harrasment/ Bullying	Student delivers disrespectful messages (verbal or gestural) to another person that includes threats and intimidation, obscene gestures, pictures or written notes.	Conference, Detention, Intervention, Suspension, and Referral if behavior continues
Theft	Student is in possession of, having passed on, or being responsible for removing someone else's property without that person's permission.	Conference, Detention, Intervention, Suspension, Referral, and possibly Hearing and Police
Lying/Cheating	Student lies or cheats repeatedly, chronically and it interferes with classroom instruction.	Conference, Detention, Intervention and Referral if behavior continues
Failure to follow school rules	Repeated disregard for school-wide expectations and rules.	Conference, Detention, Intervention and Referral if behavior continues
Weapons	Student is in possession of knives or guns (real or look-alike) , or other objects readily capable of causing bodily harm.	Conference, Detention, Intervention, Suspension, Referral, and possibly Hearing and Police
Property Destruction	Deliberately flooding restroom, intentionally breaking windows, destroying school property, removing tile from wall, etc.	Conference, Detention, Intervention, Suspension, Referral, and possibly Hearing and Police
<ul style="list-style-type: none"> • Conference- teacher and/or administrator • Detention- lunch or after school • Referral- referral for counseling services • Intervention- dependent up on situation • Suspension- on campus or off campus • Hearing- meeting with a judge off campus • Police Referral 		

ROUTINES AND SCHEDULES TO KNOW

Schedule/School Hours

All classes, grades three through five, begin at 8:00 a.m. and dismiss at 3:00 p.m. On Wednesday, classes begin at 9:30 a.m. and dismiss at 3:00 p.m. If your child rides a bus, the buses depart at: 3:15, 3:25, and 3:35. **Once your child is on the bus, we cannot take them off. They will have to ride to their normal drop off location.**

Signing Students Out

Parents must sign student(s) out of the office from school before the end of the day. **For safety reasons, parents will not be allowed to take children from playgrounds or the bus ramp.** Parents may pick their child(ren) up at pre-arranged “pick up” locations.

Closed Campus

Students must stay at school throughout the day unless they have a written request from parents. Request must be approved by the office. The office personnel have discretion in granting permission to leave campus for lunch. Even with permission granted, students must be checked out and in through the office if they leave campus during the day. Visitors are required to enter the building at the front door and sign in at the office. For the safety of our students and staff, all doors will remain locked during the day except the front door.

Records

In the interest of your child’s health and safety, it is important that we have up-to-date information about:

- Address and home phone number.
- At least one work phone number.
- Name and phone number of an additional person we can contact in case of emergency.



If you move or change phone numbers, please inform the office immediately.

Change in Going-Home Routine

If a change in bus transportation is requested, the student **must bring a note from a parent or the parent must call the school before 2:30pm.** If there is any change in the going home routine (i.e. someone different picking up a child) parents need to notify the teacher or the office in writing and be sure that anyone authorized to pick up children have been listed on the authorization form in the office. **NO CHANGES WILL BE ACCEPTED AFTER 2:30 pm.**

Student Pick up Procedures

In an effort to improve the traffic flow and the safety of your children please help the situation by following these guidelines:

- Plan to pick up children from 3:00-3:10. Arriving early and waiting can cause congestion.
- **Children should be picked up at the S. Navajo Basketball court. No students should be picked up in front of the school.**
- Students not picked up by 3:45pm can be referred to CPS.
- Do not block, park in, pull in or turn around in private driveways.
- **If you plan to leave your car and go into the building, park your car in the parking lot.**
- For safety reasons, students **should not** be picked up across the street from the bus ramp.

Your help and cooperation will make the process work smoothly and create a safer situation for all the children.

Please Notify the Teacher When:

- Your child wishes to bring an animal to school.
- Your child wishes to bring a student visitor to school.
- You wish to bring refreshments to school.
- Something has happened that may be emotionally upsetting to your child.
- You have a compliment.
- Injuries or illnesses prevent your child from normal participation in class

Student Dress Code

The personal appearance and dress code policy of the elementary school places responsibility for personal

appearance and dress on the parents and students of this district. At the same time, the dress code meets reasonable safety, health and decency standards of decorum so as not to cause a disturbance in the education process. No clothing representing symbols of gangs, obscenity, drugs or alcohol will be acceptable. Low riding or sagging pants that hang below the waist line are not permitted. Shoes or sandals shall be worn at all times. Slacks or shorts may be worn throughout the year, but shorts must be no less than 3" above the knees. Shorts must be of appropriate length (ie: fingertip length). See-through shirts, halter tops, spaghetti straps or "crop" tops (no bare tummies) are not permitted. Current fashions are permitted as long as decency is maintained in any posture. Students should dress practically in relation to the weather and school activities and should always be clean and well-groomed. Inappropriate clothes shall be replaced with school issued clothing if parents cannot be reached. Hats may not be worn in the building with the exception of properly approved safety gear or for Scotopic sensitivity and during outdoor activity. Bandanas of any color are not allowed to be carried or displayed. This includes simulations of colors. Also, accessories that pose a nuisance to other students will be taken by the teacher and returned at a later date.

Labeling Personal Items

Parents are asked to sew or print clearly the child's name on jackets, coats, sweaters, caps, gloves, tennis shoes and inside lunch boxes. If your child has lost an item at school, please check the lost-and-found box in the lobby. **The school cannot be responsible for lost items.**

Damaging School Property

State law stipulates that parents are held responsible for damage to public or private property by their children. Students/parents are required to pay for damaged or lost textbooks, library books and other school property. Teachers will refer students to the office to determine the cost of damaged property.

Visiting School

Parents and family members are encouraged to visit Desert View. We highly recommend pre-arranged visits so that we can limit disruptions to instruction. To ensure the safety of the students, we do require that you check in at the office, where you will be given a visitor pass. Any person who is in the school or on school grounds during school hours must sign in with the front office. Anyone who does not check in during these times will be

asked to leave the premises for the safety of the children or any legal issues that could incur.

Playground Usage

General public is not allowed on either playground between the hours of 7:30am - 4:00pm Monday-Friday from the first day to the last day of school unless permission is given by the Principal. Due to the lack of supervision, students are not allowed on the playground after school. Students may play on the playground after 4:00pm and/or on weekends/holidays at their own risk.



Use of Telephone

Use of the telephone is limited to school business. Students must make social arrangements from home in advance.

Withdrawing Students

Parents are required to sign a withdrawal form when students are going to change schools. At the time of withdrawal all school materials must be returned (i.e. textbooks, library books) and outstanding bills paid. Student's records will be forwarded to the new school upon written request from the school.

Attendance

Consistent school attendance is the responsibility of the parent or guardian according to Arizona law and district policy. Desert View has enjoyed and appreciated the effort our parents have made to make sure their children come to school every day. We are working on improving our attendance rate to 97%. Please help by insisting that your child attend school unless they are too ill. Absences are excused only for necessary and important reasons.

We are required by law to report the specific reasons for absences and we also are required to make a reasonable effort to contact parents if a child is absent without prior notice. If you know your child must be out prior to their absence, it is requested that you contact our office at 608-4156. If your child is absent unexpectedly, please send a note with your child upon his return to school so that our reporting procedures can be accurate. An e-mail is also acceptable. Unreported absences will remain unexcused until the office receives a note from the parent or doctor. Please give the following information:

- Your child's first and last name
- Your child's teacher and grade
- The reason for the absence

CAFETERIA AND LUNCH INFORMATION

Meal Programs

All Page Schools offer breakfast and lunch programs. Families interested in applying for free or reduced cost meals should obtain an application from the cafeteria office on the main Page High School campus. Our school cafeteria serves breakfast and hot lunches daily.

Prices for students in grades 3-5 are:

Breakfast \$1.85 daily (.30 reduced rate)

Lunch \$2.50 daily (.40 reduced rate)

When purchased separately, milk and juice are each 60¢. Parents are occasionally invited to eat with their children at a cost of \$2.00 for breakfast and \$3.50 for lunch. Due to changing laws under which our cafeteria operates, as well as changing costs from our suppliers, our prices are subject to change. However, we hope to maintain the current prices throughout the year. With our computerized cafeteria system, parents may make deposits to their child's accounts in several ways:

1. Send cash or a check (with driver's license number telephone number and address) payable to Page School Cafeteria, and put it in an envelope with the student's and teacher's name.
2. Visit the cafeteria any morning before 11:00 to deposit funds.
3. Visit www.myschoolbucks.com to deposit funds via the Internet or check your students balance.

Elementary students are allowed to charge lunches when they forget their lunch or lunch money. However, after three unpaid charges have accumulated, further charges will not be allowed.

Health & Safety

Safety To and From School

Please stress the importance of all phases of safety to your child. School rules apply on the way to and from school.

Some suggestions:

*White picket fence law

Report home (or designated location) at a time set by parents

Cross at crosswalks only

Stay away from any stranger offering a ride or treats.

Bicycles and scooters must be walked on school grounds.

Heelys or roller shoes are not allowed at school.

Nurse Services

It is very important for children's academic success that they attend school regularly. Prompt assessment at home and treatment for illness can help limit extended absence. If your child is injured or becomes sick at school, we will notify you so that you, or a person designated by you, can take your child home. **It is very important that we have your current telephone number at home and at work, as well as the number of a friend or relative for emergency contact.** If, in an emergency situation, we are unable to reach you or your designee, paramedic/ambulance services will be requested. Families will be responsible for the cost of paramedic/ambulance services.

Medication



If your child needs to take medication at school, please contact the nurse for the proper form for your written permission to administer it. All medication sent to school must be in the original container and delivered to the nurse for proper locked storage. No medication will be administered without a signed permission slip.

Immunization Laws

State Law requires that all children be completely immunized before attending school. Arrangements for immunizations can be made with your family physician or the county health department. Children who have not been immunized will be excluded from school in the event of an epidemic. Special forms, available in the office, must be completed for exception to the immunization requirement.

Effective January 1, 1992, a stronger state immunization law requires that we suspend from school any child whose immunization record is not up-to-date (A.R.S. §15-873). This new law is in response to the large increase in vaccine-preventable disease in Arizona. You will be notified by our office if your child's medical records are not in compliance with the law.

Bus Safety

For everyone's safety, students are expected to follow school bus rules. **Failure to do so may result in the loss of transportation privileges.** Parents will be contacted regarding problems.



School Bus Rules

Arizona State Codes R17-9-104 states "During the time of loading or unloading of passengers at a designated school bus loading area at a school, the loading area is restricted to school buses, passengers and school employees assisting in the loading or unloading of passengers."

In order for us to keep your children safe we need you to please help us by following the following procedures parents and guardians:

- Parents and relatives are not allowed in the bus loading area.
- Please park in the parking lot and check your child out in the office. We will have them come in to meet you.

Once a student is on the bus, they must remain on the bus until their designated stop.

The school district will not be responsible for lost or stolen items. Including cell phones and electronic devices.

Selling/Trading

Students are not allowed to sell or trade candy or other items at school (Including trading cards), other than for a school-sponsored project.

District Substance Abuse Policy

Substance abuse infractions are rare at the elementary level in the Page Unified School District. However, it is important for parents and students to know that mandatory policies and procedures exist for handling them if they should occur. Students must understand that school is a safe, drug-free environment and that use or possession of alcohol or other drugs is unacceptable.

School Campus and Playground Safety

- Students follow rules provided by teachers and safety directives on the playground.
- No scooters, bicycles, skateboards or Heely's are to be ridden on campus.
- Students are on school rules from the time they leave their parents' homes until they return to their parents' homes at the end of the day.

Compulsory Education

Bus riding is a privilege. When bus rules are violated, causing danger to students or driver, the school district will use due process.

Changes to bus routes or going home plans need to be made before 2:30pm. On early out days, changes must be made by 11:00 a.m.

For district policies please see:

<http://lp.ctspublish.com/asba/>

A parent, legal guardian having custody over a school-aged minor is required under State law to enroll and send a school-aged minor in a public school, established private school or enroll in home-schooling during the school year of the district in which the minor resides. The process of education requires continuity of instruction, class participation and study. Frequent absences from classes disrupt the instructional process. Parents/guardians are encouraged to work with the school in promoting regular attendance of all students.

Report Cards

Desert View report cards are completed quarterly. The report cards reflect your child's academic achievement in reading, writing and math areas. These subjects are broken down into components so that you have specific information about your child's strengths and weaknesses. The areas of science, social studies and health, as well as special classes, are graded primarily on your student's effort and participation. Parent conferences are scheduled in October and March. However, anytime you have a question or concern, our teachers welcome additional conferences with parents. Benchmark assessments reveal students progress in mastery of standards. Parents may check on student's grades from home by using the Powerschool website. <http://ps.pageud.k12.az.us/public/>

Homework

Homework is a part of student's learning that increases their ability to master concepts. Homework is assigned daily and required by each grade level.

Library Books

The use of the library is a privilege all our students enjoy. Like other privileges, there is also responsibility. Please help your children keep borrowed books clean and safe. Remind them to wash their hands before reading, do not fold or mark the pages and decide on a safe place to keep books so pets and young children cannot damage them. If a book is damaged or lost, the librarian will notify you so you can arrange for its replacement.

Inclement Weather

Call Emergency Weather Hot Line
(928) 608-4100 (option 1)

District web Page

Go to: <http://www.pageschools.org>

SCHOOL-PARENT COMPACT

Annual Public Notification of Nondiscrimination

Page Unified School District does not discriminate on the basis of race, color, national origin, gender, age or disability in admission to its programs, services, or activities, in access to them, in treatment of individuals, or in any aspect of their operations. The **Page Unified School District** also does not discriminate in its hiring or employment practices.

This notice is provided as required by Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990. Questions, complaints, or requests for additional information regarding these laws may be forwarded to the designated compliance coordinator.

Jim Walker, Superintendent
500 South Navajo Drive Page, Arizona. (928)608-4117.
Susann Terry-Gage, Director of Educational Services
500 South Navajo Drive Page, Arizona. (928) 608-4154



VIDEO DISCLAIMER

As part of our teacher induction program, we have an expectation that teachers video themselves on occasion for reflective coaching purposes. Because of this, we would like to inform you that your child may be videotaped during a class session to be used for teacher observation. It will not be placed on any websites or outside resources. By signing the signature page at the end of this handbook and returning it, you are giving permission for video in the classroom to be used for teacher instructional purposes.

ANNUAL NOTIFICATION
PROTECTION OF PUPIL RIGHTS AMENDMENT (PPRA)

Consent before students are required to submit to a survey that concerns one or more of the following protected areas (“protected information survey”) if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED) –

1. Political affiliations or beliefs of the student or student’s family;
2. Mental or psychological problems of the student or student’s family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating or demeaning behavior;
5. Critical appraisals of other with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors or ministers;
7. Religious practices, affiliations or beliefs of the student or parts; or
8. Income, other than as required by law to determine program eligibility

Receive notice and opportunity to opt a student out of –

1. Any other protected information survey, regardless of funding;
2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent and not necessary to protect the immediate health and safety of a student, except for hearing, vision or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
3. Activities involving collection, disclosure or use of personal information obtained from student for marketing or to sell or to otherwise distribute the information to others.

Receive/Inspect, upon request and before administration or use –

1. Protected information surveys of students;
2. Instruments used to collect personal information from students for any of the above marketing, sales or other distribution purposes; and
3. Instructional material used as part of the educational curriculum.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law.

The Page Unified School District (PUSD) will develop and adopt policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales or other distribution purposes. PUSD will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. PUSD will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. PUSD will also directly notify parents at the start of each school year of the specific or approximate dates of the following activities and provide an opportunity to opt a student out of participating in:

- Collection, disclosure, or use of personal information for marketing, sales or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED
- Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office

*U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202*

Annual Notification
Family Education Rights and Privacy Act of 1974 (FERPA)

In the District's efforts to comply with the provisions of the Family Educational Rights and Privacy Act (FERPA), the Individuals with Disabilities Education Act (IDEA), the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 (USA PATRIOT ACT) and the No Child Left Behind Act of 2001 (NCLB) in the establishment, maintenance, correction and disposition of student records, this is notification to you of the following rights:

1. The right of a student's parent/guardian and eligible student (over 18) to inspect and review the student's education records.
2. The intent of PUSD to limit disclosure of information contained in a student's education record except: 1) by prior written consent of the student's guardian or the eligible student, 2) as directory information, or 3) under certain limited circumstances as permitted by FERPA.
3. The rights of a student's guardians or eligible student to seek to correct parts of the student's records which he or she believes to be inaccurate, misleading or in violation of the student's rights. This right includes the right to a hearing to present evidence that the records should be changed if the district decides not to alter it according to the request.
4. The right of any person to file a complaint with the office of FERPA, Washington, D.C. if the Page Unified School District violates the FERPA agreement.

*Family Policy Compliance Office
US Dept. of Education
400 Maryland Avenue, SW
Washington, D.C. 20202*

Parents/Guardians or eligible students may obtain a copy of this policy and more in the Superintendent's Office, 500 S. Navajo Dr., Page, Arizona.

PAGE UNIFIED SCHOOL DISTRICT #8
2014-2015

July						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

October						
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January						
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April						
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August						
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31						

November						
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23	24	25	26	27	28	29
30						

February						
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May						
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31						

September						
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28	29	30				

December						
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28	29	30	31			

March						
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30	31					

June						
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28	29	30				

	July 23, 2014	New Teacher's 1st Day
	July 29-30, 2014	Optional Prof Dev. Days
	July 31, 2014	Returning Teacher's 1st Day
	August 5, 2014	Student's 1st Day
	August 29, 2014	No School
	September 1, 2014	Labor Day
	October 6-9, 2014	Parent/Teacher Conference
	October 10, 2014	Professional Dev. Day
	October 13-14, 2014	Fall Break
	November 10, 2014	No School
	November 11, 2014	Veteran's Day
	November 26-28, 2014	Thanksgiving Break
	Dec. 22, 2014 - Jan. 2, 2015	Christmas Break
	January 19, 2015	Martin Luther King Day
	February 13, 2015	Professional Dev. Day
	February 16, 2015	President's Day
	March 9-12, 2015	Parent/Teacher Conference
	March 16-20, 2015	Spring Break
	April 17, 2015	No School
	May 22, 2015	Last Day of School
	May 25, 2015	Memorial Day

	Teacher Professional Development
	New Teacher - Orientation / PD
	Optional Professional Development Days
	Paid Holiday - All Contract Employees
	Paid Holiday - 12 Month Employees(Cert/Class/Admin)
	Non Contract Day (Admin only)
	Non Contract Day-12 Month Employees(Cert/Class/Admin)
	Parent Teacher Conferences
	1/2 day for Students

Possible make-up day(s) if needed for bad weather.

	January 19, 2015
	February 13, 2015
	February 16, 2015

End of Quarter/Semester:

10/3/2014 (42 days)
12/19/2014 (47 days / 89 days semester)
3/6/2015 (42 days)
5/22/2015 (49 days / 91 days semester)
180 total student days

= No School for Students

BOARD APPROVED 2/11/14

CONTACT DESERT VIEW STAFF
E-MAIL

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Family Handbook Signature Page

2014-2015 School Year

This handbook provides important information about Desert View Intermediate School. We have received a copy of the Desert View Intermediate School – Family Handbook and I will review its contents with my son/daughter. I understand that I am responsible to be familiar with the Family Handbook. This handbook will help me understand the procedures, policies and expectations at Desert View Intermediate School. During the school year if I have questions, I will refer to the Family Handbook. If I find that the Family Handbook does not answer my questions, I will contact the school for clarification.

Parent/Guardian's Signature

Date

Student's Signature

Date

Teacher's Name

Grade