





# R. PETE WOODARD JUNIOR HIGH SCHOOL



Mr. Andy Wait, Principal

2250 S. 8th Avenue  
Yuma, Arizona 85364  
(928)-502-7200  
Office hours: 7:45 AM-3:45 PM

## MONDAY SCHEDULE

Entry Bell.....8:11-8:15  
1st Period.....8:15-8:55  
2nd Period.....8:59-9:39  
3rd Period.....9:43-10:23  
4th Period.....10:27-11:07  
1<sup>st</sup> Lunch Schedule: Lunch.....11:07-11:37  
5<sup>th</sup> Period.....11:41-12:21  
6<sup>th</sup> Period.....12:25-1:05  
2<sup>nd</sup> Lunch Schedule: 5<sup>th</sup> Period....11:11-11:51  
Lunch.....11:51-12:21  
6<sup>th</sup> Period.....12:25-1:05  
3<sup>rd</sup> Lunch Schedule: 5<sup>th</sup> Period.....11:11- 11:51  
6<sup>th</sup> Period.....11:55-12:35  
Lunch.....12:35-1:05  
7<sup>th</sup> Period.....1:09-1:49

## REGULAR SCHEDULE

Entry Bell.....8:11-8:15  
1st Period.....8:15-9:08  
2nd Period.....9:12-10:05  
3rd Period.....10:09-11:02  
4th Period and Lunch....11:02-12:38  
First Lunch.....11:02-11:32  
Second Lunch.....11:36-12:08  
Third Lunch.....12:08-12:38  
5th Period.....12:42-1:25  
6th Period.....1:29-2:24  
7th Period.....2:28-3:19

**This School Agenda belongs to:**

Name \_\_\_\_\_ 1<sup>st</sup> Period \_\_\_\_\_

**We/I have read and discussed the material in this handbook with our/my son/daughter. We/I also understand that the replacement cost for this agenda is \$5.00.**

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Parent Signature

# PARENT SIGNATURES

Dear Parents,

Listed below are the various dates you should receive your child's progress report and report card. Please indicate that you have received and reviewed each report with your child by signing on the appropriate line below.

**FIRST PROGRESS REPORT will go home** \_\_\_\_\_

Comments:

Parent signature: \_\_\_\_\_ date: \_\_\_\_\_

**FIRST REPORT CARD will go home** \_\_\_\_\_

Comments:

Parent signature: \_\_\_\_\_ date: \_\_\_\_\_

**SECOND PROGRESS REPORT will go home** \_\_\_\_\_

Comments:

Parent signature: \_\_\_\_\_ date: \_\_\_\_\_

**SECOND REPORT CARD will go home** \_\_\_\_\_

Comments:

Parent signature: \_\_\_\_\_ date: \_\_\_\_\_

**THIRD PROGRESS REPORT will go home** \_\_\_\_\_

Comments:

Parent signature: \_\_\_\_\_ date: \_\_\_\_\_

**THIRD REPORT CARD will go home** \_\_\_\_\_

Comments:

Parent signature: \_\_\_\_\_ date: \_\_\_\_\_

**FOURTH PROGRESS REPORT will go home** \_\_\_\_\_

Comments:

Parent signature: \_\_\_\_\_ date: \_\_\_\_\_

# Important Quarterly Test Data Information & Guidelines

## Galileo Assessment = Predictive Measure of AIMS Success

**Math** 1<sup>st</sup> test \_\_\_\_\_ 2<sup>nd</sup> test \_\_\_\_\_ 3<sup>rd</sup> test \_\_\_\_\_ 4<sup>th</sup> test \_\_\_\_\_

**Reading** 1<sup>st</sup> test \_\_\_\_\_ 2<sup>nd</sup> test \_\_\_\_\_ 3<sup>rd</sup> test \_\_\_\_\_ 4<sup>th</sup> test \_\_\_\_\_

**Science** 1<sup>st</sup> test \_\_\_\_\_ 2<sup>nd</sup> test \_\_\_\_\_ 3<sup>rd</sup> test \_\_\_\_\_ 4<sup>th</sup> test \_\_\_\_\_

**Writing** 1<sup>st</sup> test \_\_\_\_\_ 2<sup>nd</sup> test \_\_\_\_\_ 3<sup>rd</sup> test \_\_\_\_\_ 4<sup>th</sup> test \_\_\_\_\_

**Parent Signature** \_\_\_\_\_

## SRI = Scholastic Reading Inventory

Grade	At Risk (Falls Far Below)	Basic (Approaches)	Proficient (Meets)	Advanced (Exceeds)
1	BR = beginning reader	99 & below	100 to 400	401 & above
2	99 & below	100 to 199	200 to 500	501 & above
3	249 & below	250 to 499	500 to 800	801 & above
4	349 & below	350 to 599	600 to 900	901 & above
5	449 & below	450 to 699	700 to 900	1001 & above
6	499 & below	500 to 799	800 to 1050	1051 & above
7	549 & below	550 to 849	850 to 1100	1101 & above
8	599 & below	600 to 899	900 to 1150	1151 & above

My scores: 1<sup>st</sup> qtr. \_\_\_\_\_ NEW goal: \_\_\_\_\_ 2<sup>nd</sup> qtr. \_\_\_\_\_ NEW goal: \_\_\_\_\_ 3<sup>rd</sup> qtr. \_\_\_\_\_ NEW goal: \_\_\_\_\_ 4<sup>th</sup> qtr. \_\_\_\_\_ (- or +) \_\_\_\_\_

### Quarterly Writing Sample

**0 – 15 = Falls Far Below      16 – 23 = Approaches      24 – 29 = Meets      30 – 36 = Exceeds**

Off topic and plagiarized writing will receive a score of 0.

**Quarter 1 writing score** \_\_\_\_\_ **Quarter 2 writing score** \_\_\_\_\_ **Quarter 3 writing score** \_\_\_\_\_ **Quarter 4 writing score** \_\_\_\_\_

## Reflections on Evaluations

Did I do my very best? Why or why not? Does the environment cause me help or harm when testing? Did I set academic goals? Did I meet them? If not, why not? What needs to be changed to allow better performance on exams? Is there a subject I'm showing continually improvement?

**Quarter 1**

**Quarter 2**

**Quarter 3**

**Quarter 4**

# PRINCIPAL'S MESSAGE

Dear Parents of Woodard Students,

It is an honor to be the principal of Woodard Junior High School! Thank you for putting your trust in our staff every day to push your students to the next level.

You can be assured that every day your child has access to a rigorous curriculum, supplemented with a variety of elective classes. Your child will also have the opportunity to be involved in activities, whether they be intramurals within their grade level, our championship caliber athletic teams, or one of the many activities that are in place on campus.

Please take an opportunity to learn more about Woodard Junior High School by looking through this agenda and familiarizing yourself and your student with our policies, services and activities. This agenda will also serve as a communication tool between teacher and parent. Students are required to fill out their agenda daily, and parents should sign showing they have reviewed it each week. Homeroom teachers will check the agenda for completion. Please take care of this agenda; the replacement cost will be \$5.00.

In addition to this planner, you can also learn more about our school by visiting our website, <http://woodard.yuma.org>. This website will be updated regularly with upcoming activities, staff information, PTO information and events, and school supply lists.

I am looking forward to a successful school year!

Andy Wait  
Principal  
Woodard Junior High School

## ACADEMIC REQUIREMENTS

Seventh and eighth grade students are required to take Math, Science, Civics/Social Studies, and Language Arts. Electives are Family and Consumer Sciences, Physical Education, Industrial Arts, Art, Band, Choir, and Computer Literacy. Sixth grade students are required to take Math, Science, Social Studies and Language Arts. For elective classes, sixth graders take Physical Education and the exploratory wheel: Art, Music or Spanish, Industrial Arts, and Computer Literacy. Band/Orchestra/Choir is offered upon request.

Special materials for Family and Consumer Sciences and Industrial Arts may need to be purchased by the student. Woodard Physical Education uniforms may be purchased in the school office. The cost is \$16.00.

## GRADING SYSTEM

Progress reports will be sent to parents at the mid-point of each grading period and are always available on ParentVUE. Parents may request parent-teacher conferences by calling 502-7200 for an appointment.

Grade Scale:

90-100% = A (4.0)

80-89% = B (3.0)

70-79% = C (2.0)

60-69% = D (1.0)

Under 60% = F (0.0)

## HOMEWORK

Homework is viewed as a way to help the student practice the lesson that was introduced in the classroom. It is not intended as a form of punishment, but as a reinforcement of the subject matter. The amount of homework is to be limited but assigned as needed.

## POLICIES

### A. ABSENCES AND TARDIES

In accordance with state law, all children between 6 and 16 years of age must attend school full time until the end of the term,

quarter, or semester in which they become 16 years of age. Parents should notify the office by 9:00 a.m. each day, followed up with a written note the next day. Any student returning to school without parental notification of absence may be subject to disciplinary action. Parents may request class work for students who miss 3 or more days. Examples of excused absences are: personal illness, family emergency, funeral, doctor or dental appointment, and required court appearance. Examples of unexcused absences are: baby-sitting, missing the bus, oversleeping, car problems, etc. Any student who has more than 5 unexcused absences, or is absent for more than 10% of the school year, for any reason is considered habitually truant and can be referred to juvenile court. Attendance is taken at the beginning of each class. Any student arriving tardy to school needs to report to the school office to obtain a tardy pass. Examples of excused and unexcused tardies are similar to the absence examples. A student who consistently has unexcused tardies or absences to any class will be subject to disciplinary action.

#### B. VISITORS

It is the obligation of the Principal's office to maintain a safe campus and to protect the health and welfare of students and staff. All visitors on campus are required to check in through the office for authorization to visit campus. Students are not permitted to bring guests to school.

#### C. WITHDRAWALS

All costs for lost or damaged books and property must be paid so that report cards, certificates, and records can be forwarded to the new school. The school should be notified one week prior to the withdrawal.

#### D. EMERGENCY DRILLS

Drills are unannounced, but are held regularly during the year to provide awareness of the warning system. The procedure will be outlined and explained by each teacher at the beginning of the school year.

## DISCIPLINE CODE

A copy of the District Code is provided to each student for review by parent and student. Students who have violated school and/or classroom rules will receive disciplinary action appropriate for the particular offense. Efforts will be made to communicate with parents to help prevent further misconduct by students. It is the responsibility of each student to respect the rights of staff members, students and all others who are involved in the educational process. No student has the right to interfere with the education of other students. With this in mind, the district has developed policies and procedures that govern student behavior.

Disciplinary actions may include the following:

- Warning by teacher or administrator
- In class consequences as assigned by teacher
- Fifteen minute teacher-assigned lunch detention.
- Lunch or after school clean-up (assigned by administrator)
- Lunch Detention (full lunch period-assigned by administrator)
- In-School Suspension (removal from regular classes for the day-assigned by administrator)
- Out of School Suspension (assigned by administrator)

Other consequences may be assigned at the discretion of the administration. Students may be prohibited from attending or participating in extracurricular activities as a result of misbehavior.

Severe misconduct or repeated misconduct will result in more severe consequences. Parental support for school assigned consequences is extremely important in the process of modifying student behavior. Students failing to serve any assigned consequences will receive additional consequences until the original consequence is served.

## CAMPUS REGULATIONS

#### A. CLOSED CAMPUS

Students are required to stay on campus from the time they arrive in the morning until they have been dismissed or have gotten on the bus. Students are not to leave campus during school hours without parental and school consent. Students who request to leave campus early or at lunch immediately must be picked up by their parent or guardian. Students are not to be on campus before

7:45 a.m. They are to leave campus after dismissal unless participating in a school function.

#### B. DRUG FREE SCHOOL ZONE

Woodard Junior High School has been officially designated as a drug free school zone. Anyone, including students, found to be in possession of any illegal drug for use or distribution is in violation of ARS 13-34-11.A-1 and is subject to enhanced legal penalties including a fine of not less than \$2000.00.

#### C. BICYCLES

Bicycles are to be walked through the front gate and left on the bike rack. Any student who rides a bike to and from school must also, by city ordinance, wear a helmet. Once the bikes are locked, students are to leave the bike area. Students are encouraged to report to their home within a reasonable time after dismissal from class or activity, so that parents are aware of the student's whereabouts.

#### D. CARE OF SCHOOL PROPERTY

Students are required to take proper care of all school buildings, books and other school equipment. Damage to the property of fellow students will not be permitted. The student and his/her parents will be held liable.

#### E. BUSES

Students should be on time at the designated school bus stops and should wait until the bus comes to a complete stop before attempting to enter. While on the bus, students should follow the posted bus rules and direction of the driver at all times. Any misconduct on the bus can cause the driver to be distracted and jeopardize the safety of the students on the bus.

##### BUS RULES:

1. Students are to ride their assigned bus at all times and only enter and exit at their assigned stop. Students may not ride another student's bus without first securing permission from the school office.
2. Follow directions of the driver at all times.
3. Remain in the bus seat when the bus is in motion.
4. Speak in a normal tone of voice. Shouting or use of profanity is not permitted.
5. Keep hands, feet, and other objects to themselves.
6. Treat the driver and other students with respect.
7. Offenders of bus rules will be denied bus privileges.

#### F. PROHIBITED ARTICLES

Tobacco, alcohol, drugs, weapons, skateboards, roller shoes, white out, permanent markers, paint markers, laser pens, any type of aerosol spray and other items considered dangerous or unsafe are not permitted on campus. Proper measures will be taken for the control of these by school authorities and staff members. To avoid theft, loss, or damage, students are not to bring valuable items to school. Calculators are allowed in mathematics classes only by permission of the classroom teacher. Electronic devices are prohibited. As a courtesy, WJHS allows students to have cell phones. However, they are not to be used during school hours. Cell phones must remain in the students backpack during the day unless permission is given by a teacher to use appropriately for educational purposes. Unauthorized use of cell phones on campus will result in teachers holding the confiscated phone until the end of the day, then turning it into the office for parent pick up. WJHS is NOT responsible for items stolen, lost, or damaged. All food and drink items including gum, sunflower seeds, candy, sodas, coffee, Gatorade, etc. are prohibited except when approved by principal's office for a sanctioned school function. Clear water bottles are permitted.

#### E. DRESS CODE

Woodard Junior High School encourages students to take pride in their attire as it relates to the school setting. Students should dress in a manner that, in addition to the following rules, takes into consideration the educational environment, safety, health, and welfare of themselves and others.

- All undergarments must be covered.
- Blouses must be appropriate for a school setting and may not have spaghetti straps. Blouses must be long enough to be tucked in and stay in waistband.
- Skirts and shorts must extend past the fingertips when a student's hands are at his/her sides. Holes in pants or shorts cannot occur above the fingertips when hands are at the side.
- Revealing clothing is prohibited. This includes but is not limited to short skirts, short shorts, loosely fitting or low cut tops, tank tops, muscle shirts, halter tops, see through clothing, mesh shirts, basketball jerseys, and pajamas.

- Baggy clothing is prohibited. Pants and shorts must be no larger than ONE SIZE more than the student's normal size. Belts must be worn if pants are bigger than student's normal size. Pants must fit the waist and be of normal length and width. Sagging pants or shorts are considered a dress code violation.
- Profane, obscene, or defamatory language or symbols, ethnic slurs or symbols, drugs, sex, or alcohol on clothing or jewelry (including belt buckles) is prohibited.
- Clothing which infers or is associated with gang affiliation is prohibited. Gang related personalization is not permitted on hats, items of clothing, backpacks, belt buckles, or on one's person. Belts hanging from the pant loops, buckles with cut-out letters or initials, skull-caps, and bandanas are prohibited as well as any simulation of anything representing gang colors.
- Jewelry that presents a safety hazard to self or others is prohibited. Watch or wallet chains are not allowed.
- Students must wear shoes at all times. No slippers allowed!
- Caps, hats, and hoods must be worn forward and may not be worn in the office, cafeteria, gym or classrooms.
- Any apparel that the administration determines to be unacceptable in light of school and/or community standards is prohibited.

This includes, but is not limited to, clothing that offends or disrupts the educational process.

In addition to the above guidelines, students who are involved in extra-curricular activities, such as athletics, band, choir, etc., are subject to the standards of dress as defined by the sponsors of such activities.

Students who violate the dress code will be asked to call a parent to bring a change of clothing. Students will be sent to the health office to get a change of clothing, if parents are unable to be reached. Repeated violations will be addressed in accordance with the discipline policy.

**If you are not sure, do not wear it.**

## STUDENT SERVICES

### A. CAFETERIA

A hot lunch program is offered to students. Menus are displayed in the cafeteria and in classrooms. A student may deposit money in a preset account in the cafeteria from 7:45 a.m. to 8:10 a.m., or bring lunch from home. Lunches brought from home shall be eaten in the cafeteria. Students are responsible for their own lunch and lunch money. Students cannot charge lunches to the cafeteria or the office. Students are required to conduct themselves in a safe and orderly manner, maintain cleanliness, and show proper courtesies to their fellow students and school employees. Food and beverages are not to be taken out of the cafeteria.

### B. COUNSELING SERVICES

The counselor is a source of a wide variety of information, an advocate and someone in whom students can confide. It is best to sign up in the office to see the counselor, but in emergencies students may ask their teacher for a pass to the counselor's office. Students should always check with any teachers involved to make sure that the counselor's appointment will not interfere with work in class.

### C. LIBRARY

Our school library is open from 7:45 am until 3:45 pm for both individual and class use. Students are expected to respect the rights of others by behaving according to school/library rules, promptly returning items borrowed, and paying for damaged or lost items.

### D. HEALTH OFFICE

A health aide is on duty to provide first aid in case of illness or injury occurring at school. Parents will be notified when a student needs to be taken home or to a doctor's office for further attention. The health aide conducts mandatory screenings of students' vision, hearing, etc. as well as counseling and brief health assessments. Health services are educational, preventive and consultative. Students are not to leave campus without the approval of the health aide, principal, or principal's designee. A student must acquire a student pass from a teacher to be excused from class to see the health aide. Although, we encourage students to be at school everyday, sometimes health concerns prevent this from being possible. Please read the health information forms for some general guidelines in dealing with common student illness and the administering of medications. All medication, including over-the-counter medication, is to be kept in the health aide's office. Although the health aide works under comprehensive standing orders of a physician, written permission for dispensing medication is encouraged to be kept on file in the health aide's office.

### E. INSURANCE

Student accident insurance policies are available for a nominal fee. These policies are recommended for students who are not covered under their family's existing health plan.

### F. PARENT/TEACHER ORGANIZATION (PTO)

We recognize that parents are an integral part of their child's education and welcome and invite ALL parents to our PTO meetings and events. There are numerous activities available to parents who wish to volunteer ranging from participating in a carnival to

tutoring.

#### G. SOLICITATION OF FUND RAISING PROJECTS

It is not permitted to solicit funds on campus for any purpose without the expressed permission of the principal. Sale of items not approved by the principal's office is not permitted.

#### H. LOST AND FOUND

Students are encouraged to report losses to the principal's office immediately upon discovering the loss. Articles found by other students are to be turned in to the principal's office, so they can be returned to the owners.

#### I. SUBSTITUTE TEACHERS

Substitute teachers have met all the Arizona State teaching requirements and are considered fully qualified to replace regular staff members when they are absent.

## ACTIVITIES

#### A. ASSEMBLIES

Assemblies are scheduled during the year for the benefit of students. Students are expected to conduct themselves in an orderly and respectful manner. Clapping is the proper form of approval given to a speaker or entertainer. Talking, whispering, whistling, stamping of feet, and booing are discourteous and have no place in assemblies.

#### B. PBIS

Woodard has implemented Positive Behavior Supports and Interventions (PBIS) to encourage and reward positive behavior from all members of our school community. We expect all Roadrunners to follow the ROADIE requirements:

Responsible

Organized

Accountable and

Dependable

Involved and

Enthusiastic

#### C. AWARDS

Certificates or plaques are given to those students who excel in citizenship, scholarship, leadership, athletics and attendance. Students will earn Honor Roll if they have no D's or F's and their grade point average is a 3.5 (B) or above. Certificates and other incentives are given to students who earn Honor Roll at least 1 quarter. Students who earn Four Quarter Honor Roll will receive a plaque. A perfect attendance certificate will be given to each student who is present everyday of a grading period and with no more than four unexcused tardies to school. The unexcused tardies are cumulative for the year.

#### D. EARLY RELEASE

In order to provide time for staff development, students will be released at 1:49 p.m. on Mondays.

# STUDENT – SCHOOL - PARENT COMPACT

## STUDENT AGREEMENT:

It is important that I work to the best of my ability. Therefore, I shall strive to do the following:

- \* Attend school regularly.
- \* Come to school each day with student agenda, pens, binder, pencils, paper, and other necessary tools for learning.
- \* Complete and return all homework assignments.
- \* Observe regular study hours.
- \* Conform to rules of student conduct.

## SCHOOL AGREEMENT:

As a school, in order to give students every opportunity to be successful, we agree to the following.

- \* We will make every effort to provide you with a safe environment for learning.
- \* We will offer you a challenging instruction in a respectful environment.
- \* We will communicate and work with families to support learning.
- \* We will notify your parents whenever there is an unusual situation involving you.
- \* We will respect the cultural differences of students and their families.

## PARENT/GUARDIAN AGREEMENT:

(Any person who is interested in helping this student may sign in lieu of the parent). I want my child to achieve. Therefore, I will encourage him/her by doing the following:

- \* See that my child is punctual and attends school regularly.
- \* Support the school in its effort to maintain proper discipline.
- \* Establish a time for homework and review it regularly.
- \* Encourage my child's efforts and be available for questions.
- \* Stay aware of what my child is learning.

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Student	School	Parent/Guardian	Date
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## ACUERDO: ESCUELA, ESTUDIANTES Y PADRES DE FAMILIA

### COMPROMISOS DEL ESTUDIANTE:

Es importante que dé lo mejor de mi habilidad para trabajar. Por lo tanto, debo de esforzarme para hacer lo siguiente:

- \* Asistir a la escuela regularmente.
- \* Venir a la escuela todos los días con mi Agenda Escolar y materiales necesarios para aprender.
- \* Completar y entregar mis tareas a tiempo.
- \* Observar horas rutinarias para estudiar en la casa.
- \* Respetar y seguir las reglas de comportamiento escolar.

### COMPROMISOS DE LA ESCUELA:

Como la escuela debe de dar a todo estudiante diferentes oportunidades para prosperar, nos comprometemos a lo siguiente:

- \* Nos esforzaremos para proveer un ambiente seguro para aprender
- \* Ofreceremos instrucción competente y un ambiente de respeto mutuo.
- \* Nos comunicaremos y trabajaremos con las familias para apoyar el aprendizaje.
- \* Notificaremos a los padres/tutores en caso de una situación inusual en la que este implicado el estudiante.
- \* Respetaremos las diferencias culturales de los estudiantes y sus familias.

### COMPROMISOS DEL PADRE/TUTOR

La persona que este interesada en ayudar a este estudiante para que tenga éxito en la escuela puede firmar en lugar de los padres. Por lo tanto, yo como padre/tutor, animaré a mi hijo/hija haciendo lo siguiente:

- \* Asegurarme que mi hijo/ hija sea puntual y asista a la escuela regularmente.
- \* Apoyaré los esfuerzos de la escuela, para mantener una disciplina correcta y apropiada entre sus estudiantes.
- \* Estableceré una rutina para completar las tareas, y repasarlas regularmente.
- \* Animar a mi hijo/hija en sus esfuerzos y logros académicos, y estar disponible para contestar preguntas, y mantener una comunicación abierta entre mi hijo/hija, y sus maestros.
- \* Mantenerme enterado de lo que mi hijo/hija este aprendiendo.

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Estudiante	Escuela	Padre/Tutor	Fecha
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# THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974 (FERPA)

FERPA SETS OUT REQUIREMENTS DESIGNED TO PROTECT THE PRIVACY OF PARENTS AND STUDENTS. IN BRIEF, THE LAW REQUIRES A SCHOOL DISTRICT TO:

1. Provide a parent\* access to their child's educational records.
2. Provide a parent\* an opportunity to seek correction of records he/she believes to be inaccurate or misleading.
3. With some exceptions, obtain the written permission of a parent\* before disclosing information contained in the student's educational record.

\*The "definition of a parent" as found in the FERPA:

"Parent" includes a parent, a guardian, or an individual acting as a parent of a student in the absence of a parent or guardian. An educational agency or institution may presume the parent has the authority to exercise the rights inherent in the act unless the agency or institution has been provided with evidence that there is a state law or court order governing such matters - divorce, separation or custody, or a legally binding instrument which provides the contrary.

This means that, in the case of divorce or separation, a school district must provide access to both natural parents, custodial and non-custodial, unless there is a legally binding document that specifically removes the parent's FERPA rights. In this context, a legally binding document is a court order or other legal paper that prohibits access to educational records, or removes the parent's right to have knowledge about his/her child's education.

Custody or other residential arrangements for a child do not, by themselves affect the FERPA rights of the child's parents. One can best understand the FERPA position of parent's rights by separating the concept of custody from the concept of rights that the FERPA gave parents. Custody, is a legal concept, establishes where a child will live, and often, the duties of the person(s) with whom the child lives. The FERPA on the other hand, simply establishes the parent's right of access to their child's education records.

## ACTA DE LOS DERECHOS EDUCATIVOS DE LA FAMILIA Y PRIVACIDAD DE 1974 (FERPA por sus siglas en ingles)

EL ACTA DE FERPA ESTABLECE LOS REQUISITOS DISEÑADOS PARA LA PROTECCION DE LOS ESTUDIANTES Y SU FAMILIA. EN BREVE, LA LEY REQUIERE DE LOS DISTRITOS ESCOLARES LO SIGUIENTE:

1. Proveer acceso a los padres\* a los archivos escolares de sus hijos.
2. Proveer la oportunidad a los padres\* de solicitar correcciones a los archivos escolares cuando se crea que estos no son exactos o causen confusión.
3. Con algunas excepciones, obtener el permiso escrito de los padres\*, antes de divulgar cualquier información contenida en los archivos escolares.

\*Definición de "Padres" de acuerdo a FERPA:

En el término "Padres" se incluye a el padre, la madre, tutor o individuo que funja como padre/madre del estudiante en caso de ausencia de los padres naturales o tutores. Las agencias o instituciones educativas pueden concluir que los padres tiene la autoridad de poner en acción los derechos inherentes en el acta al menos que la agencia o institución tenga en su poder evidencia de que existe una ley estatal u orden judicial que gobierne estos asuntos - divorcio, separación o patria potestad (custodia) legal, o cualquier documento legal que provea evidencia de lo contrario.

Esto significa que, en caso de divorcio o separación, el distrito escolar tiene que proveer acceso a ambos padres naturales, con o sin patria potestad, al menos que exista un documento legal que específicamente excluya a cualquiera de los padres de los derechos de FERPA. En este contexto, el documento legal se define como una orden judicial, o cualquier otro documento legal que prohíba el acceso a los archivos educativos, o que le quite el derecho a cualquiera de los padres de obtener cualquier información con respecto a la educación de sus hijos.

La patria potestad o cualquier otro arreglo residencial del individuo, en sí mismos, no afectan los derechos de los padres establecidos en el acta de FERPA. La posición de FERPA es mejor comprendida cuando se separan los conceptos de patria potestad de los conceptos de derechos bajo el acta de FERPA. La patria potestad, es un concepto legal que establece en donde vivirá el individuo, y frecuentemente se incluyen las responsabilidades de las personas a cargo del individuo. Por el contrario, FERPA simplemente establece los derechos de los padres a tener acceso a los archivos educativos de sus hijo

