

**Yuma Elementary School District No. One  
Governing Board  
Regular Meeting**

The Governing Board for Yuma Elementary School District No. One held a regular meeting on September 09, 2013, at 5:30 in the District Administration Office, 450 6th Street, Yuma, Arizona.

**Members present:** Mrs. Maureen Irr, President; Joseph Melchionne, Clerk; Mrs. Karen Griffin, Member; Member; Mr. Karl Koenig, Member; Mrs. Barbara Foote.

**Others present:** Dr. Darwin Stiffler, Superintendent; members of the administrative, certified and classified staff of Yuma Elementary School District No. One; and other interested citizens.

The meeting was called to order at 5:30 p.m., followed by the Pledge of Allegiance and a moment of silence. A motion to approve the Agenda was made by Mr. Melchionne and was seconded by Mrs. Foote. The agenda was approved. The motion passed unanimously.

There were no calls to the public.

The following items were on the Consent Agenda:

The following minutes were submitted for approval:  
Regular Meeting held August 12, 2013  
Study Session held August 23, 2013

Payroll vouchers for the period August 1, 2013 – August 31, 2013, totaling \$1,338,544.42, were submitted for ratification. Eleven payroll vouchers were submitted for signature.

Expense vouchers for the period July 11, 2013 – August 31, 2013, totaling \$2,692,047.28, were submitted for ratification. Ten expense vouchers were submitted for signature.

There were two out-of-state travel requests submitted for Board approval.

Elizabeth Thrower, Nutrition Coordinator, Gayla Patterson, Maria Conde, Sylvia Heredia, Luz Orta and Tina Ibarra requested Board approval to attend the Annual School Nutrition Conference on July 12, 2014 - July 17, 2014 in Boston, MA. They requested meals, lodging, registration, and transportation. Child Nutrition funds will cover expenses.

Dr. Darwin Stiffler, Superintendent, and Donna Franklin, Principal at Ron Watson Middle School, requested Board approval to attend the Principals Pursuing Excellence Leadership Conference on September 17 – September 19, 2013, in Albuquerque, NM. The West Comprehensive Center at WestEd would reimburse for flight travel, meals and lodging expenses.

No field trip requests were submitted for Board approval.

Coaching Contracts for the following employees were submitted for approval.

Salary: Girl's Softball - \$800 (8/13/13 – 10/4/13) an Boy's Wrestling \$800 - (8/13/13 – 10/4/13).

<b>Name</b>	<b>Sport</b>	<b>Location</b>
Christopher Brayton	Boy's Wrestling	Castle Dome Middle School
Fernando Martinez	Boy's Wrestling	Castle Dome Middle School
Derek Fulton	Girl's Softball	Castle Dome Middle School
Ryne Rewers	Girl's Softball	Castle Dome Middle School
Michael McGlasson	Boy's Wrestling	Fourth Ave. Jr. High
Doug Terhark	Boy's Wrestling	Fourth Ave. Jr. High

Marie Hedrick	Girl's Softball	Fourth Ave. Jr. High
Aja Wzientek	Girl's Softball	Fourth Ave. Jr. High
Shawn Doerr	Boy's Wrestling	Gila Vista Jr. High
Kiley Doerr	Boy's Wrestling	Gila Vista Jr. High
Mary Lackey	Girl's Softball	Gila Vista Jr. High
Jullian Gable	Girl's Softball	Gila Vista Jr. High
David King	Boy's Wrestling	Ron Watson Middle School
Javier Bon Sr.	Boy's Wrestling	Ron Watson Middle School
Mark Jones	Girl's Softball	Ron Watson Middle School
William Cox	Girl's Softball	Ron Watson Middle School
Fernando Quiroz	Boy's Wrestling	Woodard Jr. High
Peter McCall	Boy's Wrestling	Woodard Jr. High
Lenora Higuera	Girl's Softball	Woodard Jr. High
Sarah Connell	Girl's Softball	Woodard Jr. High

A list of the 21st Century Stipends was submitted for approval.

Eight certified, Twenty-nine Support Staff and Twenty Certified Substitute personnel were submitted for hire.

There were no non-renewals submitted.

There were eleven support staff and two certified/support staff substitute resignations submitted.

There were no resignations submitted.

There were three Recommendations of Termination of non-benefited Classified Employee Submitted. Mr. Robert Wilson Deschner, Bus Driver at Transportation Department, effective August 8, 2013. Aide Guerrero, Bus Aide at Transportation Department, effective August 9, 2013. And Nicholas Jeffrey Johnson, Paraprofessional at Gila Vista Junior High, effective, August 12, 2013. Additional confidential information on the above was presented in the form of a handout.

There were three early releases of contracts. Lee, Sylvia, ESS Moderate teacher at O.C. Johnson Elementary requested for release of contract effective September 9, 2013. McCoy, Tyler Marie, Psychologist at ESS requested for release of contract effective September 20, 2013. And Miller, Annemaire, Kindergarder teacher at McGraw Elementary requested for release of contract effective September 9, 2013.

There were no requests to retire submitted.

There were no leave of absence requests submitted.

There were no job updates submitted for approval.

There were no classified terminations.

Eight solicitation requests were submitted.

**Gila Vista Junior High School** - Requesting Board permission to solicit for materials and funds throughout the community through various fundraisers for the 2013-2014 school year. Benefactors of materials and funds will be the students and staff of Gila Vista Junior High School.

**G.W. Carver Elementary School** - Requesting Board permission to solicit for materials and funds throughout the community through various fundraisers for the 2013-2014 school year. Benefactors of materials and funds will be the students and staff of G.W. Carver Elementary School.

**James D. Price Elementary School** - Requesting Board permission to solicit for materials and funds throughout the community through various fundraisers for the 2013-2014 school year. Benefactors of materials and funds will be the students and staff of James D. Price Elementary School.

**Ron Watson Middle School** - Requesting Board permission for the students in Student Council to solicit funds throughout the school and community through sales from dances, concessions and car washes throughout the 2013-2014 school year. Funds raised will be used towards expenses for all student activities.

**Ron Watson Middle School** - Requesting Board permission for the students in Yearbook Club to solicit funds throughout the school and community through various fundraisers for the 2013-2014 school year. Funds raised will be used towards expenses for printing and shipping the yearbook as well as provide assistance for student/staff recognition.

**Woodard Junior High School** - Requesting Board permission for all students to solicit funds throughout the school and community by selling Otis Spunkmeyer Cookie Dough from 9/2/13 - 10/31/13. Funds raised will be used towards expenses for all student activities.

**Woodard Junior High School** - Requesting Board permission for students in the AVID Club to solicit funds throughout the school and community by selling tickets to Outback Steakhouse from 9/9/13 - 9/20/13. Funds raised will be used to purchase AVID Club t-shirts.

**Woodard Junior High School** - Requesting Board permission for students in Band to solicit funds throughout the school and community through sales from a carwash to be held on October 12, 2013. Funds raised will be used towards expenses for festival fees, supplies, music, instrument repairs and uniforms.

There were thirty-seven donations.

**Alice Byrne Elementary School** - Donation of \$96.32 from Albertsons Community Partners Program, to be used to purchase educational supplies for the school.

**Desert Mesa Elementary School** - Donation of \$58.48 from Coca-Cola Refreshments, to be used school wide as needed.

**Desert Mesa Elementary School** - Donation of \$144.00 from Lifetouch National School Studios, to be used school wide as needed.

**Desert Mesa Elementary School** - Donation of \$2,500.00, from The Foundation of Yuma Regional Medical Center, to be used to purchase prizes, certificates, equipment, etc. for the Mileage Club.

**G.W. Carver Elementary School** - Donation of \$1.20 from Box Tops for Education, to be used school wide as needed.

**G.W. Carver Elementary School** - Donation of \$59.00 from Lifetouch National School Studios, to be used school wide as needed.

**G.W. Carver Elementary School** - Donation of 150 backpacks, value of \$1,950.00, from The Foundation of Yuma Regional Medical Center, to be given as needed to students in all grade levels.

**G.W. Carver Elementary School** - Donation of backpacks and various office supplies, value of \$2,500.00, from Arizona Public Service, to be used school wide as needed.

**G.W. Carver Elementary School** - Donation of backpacks and school supplies, valued at \$80.00, from Brianna Carothers and Family, to be used school wide as needed.

**James B. Rolle Elementary School** - Donation of \$631.00 from Lifetouch National School Studios, to be used to purchase planners, technology support and instructional materials.

**Palmcroft Elementary School** - Donation of \$20.86 from Coca-Cola Refreshments, to be used for classroom supplies for all classrooms.

**Palmcroft Elementary School** - Donation of 1 case of duplicating paper, valued at \$30.00, from Trinity United Methodist Church, to be used for Eureka Math for all classrooms.

**Palmcroft Elementary School** - Donation of school materials, software and games, value of \$378.94, from DonorsChoose.org, to be used for daily math and reading instruction by the students in Mrs. Haile's Kindergarten classroom.

**Ron Watson Middle School** - Donation of \$21.00 from Lifetouch National School Studios, to be used for student recognition.

**Ron Watson Middle School** - Donation of various musical instruments and equipment, valued at \$2,500.00, from David Spring (collected through his Eagle Scout Project) to be used for students seeking musical education, but are unable to purchase or rent an instrument.

**Yuma School District One** - Donation of four \$10.00 off certificates, total value of \$40.00, from Applebee's (16<sup>th</sup> St), to be used as door prizes at the Opening of School Celebration.

**Yuma School District One** - Donation of one \$10.00 off certificate, from Applebee's (4<sup>th</sup> Ave), to be used as a door prize at the Opening of School Celebration.

**Yuma School District One** - Donation of a set of drinking glasses, valued at \$40.00, from Basket Creations and More, to be used as a door prize at the Opening of School Celebration.

**Yuma School District One** - Donation of various pictures, total value of \$100.00, from Lowe's Home Improvement, to be used as door prizes at the Opening of School Celebration.

**Yuma School District One** - Donation of a gift card, valued at \$25.00, from Buffalo Wild Wings, to be used as door prizes at the Opening of School Celebration.

**Yuma School District One** - Donation of a Gold Card (good for two free meals), total value of \$30.00, from Cracker Barrel Old Country Store, to be used as a door prize at the Opening of School Celebration.

**Yuma School District One** - Donation of two gift cards, total value of \$30.00, from Da Boyz Italian Cuisine, to be used as door prizes at the Opening of School Celebration.

**Yuma School District One** - Donation of five gift certificates, total value of \$50.00, from Golden Corral, to be used as door prizes at the Opening of School Celebration.

**Yuma School District One** - Donation of various items, total value of \$100.00, from American Refrigeration Supplies, to be used as door prizes at the Opening of School Celebration.

**Yuma School District One** - Donation of a gift certificate, value of \$20.00, from Klickity Klick Boutique, to be used as a door prize at the Opening of School Celebration.

**Yuma School District One** - Donation of two gift cards, total value of \$20.00, from Little Caesars Pizza, to be used as door prizes at the Opening of School Celebration.

**Yuma School District One** - Donation of a gift bag filled with various items including a gift certificate to Stackers, total value of \$75.00, from Pacesetter Home Sales, to be used as a door prize at the Opening of School Celebration.

**Yuma School District One** - Donation of four free car wash coupons, total value of \$40.00, from Pioneer Express Car Wash, to be used as door prizes at the Opening of School Celebration.

**Yuma School District One** - Donation of a gift certificate, value of \$25.00, from Marissa Gutierrez of Premier Design Jewelry, to be used as a door prize at the Opening of School Celebration.

**Yuma School District One** - Donation of a Scentsy gift set, value of \$25.00, from Carolyn Marquez, to be used as a door prize at the Opening of School Celebration.

**Yuma School District One** - Donation of a gift certificate, value of \$30.00, from Eat Chinese Super Buffet, to be used as a door prize at the Opening of School Celebration.

**Yuma School District One** - Donation of a gift certificate to Today's Creative Nails, valued at \$20.00, from Mrs. Curtis, to be used as a door prize at the Opening of School Celebration.

**Yuma School District One** - Donation of various items, total value of \$75.00, from Yvette Apodaca of Wist Office Supply, to be used as door prizes at the Opening of School Celebration.

**Yuma School District One** - Donation of various items, total value of \$75.00, from Ferguson Plumbing, to be used as door prizes at the Opening of School Celebration.

**Yuma School District One** - Donation of a gift card to Olive Garden and two certificates for free Zumba classes, total value of \$85.00, from Schofield Family Insurance, to be used as door prizes at the Opening of School Celebration.

**Yuma School District One** - Donation of a gym bag filled with various items, value of \$50.00, from Planet Fitness, to be used as a door prize at the Opening of School Celebration.

**Yuma School District One** - Donation of a Pulled Pork dinner for 60 people, total value of \$500.00, from Texas Roadhouse, to be used to feed the cafeteria staff who prepared the breakfast for the Opening of School Celebration.

The Student Activity and Tax Credit Statements for the period August 1, 2013 - 31, 2013 were submitted.

School activity calendars were submitted.

There was one grant submitted for approval.

The District is in its third year of the School Safety Grant, which supplies the School Resource Officers to our middle school campuses. Each year we renegotiate an Intergovernmental Agreement with the City of Yuma Police Department to cover personnel and fiscal management of the grant. The IGA for the current year is substantially unchanged from last year. We had been waiting for the City's legal department to approve the draft, but it is now ready for approval by both the Governing Board and the City Council.

There was one Competitive Grant submitted for approval.

Through the efforts of Margo Morrison, P.E. teacher at Palmcroft, and Lisa Thrower, District Nutrition Coordinator, Palmcroft School has been awarded a \$2,500 grant from the Foundation of Yuma Regional Medical Center. The grant will support a Mileage Club at Palmcroft to promote fitness and nutritious eating habits. Activities will include a morning walking club, family walking nights, and healthy eating presentations during P.E. classes.

The multi-year contract shown below was awarded by the Governing Board under term contracts that expired this month. These contracts require approval by the Governing Board in order to extend for an additional one-year period. All vendors under District contract have provided satisfactory service during the term of their contract. These Contract extensions and procurement approvals are in the best interest of the District and will ensure compliance with the Arizona School District Procurement Rules. IFB #1-10-2-5 Batteries-Vehicle, Equipment and Heavy Duty was awarded to Interstate Batteries for five years.

Based on Arizona Department of Education School District Procurement Rule number R7-2-1053, which allows School Boards to designate sole source vendors/suppliers, a contract may be awarded to a vendor if it is determined in writing to be a sole source vendor/supplier. This process will take place throughout the year as sole source vendors/suppliers are identified. Following is the sole source justification: MediaNet Solutions, Inc, developed the e-IEP PRO, which is a web-based software that simplifies the management of the special education process and is tailored to the state's unique requirements. It is a special education management system that integrates all federal and state required documents into one comprehensive system. The district's Exceptional Students Services department uses the e-IEP PRO software. MediaNet Solutions is a sole source provider for annual software subscription and licensing of the e-IEP PRO software.

The purpose of this agenda item is to award IFB #1-14-3-5 Supplemental Food Supplies and Related Non-Food Items to the low bidders who have been determined to be both responsive and responsible.

Yuma Elementary School District One issued an Invitation for bid to procure perishable and non-perishable food items as well as non-food items to meet the food service needs of the Child Nutrition Department. It is also written as a non-exclusive contract meaning that if an awarded vendor is not able to meet the needs of the District, the District can procure from the next lowest vendor. In addition, procuring from these vendors is contingent on taste preference by our students in the sense that if an awarded product does not meet the taste preference of the students, the District Food Service Department will modify its product line to meet student taste preference. Two hundred seventy-three (273) prospective vendors were sent an Invitation for Bid. Of the 273, sixty-three (63) downloaded the bid, fifty-one (51) submitted a No Bid and four (4) vendors submitted a response. Of the four (4) that submitted a response all were deemed responsive and responsible. The following vendors submitted a response:

"McGee Food Corporation, Nardone Bros. Baking Co., Shamrock Foods, Sysco Arizona, Inc."

The following written determination is required: The reward of the contract under this IFB will result in a multi-term contract to cover Supplemental Food Supplies and Related Non-Food Items for the current year with the option of four (4) annual renewals. In accordance with School District Procurement Rules R7-2-1093, before the use of a multi-term contract, the Governing Board must make a written determination that it is appropriate to do so.

It is recommended that the Governing Board make the following written determination:

1. The estimated requirements cover the period of the contract and are reasonable and continuing. Supplemental Food Supplies and Related Non-Food Items will be required on a continual basis so it is reasonable to have the option of four (4) annual renewals with this contract.
2. The use of the subsequent multi-term contract will serve the best interests of the school district by encouraging effective competition or otherwise promoting economies of scale in school district procurement. Using a multi-term contract for these services, provided for effective competition among offerors and promotes economies of scale by providing for a potentially longer relationship between the district and awarded vendor.
3. If monies are not appropriated or otherwise made available to support continuation of performance in subsequent fiscal period the contract shall be canceled and the contractor may only be reimbursed for the reasonable value of any nonrecurring costs incurred but not amortized in the price of the materials

or services delivered under the contract or which are otherwise not recoverable. The cost of cancellation may be paid from any appropriations available for such purpose.

The District is recommended an award to two (2) firms who responded due to both price and product availability.

A motion to approve the Consent Agenda was made by Mr. Melchionne and seconded by Mrs. Barbara Foote. The motion carried.

Mrs. Griffin reported that she visited Fourth Avenue Junior High School. She toured the classrooms and gave much praise to the Principal and Vice-Principal to see such a great school.

Mrs. Griffin also reported that she attended the ASBA Law Conference and missed the other members. She stated that the Yuma School District One is a marvelous District. She was able to hear horror stories of other Districts and therefore YSD1 deserves a round of applause for making the Board Members job easy and making them look good.

Mr. Melchionne reported that he visited Rolle, McGraw and Gila Vista Jr. High and enjoyed the classroom tours. Will visit others next week. Mr. Melchionne also reported that he had attended the Yuma Education Consortium Meeting. He is opposed with having the Elementary and Middle School students stand out in the dark waiting for the school bus if the school schedules were switched with the High School hours.

Mrs. Irr reported that she visited the Fourth Avenue Junior High and was impressed of how clean the school looked. She visited classrooms and toured the campus. She will be visiting the rest of the Middle Schools before she starts visiting the Elementary Schools.

There were no future agenda topics.

Dr. Stiffler reported that art teachers from throughout the District are being recognized by the Governing Board for the coordination of the art displayed in the Board Room. He recognized Tom Cabral for the neatness of the presentation. The art collections were exhibited in the Board Room during the month of September. The artwork was created by 1st thru 5th Graders at C. W. McGraw Elementary School. Students have been working on their basic drawing skills mainly "value" using light, medium and dark tones.

Dr. Stiffler read the list of donations and expressed his and the District's appreciation for the donors' generosity.

Mr. Jones reported that our enrollment for the first ten days of school was down 140 students as compared to last year. He reviewed the individual school enrollment and then compared the entry/withdrawal rates between grade levels. Mr. Jones noted that class sizes are being closely monitored. Mr. Jones reported that there was a survey conducted by the schools of the enrollment/withdrawal information that provided a clearer picture of enrollment.

Mr. Jones presented Financial reports for Yuma School District One to more adequately inform the Governing Board of District and Consortium budgets. The District's original budget was 44 million dollars; The District has expended \$4,365,375 and has encumbered \$35,761,789 with \$4,322,833 remaining. Comparing last year's budget to this year's, we have expended \$4,365,375 this year and \$4,184,157 last year. Yuma School District One has expended 10% of the M & O Budget. Transportation had expended 9% of their budget. The Technology and Purchasing Consortiums budget information showed that they have expended 4% of their budget, these figures are from the July Report from the High School District.

Dr. Stiffler presented a second reading of policy advisories 465-469 to the Board. He stated that there were no changes from the first reading and that all of the policies presented were the law. A motion to approve the policy advisories was made by Mrs. Irr and seconded by Mr. Melchionne and Mrs. Foote. The motion passed unanimously.

Mr. Jones reported that over the years District One has created new jobs, modified existing jobs and added and subtracted job duties to many employee positions. Overlay these changes with differentiated pay increases among employee groups over the years and as a result new job classifications have proliferated and the logical hierarchy of equitable compensation for the differing skills, expertise, education and workload required for each position has resulted in inequalities among similar and diverse positions.

Important results expected from this study include consolidating similar positions; effective, competitive wages structures and improved understanding of equitable compensation values compared to other public and private entities by all District One stakeholders.

The cost of the proposed study is \$48,950 plus no more than \$3000 travel and related expenses. Included in the Board materials was the proposal and a PowerPoint presentation. Betty Gray was present to go over the philosophy and to answer questions from the Board Members in regards to the proposed study. A motion to approve the Employee Compensation/Classification Study was made by Mr. Melchionne and seconded by Mrs. Foote. The motion passed unanimously.

Mr. Jones reported that over the years District One has accumulated monies in various funds that may be expended for M&O or Capital purposes with the approval of the Governing Board subject to certain restriction as contained in the respective statutes. With the planned renovations at Gwyneth Ham this fiscal year and the dearth of available capital resources District One administration is requesting Governing Board authorization to expend the following funds: 506-School Plant Sale (\$87,460), 550-Insurance Proceeds (\$404,189), 565-Litigation Recovery (\$89,203). A motion to approve Expenditure of Funds in Accordance with Arizona Revised Statutes was made by Mrs. Foote and seconded by Mrs. Griffin. The motion passed unanimously.

In reviewing budget revision #2 approved by the Board in May and submitted to the Arizona Department of Education (ADE), a budget correction was necessary due to the miscalculation of registered warrant interest expense shown on budget page 7, line 8(f), column A. Prior year budget correction request are allowed by A.R.S. 15-915 and are referred to as a 15-915 request. The School Finance unit of the ADE has approved District One's 15-915 request (included with board materials) resulting in an increase to the M&O General Budget Limit of \$64,148. This increase is reflected on the budget cover page, line A.1. A motion to approve FY 2012-2013 Budget Revision was made by Mr. Melchionne and seconded by Mrs. Griffin. The motion passed unanimously.

Mr. Jones reported that District facilities are at risk of physical deterioration and obsolescence due to lack of adequate resources to properly maintain them and to replace and renovate aging infrastructure systems. A Facilities Lifecycle Analysis consists of the inspection, evaluation and documentation of each component of grounds, building exteriors, interiors and mechanical, plumbing, electrical and special systems. The end product of this analysis will be a facility inventory document that prescribes routine maintenance and required component replacement or refurbishment resources needed by the District for the next 20 years. A rough cost estimate for this analysis of the one million square feet of buildings in the District is from \$60-\$90,000. The purpose of this analysis is to determine the amount of resources the District will need in the next 20 years to effectively maintain its schools. Facilities Management Group (FMG) was the vendor awarded for these services in a cooperative purchasing RFP with the Yuma Union High School District acting as the "lead" district. A motion to Approve Facilities Lifecycle Analysis Recommendation was made by Mr. Melchionne and seconded by Mr. Koenig. The motion passed unanimously.

Mr. Jones reported that the School Facilities Board (SFB) has implemented a new fast track approach to approving BRG applications that are less than \$50,000. The districts submit the application and it is generally approved within 24 hours. Larger projects must go before the SFB for approval and this process is rather cumbersome and time consuming when equipment has failed and needs to be repaired quickly. Terms and Conditions must be signed by the Board President for each application. We expect many more of these in the future and will probably place them on the consent agenda for approval. A motion to approve the terms and conditions from the School Facilities Board was made by Mrs. Irr and seconded by Mr. Melchionne. The motion passed unanimously.

Mr. Jones reported that under the provisions of A.R.S. § 15-973 Subsection C and by resolution of the Governing Board, the District may request an advance of state aid. The District incurred \$93,381 in registered warrant fees in FY2010 due to delays embedded in the funding processes and uneven revenue

flows. The District pays wages and benefits for grant funded positions beginning July 1<sup>st</sup>, but grant revenues are not received until grant applications are approved and revenue streams begin many months later. Also the majority of property taxes are received unevenly during the fiscal year, mostly in November and May. In addition, no state aid payment is scheduled in September and November. These are the "rollover" payments not paid until July 2014, after the fiscal year is over, thus exacerbating the cash deficit. By requesting an advance of state aid in FY2010 the District was authorized to increase its FY2013 budget capacity for these fees. This advance will help to reduce registered warrant fees if approved and even if it is denied as is likely, the District will be permitted to increase its FY2017 budget capacity for registered warrant fees incurred in FY2014. A motion to approve the advance of state aid was made by Mr. Melchionne and seconded by Mrs. Griffin. The motion passed unanimously.

Mr. Jones reported that under current School Facilities Board Regulations, if a district believes it has a need for additional square footage within the next four years or land within the next ten years, it is required to submit a Capital Plan Packet to the School Facilities Board for their consideration by September 1, 2013. Since Capital Plan submittals require Governing Board approval, it was recommended that the Governing Board approve and ratify the submittal of the attached forms. A motion to Approve School Facilities Board 2014 Capital Plan was made by Mrs. Foote and seconded by Mrs. Griffin. The motion passed unanimously.

Mr. Jones reported that for the past 19 years, the Sixth Grade Students of James B. Rolle Elementary School and C.W. McGraw Elementary School have attended the San Diego County Office of Education's Outdoor Education Program. The five-day, four-night camp at Lake Cuyamaca allows students to take part in activities that bring them in contact with the natural world. Gila Vista Junior High School will continue the tradition with their sixth grade students participating again this year. In addition to the Gila Vista teachers and chaperones, the County Office of Education provides instructional staff consisting of outdoor education program specialists who work closely with the students. The staff works under the leadership of the director of Outdoor Education, the on-site principal and credential teachers to provide a positive living and learning experience in a new social and natural environment. A motion to approve Agreement with San Diego County Superintendent of Schools was made by Mr. Melchionne and seconded by Mrs. Griffin. The motion passed unanimously.

Dr. Stiffler reported that a change to Yuma Elementary District One's Normal Retirement Policy was proposed at the June Meeting of the Governing Board. At the August Meeting, the Administration was prepared to recommend adoption of the proposed policy change. At the August meeting no Governing Board Member made a motion approve the proposed change. This issue was also discussed at the August Study Session of the Governing Board. District Administration anticipates bringing this issue before the Governing Board at its regularly scheduled October meeting. Supporting material will include a detailed history of the issue, as well as likely legal and financial impact of the current and proposed policy. No action is required for this agenda at this meeting. Although, District Administration would welcome any further direction so that they can assemble supporting documentation the Governing Board would find helpful in making a decision. Dr. Stiffler asked what could be brought forward to have item approved in the next meeting in a presentation form.

Dr. Stiffler reported that the Governing Board of Yuma Elementary School District utilizes the services of the Arizona School Boards Association to maintain its Governing Policies and advise the District upon recommended changes. Policy Advisories are sent to member school districts and Governing Board members multiple times throughout the year, usually to respond to changes in the law. This agenda item serves as a "first read" for the proposed policy changes. ASBA's Policy Advisories 476-492 are available on the District's website to facilitate community or employee input. Though no action is required on this agenda item, the Superintendent is prepared to address questions, comments, or concerns from Governing Board members.

Mrs. Griffin recognized Brenda Perez for doing a good job on her first Governing Board Meeting.

A motion to adjourn the meeting was made by Mr. Melchionne and seconded by Mrs. Griffin. The meeting was adjourned at 7:30 p.m.



Respectfully submitted,

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Brenda Perez, Secretary to the Board

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Maureen Irr, President

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Joseph Melchionne, Clerk

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Karen Griffin, Member

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Barbara Foote, Member

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Karl Koenig, Member