

	<b>Pima Unified School District, #6</b> Amendment #1		192 E. 200 S. Pima, AZ 85543 (928) 387-8002
	RFP: 17-01-21 PROJECT: <b>Audit Services</b>	Page 1 of 1	

December 15, 2016

This amendment is released to all interested parties. The following questions have been received:

1. A request for the previous USFR compliance Questionnaire has been made. The District is looking for an audit firm that we look at everything with “fresh eyes” and not be predisposed in their testing. Again the District had no major findings. Pima has declined providing this information.

2. **Page 17, #11 Evaluation Schedule**

Please confirm the dates.

The proposals will be initially evaluated during the week of ~~November 21st~~. Award is slated for the ~~December~~ board meeting.

It should have read: it will be evaluated the week of January 9<sup>th</sup>. The proposals are due on January 11, by 11:00 AM. Evaluation will begin upon opening the packages. Award is slated for January 12, 2017 Governing Board Meeting.

3. **Page 21, #22 Completion Dates**

Please confirm the dates.

**Yes these dates are correct. No Comprehensive Annual Financial Report (CAFR) or Awards for AASBO or GFOA are a part of this scope of work.**

- a) Audit work may begin as soon as the Auditor General approves the proposed contract and a purchase order is issued.
- b) The District anticipates an initial onsite visit in late January 2017. Subsequent years will require the initial visit in April/May. Preliminary draft of the reports should be completed and an exit conference held no later than November 30<sup>th</sup> of each year.
- c) The final reports should be submitted to the District no later than December 15 of each year.

4. On page 22, item 1.A., is a separate audit report required for the District’s employee benefits?

Response: The District is not self-insured nor do we have a separate Pension Plan. This is just calling out the note regarding Employee Benefits as required by the Single Audit.

5. What were the audit fees charged for the audit of FY 2015? Were there any additional fees beyond those on the original contract? If so, what were the amounts and what services did they cover?

**Response:** The costs for Audit Services can be found for any district on the ADE Finance page by looking at the SAIS APOR55-1 Report.

6. Remember to acknowledge this Amendment as well as any others.

7. All other terms and conditions remain the same.

8. End of Amendment #1.