

**Northern Arizona Vocational Institute of Technology**  
**Regular Governing Board Meeting**  
**NAVIT Board Room, 951 W. Snowflake Blvd, Snowflake, Arizona**  
**April 13, 2016 – via teleconference**  
**Official Minutes**

**CALL TO ORDER:** Christopher Susag called the meeting to order at 6:03 p.m.

**PRAYER AND PLEDGE:** The prayer was said by Christopher Susag and the pledge was led by Scott Flake.

**PRESENT:** Christopher Susag (live), Scott Flake (live), Robin Palmer, Rhonda Francisco, Richard Nowell, Royce Greer, Steve Hunsaker, Matt Weber, Molly Stradling (live), Susan Johnson (live)

**ABSENT:** John Jarchow, Larry Stradling

**VISITORS:** Alan Ramage, Linda Lopeman, Penny Brimhall

**CALL TO PUBLIC:** Scott Flake thanked Matt for going to Payson and meeting with Aspire with him. They are an organization that pays tuition for dual enrollment academic classes. Scott stated that Matt was very accommodating with information on how our program works. Scott said that we co-promote each other in helping students with college level courses.

**AGENDA ITEM #:**

**1. Approval of the Agenda**

A motion to approve the agenda was made by Scott Flake and seconded by Robin Palmer. The motion passed.

**2. Approval of the Consent Agenda**

A motion was made by Robin Palmer and seconded by Scott Flake to approve the consent agenda. The motion passed. The following items were approved in the consent agenda: minutes from the regular meeting held on March 9, 2016; financial reports for March 2016.

The Payroll and Expense Vouchers for March 2016, specifically:

<u>Payroll</u>	<u>Expense</u>
#20 for \$ 14,340.46	#1025 for \$ 4,406.42
#21 for \$ 14,340.46	#1026 for \$ 17,268.34

NAVIT Activity Account:

Auto Club – Balance as of March 31, 2016 - \$ 198.09  
Cosmetology Club – Balance as of March 31, 2016 - \$ 225.50  
Fire Science Club - Balance as of March 31, 2016 - \$ 1,980.17  
Welding Club - Balance as of March 31, 2016 – 4,191.32

Detail is attached.

Auxiliary Fund Expenditures for FY15-16: Cosmetology Deposit Account  
Balance as of March 31, 2016 - \$ 148,431.58

Deposits: \$ 10.95

#1018 – LaPrincy Nelson - \$400 – FY13-14

**3. Approval of Officially Vacating Whiteriver Board Member Seat**

A motion was made by Scott Flake and seconded by Robin Palmer to Approve Officially Vacating the Whiteriver Board Member Seat as presented by Matt Weber. There has been no contact/communication from Dorothy Tyler in over 6 months, therefore county superintendent, Jalyn Gerlich has counseled us to officially vacate her seat so it can be advertised.

The motion passed.

**4. Approval of Resignation Letter from Lisa Aragon**

A motion was made by Scott Flake and seconded by Steve Hunsaker to Approve the Resignation Letter from Lisa Aragon. Lisa accepted an Interim Superintendent position at Valley Academy JTED.

The motion passed.

**5. Approval of Employee Compensation Packages**

A motion was made by Scott Flake and seconded by Royce Greer to Approve the Employee Compensation Packages as presented by Matt Weber and the Employee Subcommittee. Discussion took place. Steve Hunsaker, Rhonda Francisco and Richard Nowell opposed.

The motion passed.

**6. Approval of Date for Next Board Meeting**

A motion was made by Scott Flake and seconded by Richard Nowell to approve the Next Board Meeting to be held on Wednesday, May 11, 2016 @ 6:00 p.m., with the possibility of holding a special meeting earlier than May 11<sup>th</sup>, if needed due to the hiring of a new Program Director. This meeting will be held at the NAVIT Board Room (951 W. Snowflake Blvd, Snowflake), or may be held via teleconference.

The motion passed.

A motion to adjourn was made by Scott Flake and seconded by Robin Palmer. The motion passed.  
The meeting adjourned at 6:36 p.m.

**INFORMATIONAL ITEMS:** Board Member Packets will be discussed at later date.

  
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Board President Signature