

**NORTHERN ARIZONA VOCATIONAL INSTITUTE OF TECHNOLOGY  
GOVERNING BOARD  
PUBLIC HEARING**

**May 11, 2016**

**OFFICIAL MINUTES**

**CALL TO ORDER:** Rhonda Francisco called the public hearing to order at 6:07 P.M.

**PRESENT:** Scott Flake, Robin Palmer, Rhonda Francisco, John Jarchow (via telephone), Christopher Susag (via telephone), Larry Stradling (via telephone), Royce Greer (via telephone), Matt Weber, Molly Stradling, Susan Johndon

**ABSENT:** Steve Hunsaker, Richard Nowell

**VISITORS:** Carrie Jordan & Alan Ramage

**AGENDA ITEM:**

Rhonda Francisco opened the meeting. Molly presented the FY2016 Budget Revision #1.

A motion to adjourn was made by Scott Flake and seconded by Robin Palmer. The motion passed unanimously. The meeting adjourned at 6:13 P.M.



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Board President Signature

**Northern Arizona Vocational Institute of Technology**  
**Regular Governing Board Meeting**  
**NAVIT Board Room, 951 W. Snowflake Blvd, Snowflake, Arizona**  
**May 11, 2016**  
**Official Minutes**

**CALL TO ORDER:** Rhonda Francisco called the meeting to order at 6:14 p.m.

**PRAYER AND PLEDGE:** The prayer was said by Robin Palmer and the pledge was led by Scott Flake.

**PRESENT:** Christopher Susag (via telephone), Scott Flake, Robin Palmer, Rhonda Francisco, Royce Greer (via telephone), Larry Stradling (via telephone), John Jarchow (via telephone), Matt Weber, Molly Stradling, Susan Johnson

**ABSENT:** Richard Nowell, Steve Hunsaker

**VISITORS:** Alan Ramage, Carrie Jordan

**CALL TO PUBLIC:** Rhonda Francisco asked where the difference in money would go between the assistant superintendent position and the new program director position. Matt advised that it would go towards programs.

**AGENDA ITEM #:**

**1. Approval of the Agenda**

A motion to approve the agenda was made by Scott Flake and seconded by Robin Palmer. The motion passed.

**2. Approval of the Consent Agenda**

A motion was made by Robin Palmer and seconded by Scott Flake to approve the consent agenda. The motion passed. The following items were approved in the consent agenda: minutes from the regular meeting held on April 13, 2016; financial reports for April 2016.

The Payroll and Expense Vouchers for April 2016, specifically:

<u>Payroll</u>	<u>Expense</u>
#22 for \$ 14,340.46	#1027 for \$ 22,403.98
#23 for \$ 14,884.77	#1028 for \$ 513,703.01
#24 for \$ 10,347.55	#1029 for \$ 57,665.02
#25 for \$ 10,236.93	

NAVIT Activity Account:

Auto Club – Balance as of April 30, 2016 - \$ 298.09  
Cosmetology Club – Balance as of April 30, 2016 - \$ 225.50  
Fire Science Club - Balance as of April 30, 2016 - \$ 1,707.00  
Welding Club - Balance as of April 30, 2016 – \$ 3,391.32

Detail is attached.

Auxiliary Fund Expenditures for FY15-16: Cosmetology Deposit Account

Balance as of April 30, 2016 - \$ 147,634.62

Deposits: \$ 408.04

#1019 – Taylor Andrews - \$400 – FY11-12  
#1020 – Winter Valadez - \$400 – FY13-14  
#1021 – Rachel Ralls - \$400 – FY14-15  
#1022 – Rebecca Reynolds - \$400 – FY13-14

**3. Approval of the FY2016 Budget Revision #1**

A motion was made by Scott Flake and seconded by Robin Palmer to approve the FY2016 Budget Revision #1 as presented by Molly Stradling.  
The motion passed.

**4. Approval of FY2016 General Statement of Assurances**

A motion was made by Christopher Susag and seconded by Larry Stradling to approve the FY2017 General Statement of Assurances as presented. This is done annually.  
The motion passed.

**5. Approval of Policy Advisories 548, 549, 550 and 551**

A motion was made by Robin Palmer and seconded by Royce Greer to approve Policy Advisories 548, 549, 550 and 551 as presented by Matt Weber.

Policy Advisory No. 548	BDF—Board Advisory Committees
Policy Advisory No. 549	JK—Student Discipline JK-RB—Student Discipline
Policy Advisory No. 550	JLDB—Restraint and Seclusion JLDB-EA, EB, EC, ED
Policy Advisory No. 551	KF—Community Use of School Facilities

The motion passed.

**6. Approval of Legislative Priorities**

A motion was made by Scott Flake and seconded by Royce Greer to approve the 3 Top Priorities as listed below by Matt Weber:

1. 100% budget capacity for larger JTED's
2. 9<sup>th</sup> grade funding restoration
3. Allow JTED's to purchase state trust land

The motion passed.

**7. Approval of Recommendation to Hire Carrie Jordan as the NAVIT Program Director**

A motion was made by Scott Flake and seconded by Robin Palmer to approve the Recommendation to Hire Carrie Jordan as the NAVIT Program Director. She will start July 1, 2017.  
The motion passed.

**8. Approval of Date for Next Board Meeting**

A motion was made by Scott Flake and seconded by Robin Palmer to approve the Next Board Meeting to be held on Wednesday, June 15, 2016 @ 6:00 p.m. This is the third Wednesday instead of our typical second Wednesday of the month. This meeting will be held in the NAVIT Board Room (951 W. Snowflake Blvd, Snowflake), or may be held via teleconference.  
The motion passed.

**INFORMATIONAL ITEMS:** Board Packets were discussed. Rhonda Franciso, Christopher Susag, Larry Stradling, Robin Palmer and Scott Flake will all need to complete packets if they choose to continue to serve on the Board.

Matt Weber will send out an Effectiveness Survey to all district directors and report back to the Board in regards to member district feedback.

Matt Weber shared with the Board a few comments that came back on the NAVIT Central Program Effectiveness Surveys that we send out each year. We send out approximately 400 and receive around 100+ back. Those surveys will be put in a binder and shared with the Board at the next meeting.

A motion to adjourn was made by Scott Flake and seconded by Robin Palmer. The motion passed. The meeting adjourned at 7:19 p.m.

A handwritten signature in blue ink, appearing to be "M. Weber", written over a horizontal line.

Board President Signature