

**NORTHERN ARIZONA VOCATIONAL INSTITUTE OF TECHNOLOGY  
GOVERNING BOARD  
PUBLIC HEARING**

**July 13, 2016**

**OFFICIAL MINUTES**

**CALL TO ORDER:** Christopher Susag called the public hearing to order at 6:10 P.M.

**PRESENT:** Scott Flake, Robin Palmer, Christopher Susag, Royce Greer (via telephone), Rhonda Francisco (via telephone), Steve Hunsaker (via telephone), John Jarchow (via telephone), Matt Weber, Carrie Jordan, Molly Stradling, Susan Johnson

**ABSENT:** Larry Stradling, Richard Nowell

**AGENDA ITEM:**

Christopher Susag opened the meeting. Molly presented the FY2017 Adopted Budget.

A motion to adjourn was made by Robin Palmer and seconded by Royce Greer. The motion passed unanimously. The meeting adjourned at 6:12 P.M.



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Board President Signature

**Northern Arizona Vocational Institute of Technology  
Regular Governing Board Meeting  
NAVIT Board Room, 951 W. Snowflake Blvd, Snowflake, Arizona  
July 13, 2016  
Official Minutes**

**CALL TO ORDER:** Christopher Susag called the meeting to order at 6:13 p.m.

**PRAYER AND PLEDGE:** The prayer was said by Robin Palmer and the pledge was led by Susan Johnson.

**PRESENT:** Christopher Susag, Scott Flake, Robin Palmer, Royce Greer (via telephone), John Jarchow (via telephone), Rhonda Francisco (via telephone), Steve Hunsaker (via telephone), Matt Weber, Molly Stradling, Carrie Jordan, Susan Johnson

**ABSENT:** Larry Stradling, Richard Nowell

**CALL TO PUBLIC:** None

**AGENDA ITEM #:**

**1. Approval of the Agenda**

A motion to approve the agenda was made by Scott Flake and seconded by Rhonda Francisco. The motion passed.

**2. Approval of the Consent Agenda**

A motion was made by Robin Palmer and seconded by Rhonda Francisco to approve the consent agenda. The motion passed. The following items were approved in the consent agenda: minutes from the public hearing and the regular meeting held on June 15, 2016; financial reports for June 2016.

The Payroll and Expense Vouchers for June 2016, specifically:

<u>Payroll</u>	<u>Expense</u>
#28 for \$ 10,335.70	#1034 for \$ 32,545.04
#29 for \$ 10,323.75	#1035 for \$ 48,622.86
#30 for \$ 10,539.32	#1036 for \$ 7,330.00
#31 for \$ 487.66	
#32 for \$ 2,915.98	

NAVIT Activity Account:

Auto Club – Balance as of June 30, 2016 - \$ 298.09  
Cosmetology Club – Balance as of June 30, 2016 - \$ 225.50  
Fire Science Club - Balance as of June 30, 2016 - \$ 1,707.00  
Welding Club - Balance as of June 30, 2016 – \$ 3,391.32

Detail is attached.

Auxiliary Fund Expenditures for FY15-16: Cosmetology Deposit Account  
Balance as of June 30, 2016 - \$ 150,151.93

Deposits: \$ 2,542.43

#1024 – Marcela Medina - \$400 – FY14-15

3. **Approval of the FY2017 Adopted Budget**

A motion was made by Rhonda Francisco and seconded by Steve Hunsaker to approve the FY2017 Adopted Budget as presented by Molly Stradling.  
The motion passed.

4. **Approval of the FY2017 GCC Dual Enrollment IGA**

A motion was made by Scott Flake and seconded by Robin Palmer to approve the FY2017 GCC Dual Enrollment IGA as presented by Matt Weber.  
The motion passed.

5. **Approval of the FY2017 GCC Central Program IGA**

A motion was made by Scott Flake and seconded by Rhonda Francisco to approve the FY2017 GCC Central Program IGA as presented by Matt Weber.  
The motion passed.

6. **Approval of FY2017 JTED Statement of Assurances**

A motion was made by Rhonda Francisco and seconded by Royce Greer to approve the FY2017 JTED Statement of Assurances as presented. This is done annually.  
The motion passed.

7. **Approval of Date for Next Board Meeting**

A motion was made by Royce Greer and seconded by Robin Palmer to approve the Next Board Meeting to be held on Wednesday, August 17, 2016 @ 6:00 p.m., (third Wednesday of the month, not our typical second Wednesday). This meeting will be held in the NAVIT Board Room (951 W. Snowflake Blvd, Snowflake), or may be held via teleconference.  
The motion passed.

**INFORMATIONAL ITEMS:** Superintendent Matt Weber reported that he will be attending the annual CTE Conference that starts on Saturday, July 16<sup>th</sup> in the Valley. He also said that he will be teaching a pre-session at GCC in Payson this upcoming fall semester. He met with Senator Sylvia Allen today in his office regarding her wanting to help in obtaining funding for academic CTE programs (like Health Related Occupations – HRO) like we have had in the past. SB1525 is still on the top of his list of things he is working on. They are working with businesses and industry to help with obtaining certification for the programs. He stated that he and the office staff is happy to have Carrie Jordan working with us now!

Robin Palmer said that he was asked how does NAVIT advertise our programs and how full are our programs. Matt stated that the high schools recruit/advertise with their students at their individual schools. We use Northland Pioneer College's marketing department for brochures and advertisement. He and Scott Flake participate on a radio show in Payson every two years or so. Matt is also scheduled to participate on a new school cable TV program in Show Low. He also stated that at the present time, all our programs are full except for the Medical Assistant (MDA) program. We even have a few students still on the waiting list for other programs.

A motion to adjourn was made by Royce Greer and seconded by Steve Hunsaker. The motion passed.  
The meeting adjourned at 6:39 p.m.

  
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Board President Signature