

**Northern Arizona Vocational Institute of Technology**  
**Regular Governing Board Meeting**  
**NAVIT Board Room, 951 W. Snowflake Blvd, Snowflake, Arizona**  
**February 17, 2016**  
**Official Minutes – via teleconference**

**CALL TO ORDER:** Christopher Susag called the meeting to order at 6:05 p.m.

**PRAYER AND PLEDGE:** The prayer was said by Christopher Susag and the pledge was led by Susan Johnson

**PRESENT:** Christopher Susag, Robin Palmer (via telephone), John Jarchow (via telephone), Rhonda Francisco (via telephone), Royce Greer (via telephone), Scott Flake (via telephone), Larry Stradling (via telephone), Matt Weber, Lisa Aragon, Susan Johnson

**ABSENT:** Steve Hunsaker, Richard Nowell, Molly Stradling

**CALL TO PUBLIC:** None

**AGENDA ITEM #:**

**1. Approval of the Agenda**

A motion to approve the agenda was made by Robin Palmer and seconded by Rhonda Francisco. The motion passed.

**2. Approval of the Consent Agenda**

A motion was made by Robin Palmer and seconded by Royce Greer to approve the consent agenda. The motion passed. The following items were approved in the consent agenda: minutes from the regular meeting held via teleconference on January 13, 2016; financial reports for January 2016.

The Payroll and Expense Vouchers for January 2016, specifically:

<u>Payroll</u>	<u>Expense</u>
#16 for \$ 14,340.46	#1019 for \$ 11,488.57
#17 for \$ 14,340.46	#1020 for \$ 577,254.89
	#1021 for \$ 13,108.54
	#1022 for \$ 2,449.69

NAVIT Activity Account:

Auto Club – Balance as of January 31, 2016 - \$ 198.09  
Cosmetology Club – Balance as of January 31, 2016 - \$ 225.50  
Fire Science Club - Balance as of January 31, 2016 - \$ 1,980.17  
Welding Club - Balance as of January 31, 2016 – 4,946.59

Detail is attached.

Auxiliary Fund Expenditures for FY15-16: Cosmetology Deposit Account  
Balance as of January 31, 2016 - \$ 149,618.38

Deposits: \$ 11.58

Checks: 0

**3. Approval of Letter of Declaration for Line of Credit with Wells Fargo Bank**

A motion was made by Rhonda Francisco and seconded by Royce Greer to approve the Letter of Declaration for Line of Credit with Wells Fargo Bank as presented. This is done annually. Scott Flake abstained from voting due to conflict of interest. He is employed by Wells Fargo Advisors. The motion passed.

**4. Approval of NAVIT 2016-17 School Calendar**

A motion was made by Robin Palmer and seconded by Larry Stradling to approve the NAVIT 2016-17 School Calendar as presented. The motion passed.

**5. Approval of Date for Next Board Meeting**

A motion was made by Royce Greer and seconded by Robin Palmer to approve the Next Board Meeting to be held on Wednesday, March 9, 2016 @ 6:00 p.m. This meeting will be held at the NAVIT Board Room (951 W. Snowflake Blvd, Snowflake), or may be held via teleconference. The motion passed.

**INFORMATIONAL ITEMS:** Matt Weber gave a brief update regarding meetings with the Legislature/Governor's office regarding Senate Bill 1525. He said that it was sitting on the Governor's desk awaiting his signature. He stated that legislators from Districts 6 & 7 should be commended for all their hard work. He thanked everyone for their help.

A motion to adjourn was made by Robin Palmer and seconded by Royce Greer. The motion passed. The meeting adjourned at 6:17 p.m.



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Board President Signature