

J.O. COMBS UNIFIED SCHOOL DISTRICT NO. 44
MINUTES OF THE REGULAR BOARD MEETING
WEDNESDAY, JUNE 10, 2015

A public meeting of the J.O. Combs Unified School District #44 Governing Board convened on Wednesday, June 10, 2015 at 6:00 p.m. in the Multi-Purpose Room at the J.O. Combs Middle School. Members of the Governing Board present were Shelly Hargis, President; Kathy Bourgeois, Clerk; Pat Pinckard, Member; Bob D'Elena, Member; and Dr. Gary Kemp, Member (absent). Administrators, Directors, and Coordinators present were Marcus Berkshire, Tammy Stimatze, Angie Beauchene, Bradley Shepstead, Sue Kruse, Mark Mauro, Brenda Mayberry, Jack Wallbrecht, Kelly Guerra, Santa Dunker, Shannon Weber, and Karla Slovitsky, Dr. Patty Rogers, Assistant Superintendent, Dr. Gayle Blanchard, Superintendent, and MaryLou Martinez, Administrative Assistant.

Call to Order – Governing Board President Ms. Shelly Hargis called the meeting to order at 6:07 p.m.

Approval of Meeting Agenda – Ms. Pinckard made a motion to approve the meeting agenda as presented, seconded by Mr. D'Elena and the motion carried 4-0. Dr. Kemp was not present.

Welcoming of Guests – President Hargis extended a “thank you” for a very great year and a “congratulations” to Mr. Bradley Shepstead, Simonton Principal, on the award of the *Leader in Me* grant.

Pledge of Allegiance

Citizen's Comments – None

The Governing Board invites the viewpoints of citizens throughout the District under guidelines as presented in Policy BEDH. (Policy BEDH—Public Participation at Board Meetings is posted in the Governing Board Room or available at the District Office.) State statutes prohibit the Governing Board from discussing an item that is not on the agenda, but they do listen to compliments / concerns and request that staff follow up on any questions.

Approval of Consent Agenda Action Items – Mr. D'Elena made a motion to approve the Consent Agenda as presented, seconded by Ms. Pinckard, and the motion carried 4-0.

- A. Approval of Minutes
 - i. Regular Meeting May 13, 2015
- B. Business and Finance
 - i. Monthly Financial Report May 2015
 - ii. Student Activities Financial Statement May 2015
 - iii. Expense Vouchers

	#	6050	\$	322,194.54	#	6053	\$	103,500.36
	#	6051	\$	131,506.60	#	6054	\$	53,387.34
	#	6052	\$	17,454.53	#	6055	\$	290,427.67
 - iv. Payroll Vouchers

	#	58	\$	277,617.85	#	63	\$	541,121.26
	#	59	\$	526,325.84	#	64	\$	250,750.34
	#	60	\$	334.61	#	65	\$	1,993,141.85
	#	61	\$	869.70	#	66	\$	105,205.23
	#	62	\$	275,015.69				
 - v. Intergovernmental Agreements
 - a. None
 - vi. Bid Request(s)
 - a. Recommendation for Approval to Issue and Release a Request for Proposal for T-Shirt and Polo Shirt Providers
 - vii. Bid Approval(s)
 - a. Recommendation to Award Bid for Vinyl Replacements on Signs at Combs High School
 - viii. Purchase(s)
 - a. Recommendation for Award Proposal for Purchase of Textbooks, Supplemental Materials, and Services for French I, AP Language Composition, TV Production, and Fundamentals of Information Technologies

- ix. Recommendation for 2015-2016 Vendor Contracts which includes Contract Renewals, Sole Source, and Textbook Adoptions (list available for viewing at District Office)
 - x. Annual Establishment of the following bank accounts at Wells Fargo Bank, designating authorized signers: Dr. Gayle A. Blanchard, Superintendent, Dr. Margaret P. Rogers, Assistant Superintendent, Mrs. Karla Slovitsky, Director of Business Services, and Mrs. Patty Myers, Account Clerk (Revolving Account only)
 - a. Revolving Account
 - b. Student Activities Accounts
 - c. Food Service Account
 - d. Clearing Account
 - e. Auxiliary Account
 - xi. Annual authorization of signing of vouchers between meetings. This approval allows district account to be paid in a timely manner and avoid late fee charges
 - xii. Annual Designation of Student Activities Treasurer
 - a. Mrs. Karla Slovitsky, Director of Business Services is recommended to continue as the designated Student Activities Treasurer
 - xiii. Combined Resolution Affecting County Treasurer Transactions for Fiscal Year 2015-2016 (Annual)
 - a. Authorizing Pinal County Treasurer to invest and re-invest any surplus funds for the fiscal year 2015-2016
 - b. Authorizing Pinal County Treasurer to provide warrant information on a daily basis to the servicing bank for fiscal year 2015-2016
 - c. Authorizing Dr. Gayle A. Blanchard, Superintendent and Mrs. Karla Slovitsky, Director of Business Services as the authorized persons from the J.O. Combs Unified School District to request Pinal County Treasurer to wire funds from the district account on the district's behalf
 - xiv. Grants, Gifts, and Donations
 - a. Donation of suspended equipment (swings and hardware), trampoline, and weighted balls from Ms. Laurel Buell for the sensory room at Simonton Elementary valued at \$1,500.00
 - b. Donation of seven computer monitor privacy filters from Mr. William Battaglia to Ellsworth Elementary and where needed valued at \$610.26
 - xv. Overnight and/or Out-of-State Travel Request
 - a. None
- C. Personnel
(A.R.S. §38-431.03 (A)(1) the Governing Board may go into Executive Session for the purpose of discussing personnel matters.)
- i. Job Descriptions
 - a. None
 - ii. Administrative Staff: Resignation, Termination, Transfer, Leave of Absence, Employment
 - iii. Certificated Staff: Resignation, Termination, Transfer, Leave of Absence, Employment
 - iv. Support Staff: Resignation, Termination, Transfer, Leave of Absence, Employment
 - v. Substitute Staff Employment: Resignation, Termination, Transfer, Leave of Absence, Employment

Community Phone Survey Results – Dr. Blanchard introduced Mr. Paul Ulan, Primary Consultants, who shared a PowerPoint presentation with the Governing Board. He presented a summary of results from a recent community phone survey regarding the possibility of a bond election in November 2015. He stated that two hundred and sixty nine individuals were surveyed. The board members asked questions about the survey results and discussed them with Mr. Ulan.

Mr. Ulan reviewed conclusions noting that school districts have not fared well over the past few years. He mentioned that District would need to provide factual information in order to be successful. The message is about property values--people recognize good schools protect property values.

Mr. D'Elena asked what other districts have done to provide that strong effort. Mr. Ulan explained that the District is an advocate to provide factual information. District must have a strong vibrant diverse Political Action Committee (PAC) to go out and sell the bond. He commented that it is important that committees go out and share the information in order to provide facts about the bond and the process.

Ms. Pinckard asked about the 269 surveyed. Mr. Ulan explained that Primary Consultants wanted to hit 300 but exhausted their resources.

Mr. D'Elena inquired as to the number of registered voters in this district. Mr. Ulan will obtain that information for the board.

Dr. Blanchard requested that the information be broken down by precinct if possible. Mr. Ulan stated he would provide that information.

Public Hearing to Propose the FY 2015-2016 District Expenditure Budget – President Hargis entertained a motion to enter into a Public Hearing at 6:28 p.m. Mr. D'Elena made a motion to enter into a Public Hearing, seconded by Ms. Bourgeois and the motion carried 4-0.

Mr. D'Elena made a motion to Approve the Proposed FY 2015-2016 District Expenditure Budget as presented, seconded by Ms. Pinckard and the motion carried 4-0.

President Hargis made a motion to adjourn public hearing and reconvene into regular meeting at 6:49 p.m., seconded by Mr. D'Elena and the motion carried 4-0.

- A. Call to Order
- B. Public Hearing of Proposed FY 2015-2016 Budget – Discussion
- C. Proposed FY 2015-2016 Budget Adoption – Motion
- D. Adjourn and Reconvene Regular Meeting

Ms. Karla Slovitsky presented the proposed budget, explained the two new requirements to hold a public hearing, and cited the Arizona Revised Statute. She shared a PowerPoint reviewing budget percentages and program budgets. Ms. Slovitsky explained the amount of district additional assistance and reviewed the unrestricted capital budget limit.

Ms. Slovitsky discussed the proposed bond budget explaining that these are existing bond costs.

In reviewing the percentage of expenses slide, Ms. Slovitsky stated 51% in instruction, 10.5% student support services and 3.5 % in instructional support services. Mr. D'Elena commented that these percentages are on the budget sheet however, asked for the percentages for the last four categories (administration, plant operation and maintenance, transportation, and food services). Ms. Slovitsky explained the percentages as shown for administration (which includes superintendent, principals, secretaries, and business services), plant operations, transportation, and food services.

Ms. Pinckard inquired about the percentage of special education students. Ms. Slovitsky and Dr. Blanchard commented they believe it to be 17%. Dr. Blanchard and Ms. Slovitsky clarified that the percentage of students should not to be confused with the percentage of budgeted special education dollars.

President Hargis invited public comments; however, there were no public comments.

Policy First Read – Dr. Blanchard explained that both policies are in relationship to staff vacation and holidays and the purpose of the revision is that District identified these two policies as needing clarification. She noted that they are existing policies and stated that they have been reviewed and approved by the County attorney. New text is underlined and there is no reduction in benefits. Dr. Blanchard stated that we would bring policies back next month for board approval. No action is required at this time.

- A. GCD Professional Staff Vacations and Holidays
- B. GDD Support Staff Vacations and Holidays

Ms. Pinckard inquired about the definition of “full time.” Ms. Slovitsky explained that “full time” is defined by County or State and by the Affordable Care Act (ACA) as 30 hours of service.

2015-2016 Proposition 301 Performance Based Pay Plan – Ms. Santa Dunker, Coordinator of Curriculum & Instruction, presented the performance plan indicating it is a draft plan for the 2015-2016 school year. She explained that there were minimal changes this year and discussed the two changes to the professional investment category. Ms. Dunker also discussed the update to the parent communication rubric. She shared that teachers voted and there were 124 survey respondents (98% for and 2% against).

Mr. D'Elena inquired if we have details about the two percent that responded "no" on the survey. Ms. Dunker shared some comments from the survey noting that two respondents were from the high school but left no comments and one from an elementary site commenting "I want to use option number 2 no matter what."

Ms. Pinckard made a motion to Approve the 2015-2016 Proposition 301 Performance Based Pay Plan as presented, seconded by Ms. Bourgeois and the motion carried 4-0.

Call for Executive Session(s) – President Hargis made a motion to enter into Executive Session at 6:56 p.m., seconded by Mr. D'Elena and the motion carried 4-0.

- A. Pursuant to A.R.S. 38-431.03A(7) - Discussion or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property
- B. Pursuant to A.R.S. 38-431.03.A(1) for the Purpose of Reviewing the Superintendent's Performance Goals

Reconvene from Executive Session at 8:39 p.m.

Discussion or Possible Action Regarding Superintendent's Performance Goals for 2014-2015 – President Hargis motioned to Approve the Release of Superintendent's Performance Funds of 3.0% Based on Performance from January 2015-June 2015, seconded by Mr. D'Elena, motion carried 4-0.

Adjournment – President Hargis made a motion to adjourn at 8:40 p.m., seconded by Mr. D'Elena and the motion carried 4-0.

One or more Governing Board members will / may participate by telephonic or video communications. The Governing Board reserves the right to change the order of items on the agenda, unless a specific time is listed on the agenda.

The Governing Board reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. §38-431.03(A)(3).

J.O. Combs Unified School District #44 endeavors to make all public meetings accessible to persons with disabilities. Please call (480) 987-5300 at least 48 hours in advance of the meeting to request an accommodation to attend or participate in the public meeting.

Governing Board Members

Shelly Hargis, President

Kathy Bourgeois, Clerk

Patricia J. Pinckard, Member

Gary F. Kemp, Ed.D., Member

Bob D'Elena, Member

Respectfully Submitted by:
MaryLou Martinez
Administrative Assistant
Superintendent / Governing Board
June 10, 2015