

**J.O. COMBS UNIFIED SCHOOL DISTRICT NO. 44  
MINUTES OF THE GOVERNING BOARD RETREAT  
TUESDAY, JUNE 21, 2016  
8:30 A.M.  
ENCANTERRA**

**Welcome** - Dr. Blanchard welcomed everyone and thanked Mr. D'Elena for once again securing the venue for the retreat.

**In attendance:**

Shelly Hargis	Governing Board President
Bob D'Elena	Governing Board Clerk
Kathy Bourgeois	Governing Board Member
Dr. Gary F. Kemp	Governing Board Member
Pat Pinckard	Governing Board Member
Gayle Blanchard	Superintendent
Patty Rogers	Assistant Superintendent
Santa Dunker	Coordinator of Curriculum and Instruction
Kelly Guerra	Coordinator of Community Education
Jane Rupard	Director of Student Services
John Scrogam	Coordinator of Career and Technical Education
Karla Slovitsky	Director of Business Services
Jack Wallbrecht	Director of Technology
MaryLou Martinez	Administrative Assistant to the Superintendent & Governing Board

**Absent:**

Shannon Weber            Director of Support Services

**Team building activity** – Ms. Kelly Guerra and Mr. John Scrogam presented a team building activity.

**Presentation of summary reports for all departments and school sites** – Directors and Coordinators gave a PowerPoint presentation to draw attention to the high points in the 2015-2016 school year. Each school site and department shared a brief summary of their three accomplishments, two proudest moments, and one thing to do differently. Dr. Blanchard acknowledged the Directors and Coordinators for their hard work and dedication and thanked them for presenting.

**BoardDocs Presentation** – Mr. Jack Wallbrecht facilitated a virtual tour of the BoardDocs program. BoardDocs is a board management solution utilized by various organizations including school districts for agenda preparation. The electronic presentation, led by a representative from Emerald Data Solutions, allowed board members to observe and ask questions about the BoardDocs LT software program. BoardDocs is working in partnership with the Arizona School Board Association (ASBA).

**AdvancED Self-Assessment Group Activity** – Dr. Blanchard described the self-assessment as a tool to review what District has in place and where there may be gaps as it relates to AdvancED standards. Dr. Blanchard, Dr. Rogers, Dr. Rupard, and Ms. Dunker have participated as part of an AdvancED accreditation team to understand better what the process involves.

Each of the four groups discussed their assigned indicators, rated each and provided comments about what is in place and what is still needed. The two main standards discussed were:

- Governance and Leadership, and
- Resources and Support Systems.

**Student Achievement Data Presentation** – Ms. Dunker provided information on the 2015-2016 assessment results on AzMERIT, AIMS, Galileo, and DIBELS.

The group discussed AzMERIT proficiency successes in the areas of English Language Arts, Math, and Science (AIMS). The group also discussed cut scores, longitudinal data, margin of error and causes, domains, and the trends at different school sites.

Mr. Scrogam presented Career and Technical Education proficiency data while Ms. Dunker shared graduation rates/longitudinal data. Ms. Dunker identified focus areas and next steps coming for the 2016-2017 school year.

At the close of the Student Achievement presentation, Directors and Coordinators were excused from the retreat.

**Discussion and Review** – Dr. Blanchard and the Governing Board reviewed and discussed each of the topics listed below. Dr. Blanchard supplied collected data for some of the topics listed such as student enrollment, summer school participation and parent survey.

- Student Enrollment
- Student Representative at Governing Board Meetings
- Summer School participation
- Parent Involvement Activities
- Parent Survey
- Site Liaisons for 2016-2017 – The list will be updated as follows:
  - Ms. Hargis – Combs High School and Ranch
  - Dr. Kemp – Simonton
  - Ms. Pinckard – Combs Traditional Academy
  - Mr. D’Elena – J.O. Combs Middle School and Harmon
  - Ms. Bourgeois – Ellsworth
- Priority Map and Focus Areas for 2016-2017 – Dr. Blanchard shared that Leadership will also complete the Self-Assessment Group Activity. Ms. Hargis commented that we are “selling ourselves short” and believes that we do look at things and exhaust all of our resources first. Further adding that “although we may have it in our head, maybe we just need to write it down.” Dr. Blanchard asked the board members if there is any other data they would like to see.
- Upcoming District Events – Welcome Back Event on Friday, July 29 at 7:30 a.m. at Combs High School, and Meet the Teacher Night (Elementary sites and High School) on Monday, August 1 and Combs Middle School Tuesday, August 2. A calendar of events will be provided to the board members.
- Board Meeting Schedule for October – Dr. Blanchard pointed out the Governing Board Meeting schedule for October has been adjusted due to fall break. The board meeting date will be October 5, 2016.

The retreat ended at 2:45 p.m.

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Shelly Hargis, President

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Bob D’Elena, Clerk

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Kathy Bourgeois, Member

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Gary F. Kemp, Ed.D., Member

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Patricia J. Pinckard, Member

Respectfully submitted by:  
MaryLou Martinez  
Administrative Assistant  
Superintendent / Governing Board  
June 21, 2016