

**J.O. COMBS UNIFIED SCHOOL DISTRICT NO. 44  
MINUTES OF THE REGULAR BOARD MEETING  
WEDNESDAY, JULY 9, 2014**

A public meeting of the J.O. Combs Unified School District #44 Governing Board convened on Wednesday, July 9, 2014 at 6:00 pm in the Multi-Purpose Room at the J.O. Combs Middle School. Members of the Governing Board present were Shelly Hargis, President; Kathy Bourgeois, Clerk; Pat Pinckard, Member; Rhett Homan, Member (absent); Dr. Gary Kemp, Member; Marcus Berkshire, Tammy Stimatze, Ames Singley, Bradley Shepstead, Sue Kruse, Mark Mauro, Brenda Mayberry, Jack Wallbrecht, Santa Dunker, Kelly Guerra, Dale Vincent, Shannon Weber, Karla Slovitsky, Dr. Patty Rogers, Assistant Superintendent, Dr. Gayle Blanchard, Superintendent, and MaryLou Martinez, Administrative Assistant.

**Call to Order** – Governing Board President Mrs. Shelly Hargis called the meeting to order at 6:00 p.m. Mr. Homan was absent.

**Approval of Meeting Agenda** – Dr. Kemp made a motion to approve the meeting agenda as presented, seconded by Mrs. Bourgeois and the motion carried 4-0.

**Welcoming of Guests**

**Pledge of Allegiance**

**Citizen’s Comments**

The Governing Board invites the viewpoints of citizens throughout the District under guidelines as presented in Policy BEDH. (Policy BEDH—Public Participation at Board Meetings is posted in the Governing Board Room or available at the District Office.) State statutes prohibit the Governing Board from discussing an item that is not on the agenda, but they do listen to compliments / concerns and request that staff follow up on any questions.

Mr. Robert Smith, 18911 E San Tan Blvd, Queen Creek, AZ. Owner of Blackbird Music and Art Center in Queen Creek. Mr. Smith addressed the governing board and asked for information about the request for proposal of the Instrumental Rental vendor. He specifically asked for the status of the proposal. When the citizen’s comments were finished, Mrs. Hargis stated that the item is not on the agenda and therefore the Governing Board would not be allowed to discuss it. She did however request that Mrs. Slovitsky, Director of Business Services, follow up with Mr. Smith.

Dr. Blanchard introduced Mrs. Jennifer Roorda, Food & Nutrition Supervisor. Mrs. Roorda addressed the Governing Board and commented that she is pleased to be here and intends to represent the program with great respect and is looking to increase participation in the food services program. She also mentioned that Food Services will serve breakfast at Combs Traditional Academy this year and plans to bring back the fruit bar and salad bar at each school.

**Approval of Consent Agenda Action Items** – Mrs. Pinckard made a motion to approve the Consent Agenda as presented, seconded by Dr. Kemp and the motion carried 4-0.

Approval of Consent Agenda Action Items – Discussion / Motion

- A. Approval of Minutes
  - i. Regular Meeting June 11, 2014
  - ii. Executive Session June 11, 2014
  - iii. Governing Board Retreat June 19, 2014
- B. Business and Finance
  - i. Student Activities Financial Statement June 2014
  - ii. Expense Vouchers
 

#	5050	\$	70,597.12	#	5053	\$	50,509.89
#	5051	\$	217,554.72	#	6000	\$	109,849.83
#	5052	\$	120,971.39				

- iii. Payroll Vouchers
 

#	61	\$	129.42	#	65	\$	17,564.67
#	62	\$	160,111.36	#	66	\$	71,494.55
#	63	\$	444,698.73	#	67	\$	382.77
#	64	\$	128,109.61	#			
  - iv. Intergovernmental Agreements
    - a. Clinical Education Affiliation Agreement between Pima Medical Institute, Physical Therapist Assistant Program and J.O. Combs Unified School District
    - b. Agreement between Special Education Services d/b/a Southwest Education Center and J.O. Combs Unified School District for Provision of Specialized Educational Services for the School Year 2014-2015 and Extended School Years
    - c. Arizona Department of Education Food Program Permanent Service Agreement, ADE Contract No. ED09-0001
  - v. Bid Request(s)
    - a. None
  - vi. Bid Approval(s)
    - a. None
  - vii. Purchases
    - a. Bus Trade-In and Purchase of 84-passenger Bus
    - b. Combs High School, CTE Program, *Working with Young Children 7<sup>th</sup> Edition* by Judy Herr, Ed.D. - 10 copies
  - viii. Gifts and Donations
    - a. None
  - viii. Disposal of Capital Items and Technology Equipment - itemized list available for review at District Office
  - ix. Overnight and/or Out-of-State Travel Request
    - a. FBLA Officer Leadership Camp, Camp Summit, Prescott, AZ, Combs High School students, Gr. 9-12, September 25-27, 2014
- C. Personnel  
 (A.R.S. §38-431.03 (A)(1) the Governing Board may go into Executive Session for the purpose of discussing personnel matters.)
- i. Job Descriptions
    - a. None
  - ii. Administrative Staff: Resignation, Termination, Transfer, Leave of Absence, Employment
  - iii. Certificated Staff: Resignation, Termination, Transfer, Leave of Absence, Employment
  - iv. Support Staff: Resignation, Termination, Transfer, Leave of Absence, Employment
  - v. Substitute Staff: Resignation, Termination, Transfer, Leave of Absence, Employment

**Public Hearing to Adopt the FY 2014-2015 District Expenditure Budget** – Mrs. Hargis made a motion to enter into a Public Hearing at 6:05 pm, seconded by Mrs. Bourgeois and the motion carried 4-0.

Dr. Kemp made a motion to approve the adoption of the 2014-2015 District Expenditure Budget as presented, seconded by Mrs. Hargis and the motion carried 4-0.

Mrs. Hargis made a motion to come out of the Public Hearing at 6:07 pm, seconded by Mrs. Pinckard and the motion carried 4-0.

- i. Call to Order
- ii. Public Hearing of FY 2014-2015 Budget – Discussion
- iii. FY 2014-2015 Budget Adoption – Motion
- iv. Adjourn and Reconvene Regular Meeting

Mrs. Slovitsky presented stating the budget that was proposed on June 19, 2014 needs to be adopted by July 15, 2014. She also noted that there are no changes to the proposed budget. Mrs. Slovitsky pointed out that the tax rate decreased from 6.5% to 4.8%. Mrs. Hargis asked about the tax rate and Mrs. Slovitsky indicated that the assessed property value increased this year.

Mrs. Hargis made a motion to Adjourn and Reconvene Regular Meeting at 6:07 pm, Mrs. Pinckard seconded, and the motion carried 4-0.

**Teacher and Educational Specialist Performance Evaluation Framework** – Dr. Rogers presented by sharing that the evaluation model allows for 33% of a teacher’s summative evaluation to be based on student progress, 17% based on school’s letter grade and 50% based on the Teacher/Educational Specialists Performance Standards. She noted that there is a typographical error on the framework forms and that “Partially Effective” should read “Developing.” Dr. Rogers explained that a committee had worked on and created the teacher evaluation framework.

Dr. Kemp motioned to approve the Teacher and Educational Specialist Performance Evaluation Framework as presented, seconded by Mrs. Bourgeois and the motion carried 4-0.

**Aggregate Principal and Teacher Performance Classification** - Dr. Rogers presented that per Arizona Revised Statute 15-203 the Governing Board will discuss its aggregate performance classifications of principals and teachers at least annually. She noted that teacher classifications are divided up between teachers and educational specialists (for example, coaches, coordinators, counselors, nurses, etc.). Dr. Rogers shared that evaluations were done electronically this year utilizing MyLearning Plan software. She spoke on the subject of performance classification percentages revealing that teachers in the category of “Developing” and “Ineffective” are no longer employed by the District. Dr. Rogers mentioned the information would be reviewed during the Leadership Retreat on July 10, 2014.

Mrs. Hargis asked how the teachers liked the electronic version of the evaluation instrument. Dr. Rogers explained that the initial transition was a bit hard but for a better indication, perhaps one of the principals would share their thoughts. Mrs. Mayberry, Principal at Combs High School, commented that although the initial transition was not easy, teachers liked the self-assessment portion and treated it as a “diet” for teaching in the future. Mrs. Mayberry added that the evaluation process is much smoother and easier and there is no question about accountability.

Dr. Rogers discussed the Principal’s classroom observation piece, namely the Principal’s ability to input their comments directly into the summative evaluation. Mrs. Hargis asked if it was possible to edit what a Principal has written at the time of classroom observation. Dr. Rogers explained that yes, the Principal has an opportunity to edit their summative comments before finalizing the evaluation.

**Policy First Read** – Dr. Blanchard communicated the five new updated policies and explained that there is a summary and a policy included for detail. There are minor changes to the policies and any new information is underlined; deletions in text have a strike through. Dr. Blanchard mentioned that it is important for Principals to know that Policy JICI has changed and that the length of a knife is inconsequential. She added that Policy JLF references the new law for submitting reports electronically and includes the forms that caseworkers complete. Dr. Blanchard stated that she would return in August for approval of these policies.

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| A. BCB                 | Board Member Conflict of Interest      |
| B. BE                  | School Board Meetings                  |
| C. JICI                | Weapons In School                      |
| D. JL                  | Student Wellness                       |
| E. JLF, JLF-EB, JLF-ED | Reporting Child Abuse/Child Protection |

**Adjournment** – Mrs. Bourgeois made a motion to adjourn at 6:18 pm, seconded by Mrs. Pinckard and the motion carried 4-0.

One or more Governing Board members will / may participate by telephonic or video communications. The Governing Board reserves the right to change the order of items on the agenda, unless a specific time is listed on the agenda.

The Governing Board reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. §38-431.03(A)(3).

J.O. Combs Unified School District #44 endeavors to make all public meetings accessible to persons with disabilities. Please call (480) 987-5300 at least 48 hours in advance of the meeting to request an accommodation to attend or participate in the public meeting.

Governing Board Members

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Shelly Hargis, President

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Kathy Bourgeois, Clerk

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Patricia J. Pinckard, Member

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Rhett A. Homan, Member

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Gary F. Kemp, Ed.D., Member

Respectfully Submitted by:  
MaryLou Martinez  
Administrative Assistant  
Superintendent / Governing Board  
July 9, 2014