

WICKENBURG UNIFIED SCHOOL DISTRICT NO. 9
REGULAR GOVERNING BOARD MEETING MINUTES
June 18, 2015

BOARD MEMBERS PRESENT

Mr. Curtis Arnett, Member, Ms. Amy Brown, Member, Ms. Sandee Gill, Member, Mr. Daniel Scott, Member

BOARD MEMBERS ABSENT

Mr. Joe Maglio, President

OTHERS PRESENT

Dr. Howard Carlson, Victoria Farrar, Lynn Greene, Christina Strauss, Eric Taylor, Jeff Lamadue, Hector Vargas, Pete Wingert, Amy Sloan

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mr. Arnett called the meeting to order at 6:31 PM.

ADOPTION OF THE AGENDA

Adoption of the Board meeting agenda for June 18, 2015.

A motion was made to adopt the WUSD Governing Board Meeting agenda for June 18, 2015, as submitted.

Motion	Ms. Brown	Aye
Second	Ms. Gill	Aye
Vote	Mr. Arnett	Aye
Vote	Mr. Scott	Aye

Motion passed 4-0.

PRESENTATION

Presentation of Annual Audit Results for 2014/2015 School Year - Heinfeld, Meech & Co., P.C.

Mr. Eric Taylor of Heinfeld, Meech & Co., P.C. addressed the Board concerning the results of the district's annual audit conducted in 2014/2015. He stated the district received an "Unmodified Opinion" for the financial portion of the audit, which is the highest rating possible. There were 12 findings at the state level, which is considered to be very good. He also stated the district stood in good standing financially. The ratio of budget expenditures to actual expenditures was good, and the district did not exceed their budget.

Mr. Taylor commended Ms. Farrar and her staff and for the results from the audit, and expressed his appreciation, stating the staff was very responsive and cooperative.

RECOGNITIONS

This is a time set aside for any recognition the Board or the Superintendent may wish to make to an individual, group or organization for services and/or any contribution made to the District. There were no recognitions.

CALL TO THE PUBLIC

There was no response to the Call to the Public.

FINANCIAL REPORTS

The financial reports include a monthly summary of business accounts, which include a detailed Operating Statement with encumbrance for the Maintenance & Operation Budget, Unrestricted Capital Account, Soft Capital Account, and Cash Controlled Funds-Expenses; a summary payroll and expense vouchers; a detailed summary of credits, debits and expenditures for all student activity accounts and all student auxiliary accounts for the period stated.

- A. Business Accounts Summaries as of May 31, 2015
- B. Payroll Voucher Summary - \$1,607,776.09
- C. Expense Voucher Summary - \$412,219.11

Mr. Arnett asked Ms. Farrar if the budget balances were positive, the cash balances were positive, if the District was in compliance, if the District was solvent, and was there anything that would question the Board's stewardship.

Ms. Farrar told him yes, the budget balances and the cash balances were positive, the District was in compliance and solvent, and no, there was nothing that would question the Board's stewardship.

A motion was made to approve the Financial Reports, as submitted.

Motion	Ms. Brown	Aye
Second	Ms. Gill	Aye
Vote	Mr. Arnett	Aye
Vote	Mr. Scott	Aye

Motion passed 4-0.

CONSENT AGENDA

A. Governing Board Meeting Minutes

- 1. Special Joint Study Session Minutes (WUSD Governing Board and Wickenburg Town Council) for May 26, 2015
- 2. Study Session Minutes for June 4, 2015
- 3. Regular Board Minutes for June 4, 2015
- 4. Special Telephonic Meeting Minutes for June 8, 2015

B. Personnel

- 1. Approval of New/Restructured Positions
- 2. Personnel Action Reports
- 3. Faithful Service Benefits

C. Financial Items

- 1. Fund 550 - Insurance Proceeds Expenditure Authorization

D. Intergovernmental Agreements (IGA's)/Agreements

- 1. Wickenburg High School Yearbook Agreement
- 2. Church at Sun Valley Lease Renewal
- 3. Beyond Textbooks Agreement
- 4. Maricopa County Community College District Intergovernmental Agreement
- 5. Arizona School Board Association Policy Services Agreement
- 6. Nicely Done Letter of Agency
- 7. Update to the Nadaburg Maintenance Intergovernmental Agreement for Bus Maintenance

E. Curriculum

Student Handbooks

1. Festival Foothills Elementary School Student Handbook
2. Hassayampa Elementary School Student Handbook
3. Vulture Peak Middle School Student Handbook
4. Wickenburg Virtual Academy Student Handbook

F. Donations

1. Donation of \$100.00 to the Wickenburg High School Football Program
2. Donation of \$420 to Festival Foothills Library

Mr. Scott requested Consent Agenda Item 7-D2 - Church at Sun Valley Lease Renewal be pulled from the Consent Agenda.

A motion was made to approve the Consent Agenda for June 18, 2015, with the exception of Consent Agenda Item 7-D2 - Church at Sun Valley Lease Renewal.

Motion	Mr. Scott	Aye
Second	Ms. Brown	Aye
Vote	Ms. Gill	Aye
Vote	Mr. Arnett	Aye

Motion passed 4-0.

Mr. Scott stated that due to a conflict of interest, he would abstain from voting on Consent Agenda Item 7-D2 - Church at Sun Valley Lease Renewal.

A motion was made to approve Consent Agenda Item 7-D2 - Church at Sun Valley Lease Renewal.

Motion	Ms. Brown	Aye
Second	Ms. Gill	Aye
Vote	Mr. Arnett	Aye

Motion passed 3-0.

PUBLIC HEARING

Annual Expenditure Budget FY2016
 7:10 PM Hearing Opened
 Comments from the public? None
 Hearing closed at 7:11 PM

ACTION ITEM

Adoption of Annual Expenditure Budget FY2016

A motion was made that the Governing Board of the Wickenburg Unified School District #9, having held a Public Hearing on June 18, 2015, hereby approve the FY2016 Annual Expenditure Budget, as presented.

Motion	Ms. Brown	Aye
Second	Mr. Scott	Aye
Vote	Mr. Arnett	Aye
Vote	Ms. Gill	Aye

Motion passed 4-0.

OLD BUSINESS

There was no Old Business

NEW BUSINESS

Expansion of the Drug Free Zones for Schools Located in the Wickenburg Unified School District

The Buckeye Police Department and the Wickenburg Police Department have been working together to increase the Drug Free Zone boundaries for all of the schools in Wickenburg Unified School District from 300 feet to 1000 feet.

Officer Jeff Lamadue and Officer Hector Vargas from the Buckeye Police Department presented the Board with the request to increase the drug free zone boundary around Festival Foothills Elementary School from 300 feet to 1000 feet. Chief Pete Wingert of the Wickenburg Police Department requested the increased drug free zone boundaries be approved for Hassayampa Elementary School, Vulture Peak Middle School and Wickenburg high School as well.

Once the request for increasing the boundaries is approved by the Governing Board, the new boundaries will be recorded with the Maricopa County Assessor’s Office. Signs will be provided identifying the zones. The only requirement and commitment from Wickenburg Unified School District is Governing Board approval.

Dr. Carlson asked is signs will be posted in Sun City Festival. He was told possibly, but that is not known as of yet. Signs will be posted on the main intersections. Dr. Carlson asked where sign placement would be in Wickenburg. Chief Wingert told him the department must work with the Arizona Department of Transportation concerning the placement.

Ms. Brown asked if someone just has to drive through the area and commit an infraction or must they be stopped within the boundaries. Officer Vargas told her someone would have to be in the designated area when stopped, or, if the violation took place in the zone and the person is stopped later, they could be cited. Ms. Brown asked what they considered a school. She commented Remuda has a teen facility and asked if that would be considered a school. Chief Wingert told her any public or non-public kindergarten or public school.

Mr. Arnett asked what the posting requirements were. He was told signs are produced by Public Works and would be replaced in case something happened to them at no cost. Per statute, the signs would be placed in a visible manner at school and the accompanying area. A laminated map will be provided to post in the lobby of the schools. Mr. Arnett asked if the Board adopted this proposal, would the principals be required to post the map. He was told this would be voluntary.

Ms. Gill asked if signs were not visibly posted and someone got stopped, what would happen then. She was told once the law has been changed by the County Assessor, ignorance of the law would not be an excuse. She was also told public awareness would be promoted.

Ms. Gill asked Chief Wingert if this would be good for Wickenburg schools. He told her it would be a very good thing.

Chief Wingert thanked Office Lamadue for his assistance.

A motion was made to approve the expansion of the Drug Free Zone from 300 feet to 1000 feet for all of the schools located in the Wickenburg Unified School District, as submitted.

Motion	Ms. Brown	Aye
Second	Ms. Gill	Aye
Vote	Mr. Arnett	Aye
Vote	Mr. Scott	Aye

Motion passed 4-0.

Baseball / Softball Fields Working Group Report

Mr. Arnett explained the purpose of the group is to provide dugouts on the Wickenburg High School baseball and softball fields for the visiting teams that will be comparable to the existing home team dugouts. The group would like to dress up the area with iron letters and probably the wrangler.

Ms. Gill asked if the group was looking at donations towards the project and if anyone stepping forward could donate. Mr. Arnett told her not as yet; the group had not gone out until Board approval.

It was suggested a tax credit account be set up for the purpose of accepting donations to help with the funding. Ms. Brown commented the tax credit account should not only be designated for visitor dugouts, but should be able to be for other related items.

Dr. Carlson commented the tax credit accounts for athletics are used to pay assistant coaches, travel, etc. That sum of money (between 15 and 20 thousand) would need to be raised before funds would go towards the project. Mr. Arnett commented they would do fundraising.

A motion was made that the Board recognize the informal working group seeking to improve dugouts at the Wickenburg High School baseball and softball fields and authorize their proceeding subject to decisions of the Superintendent;

Further, that the Board approve the creation of an extracurricular tax credit fund to which donations can be made and from which expenditures can be made for dugouts improvements and any additional funds for related projects;

Further, that the Board request that the superintendent keep the Board informed of the dugouts improvement project progress and recommend to the Board any dugouts improvement matters requiring Board decision.

Motion	Mr. Scott	Aye
Second	Ms. Gill	Aye
Vote	Mr. Arnett	Aye
Vote	Ms. Brown	Aye

Motion passed 4-0.

Wickenburg High School (WHS) Coaches Office and Training Room Project

Mr. Hodgkiss presented an overview of the project, which would entail converting the current storage room area (once was the old weight room) from its current use into a coaches office and training room. This would provide an area for WHS athletes to receive the proper treatment for injuries, the provision of an acceptable water station and a meeting space for coaches. He also stated they hoped to be able to access the internet in the facility, allowing a doctor to conduct the necessary test in the training room for a player with a suspected concussion.

The facility would be available for all sports. A mini mobile unit would be used for storage of items currently in the facility. Mr. Scott asked if they already had the unit. He was told yes, the unit was already on site.

The plan calls for installing a doorway between the facility and the locker room by knocking through the brick wall that stands between. Since this was at one time the weight room, air ducts are already present and cooling and heating available. An ice machine and a 3-cell sink would be moved from the facility to the concession stand and hooked up properly to meet health codes.

The approximate costs for the project are \$5000 to build dividing wall for privacy and installing a door from the locker room to the coaches' office. The mobile mini unit was purchased at the cost of \$2350. Plumbing and furniture costs are unknown at this time. Mr. Sam Crissman will donate all of the labor for the project.

Ms. Gill asked where the golf carts would be stored once moved from the building. Mr. Hodgkiss told her there is a walled in area in back of the cafeteria where they would be securely stored.

Ms. Brown asked where the \$5000 would come from. Mr. Hodgkiss told her that he and Coach Miller had approached the Wickenburg Rotary Club for a portion of the funds. The rest would come from the football auxiliary funds.

Ms. Gill asked if other sports would be sharing in the cost, as they would be using the facility. Mr. Hodgkiss told her this was considered a football project and the coaches were fine with taking the lead and providing the funds. Ms. Brown asked if the plan was to have this project complete by the beginning of football season. Mr. Hodgkiss told her that was the goal.

Mr. Arnett thanked Mr. Hodgkiss for the details and effort put into the project. He commented there were now 3 mobile storage units, making the area look a bit junky, and wished it would be possible to build a storage building.

Ms. Gill asked about discarding items. She wanted to know if things would be just thrown out, looked at and discarded as the project progressed, or stored somewhere else. She was told items would be looked at, valued and decided if they needed to go to auction. If they need be, items would be stored.

A motion was made to approve the establishment of a Coaches Office and Training Room for the benefit of Wickenburg High School (WHS) coaches and athletes, as presented.

Motion	Ms. Brown	Aye
Second	Ms. Gill	Aye
Vote	Mr. Arnett	Aye
Vote	Mr. Scott	Aye

Motion passed 4-0.

ITEMS FOR FUTURE AGENDAS

- ❖ Possible Capital Override
- ❖ Financial Calendar
- ❖ Accounting of Tax Credit monies
- ❖ Discussion concerning the grade point average to establish eligibility for extracurricular activities
- ❖ Discussion concerning granting teachers remote access to their computers at school with concerns about control and confidentiality issues when items such as Synergy was worked on from their homes or other locations
- ❖ Updates on SkoolLive and Synergy
- ❖ Mr. Arnett will report on the ASBA Conference

ANNOUNCEMENTS, CALENDAR

ADJOURNMENT

A motion was made to adjourn the meeting.

Motion Mr. Arnett Aye

Second Ms. Brown Aye

Vote Ms. Gill Aye

Vote Mr. Scott Aye

Motion passed 4-0.

Meeting was adjourned at 7:43 PM.

ATTEST:

Mr. Curtis Arnett, Acting Board President