

**WICKENBURG UNIFIED SCHOOL DISTRICT NO. 9**  
**REGULAR GOVERNING BOARD MEETING MINUTES**  
**April 13, 2017**

**BOARD MEMBERS PRESENT**

Mr. Joe Maglio, President; Ms. Amy Brown, Member; Ms. Sandee Gill, Member; Ms. Susan Webster, Member

**BOARD MEMBERS ABSENT**

Mr. Randy Hodges, Member

**OTHERS PRESENT**

Dr. Howard Carlson, Erin Johnson, Lynn Greene, Jennifer Lougee, Derek Streeter, Carissa Hershkowitz, Julie Case, Debbie Hodgkiss, Jennifer Appleby, Sue Baker, Julie Brooks, William Moran, Patti Slattery, Gary Edwards

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Mr. Maglio called the meeting to order at 6:33 PM and Ms. Gill led the Pledge of Allegiance.

**ADOPTION OF THE AGENDA**

Adoption of the Board meeting agenda for April 13, 2017, moving New Business Items 10-A Proposal & Basis of Estimate from Core Construction for the Pre-Purchase of the Mechanical Equipment for Hassayampa Elementary School - Project: #16-04-185 – Hassayampa Elementary – HVAC Equipment Only, 10-B Proposal & Basis of Estimate from Core Construction for the Pre-Purchase of the Mechanical Equipment for Wickenburg High School - Project: #16-04-185 – Wickenburg High School – HVAC Equipment Only prior to the Presentation and 10-C Letter of Support for an Entertainment District in Downtown Wickenburg to take place following the Presentation.

A motion was made to adopt the revised agenda for April 13, 2017.

|        |             |     |
|--------|-------------|-----|
| Motion | Ms. Gill    | Aye |
| Second | Ms. Brown   | Aye |
| Vote   | Mr. Maglio  | Aye |
| Vote   | Ms. Webster | Aye |

Motion passed 4-0.

**NEW BUSINESS**

Core Construction submitted two proposals to the Board for approval. Mr. Gary Edwards spoke to the Board concerning the Core Construction Proposals. To ensure quality performance, “long leave materials” must to be ordered before beginning work, which will be day after Memorial Day. Existing units will be removed for replacement units. All of the units for the high school and the elementary school will be preordered. The new units are high efficiency units, which are an upgrade from existing units. The units will be raised higher than the existing units on the roofs. The contractor has been selected from three contractors who put in a bid on the job. The winner is Pueblo Contractors, who are the most qualified for the job.

Ms. Gill asked about the design professional fee. Mr. Edwards said this referred to Orcutt Winslow, who designed the project and worked with Core Construction on drawing up the architectural plans.

**Proposal & Basis of Estimate from Core Construction for the Pre-Purchase of the Mechanical Equipment for Hassayampa Elementary School - Project: #16-04-185 – Hassayampa Elementary – HVAC Equipment Only**

A motion was made to approve the Proposal & Basis of Estimate from Core Construction for the pre-purchase of the mechanical equipment for Hassayampa Elementary School, as submitted.

|        |             |     |
|--------|-------------|-----|
| Motion | Ms. Brown   | Aye |
| Second | Ms. Webster | Aye |
| Vote   | Ms. Gill    | Aye |
| Vote   | Mr. Maglio  | Aye |

Motion passed 4-0.

Proposal & Basis of Estimate from Core Construction for the Pre-Purchase of the Mechanical Equipment for Wickenburg High School - Project: #16-04-185 – Wickenburg High School – HVAC Equipment Only

A motion was made to approve the Proposal & Basis of Estimate from Core Construction for the pre-purchase of the mechanical equipment for Wickenburg High School, as submitted.

|        |             |     |
|--------|-------------|-----|
| Motion | Ms. Brown   | Aye |
| Second | Ms. Webster | Aye |
| Vote   | Ms. Gill    | Aye |
| Vote   | Mr. Maglio  | Aye |

Motion passed 4-0.

**Note: The procurement for the Core Construction have been changed from BESD SAVE #13-002 to THUSD JOC#15-022-20. The District, in doing due diligence, found the new consortium to be a better fit for the District and has a later expiration date. This was the only change made.**

**PRESENTATION**

Wickenburg High School Curriculum and Alignment Project

- Curriculum Plan
- Cambridge Implementation

Presenters: Debbie Hodgkiss, Sue Baker and Jennifer Appleby

The Cambridge Curriculum team, along with Mr. Streeter and Dr. Carlson, have been working on the transition from Quality Core to Cambridge curriculum, which is geared toward raising student proficiency. The Cambridge Curriculum includes The CAILL Framework and Aligning to Standards, Curriculum Management System, the Cambridge Curriculum Plan, Cambridge Courses and Benefit to Students.

Currently all content area teachers are working on the foundational curricular pieces needed for the Curriculum Management system to be up and running. This encompasses all subject areas.

The Action Plan components include Unwrapped Documents, Pacing Calendars, Formative Assessments and lesson plans & evaluating lessons.

The Cambridge Plan is an internationally benchmarked curriculum to be used in honors courses. Students pursuing the Grand Canyon Diploma (GCD) will need to pass Cambridge tests for these courses.

Professional Development includes Administrators 101, Teacher Training 101, pre-training for content teachers, summer curriculum planning, 2 day Cambridge training, quarterly meetings with the Center for the Future of AZ (CFA) and mentors for teachers.

Cambridge courses, which are identified as IGCSE – International General Certificate of Secondary Education, include English I for 9<sup>th</sup> grade, English Literature I for 10<sup>th</sup> grade, Mathematics I for 9<sup>th</sup> grade

(possibly 8<sup>th</sup> grade as well), Mathematics II for 10<sup>th</sup> grade, Biology, Chemistry, World History and AP US History.

Mr. Maglio asked if the Cambridge Plan is set to use or if it must be built. Ms. Baker told him it was a bit of both.

Ms. Gill asked if teachers develop their own lesson plans. Ms. Baker told her that is the general plan; they will be working with standards but will get to the place where they are working with other teachers for across department planning.

Ms. Webster asked what everyone else would do. Ms. Baker told her this curriculum is for the honors courses at this point and other students will have other curriculum, which is being designed. Pacing calendars should be complete by next August. Curriculum management will allow departing teachers to leave a legacy to incoming teachers.

Ms. Brown asked if Cambridge will replace EOCs. She was told the District is moving towards using Cambridge End of Course Exams. Dr. Carlson commented the state now uses End of Course exams (EOC's) for state testing (AzMERIT). If a student is working for a Grand Canyon Diploma, he/she will also take Cambridge EOC's.

Ms. Brown commented students usually take Algebra I & Geometry. The Cambridge course combines the two and they are recognized by colleges.

Dr. Carlson told the Board this is the most commonly used curriculum in the world used in 9,000 high schools across the world. Colleges understand the difference and Arizona colleges recognize the codes.

Ms. Webster asked if the math the eighth grade students will take is the same as the current Algebra I course. She was told yes; Algebra I will be offered, but the Cambridge curriculum will be encouraged.

The benefit to students will be student proficiency on all levels of testing. College options will be increased by increasing ACT/SAT scores. This will also increase scholarship availability.

The CAILL Framework drives this curriculum. ADE sets the standards which the District must teach to. The Curriculum Management System will have all curriculum for K-8 through 9-12.

#### Letter of Support for an Entertainment District in Downtown Wickenburg

Mr. Aaron White of the Town of Wickenburg made a presentation concerning on the proposed Entertainment District for Downtown Wickenburg. Ms. Brown declared a conflict of interest.

The Town Council's Downtown Strategic Goals include creating a unique sense of place, energy and excitement in downtown Wickenburg, adopt regulations that recognize the unique nature of downtown, solicit creative proposals for downtown redevelopment and support Wickenburg's expanding reputation as a destination for arts and cultural activities.

An entertainment district has to do with the selling of liquor. Current laws are governed by the State Liquor Board and state that a specific liquor license cannot be granted within 300 feet of a public school or a house of worship, and is measured "as the crow flies".

The Town is eligible to create a single entertainment district. It must be at least 1/8 of a mile wide and no larger than a single square mile. A significant number of entertainment, artistic and cultural venues, which include theaters, arenas, museums, galleries, studios, restaurants, bars and related facilities must be in this area. The Entertainment District will allow liquor licenses to be issued within the 300 foot zone of a public school or house of worship within the Entertainment District area.

Mr. White showed a map of the location where the Entertainment District would be. They would avoid putting it next to Hassayampa Elementary School.

Ms. Gill commented when looking at the map, the line did not seem to go across the bridge. Mr. White told her it does not; the bridge falls outside the lines defining the proposed Entertainment District.

Ms. Gill pointed out that, looking at the list of venues within the proposed Entertainment District, many no longer exist. Mr. White explained that, while these venues are not currently occupied, the hope is they will be occupied in the near future.

The next step would be to take the proposed resolution to the Town Council for adoption on May 1, 2017.

A motion was made to approve a letter of support for the proposed Wickenburg Entertainment Center, with the provision any Wickenburg Unified School District schools are excluded from its boundaries, as submitted.

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|--------|-------------|-----|
| Motion | Ms. Webster | Aye |
| Second | Ms. Gill    | Aye |
| Vote   | Mr. Maglio  | Aye |

Motion passed 3-0.

### **RECOGNITIONS/PROCLAMATIONS**

This is a time set aside for any recognition the Board or the Superintendent may wish to make to an individual, group or organization for services and/or contributions made to the District and/or allowing an opportunity for the Board to recognize groups or individuals publically by issuing of a proclamation in recognition of events and/or persons for special occasions. There were none.

### **CALL TO THE PUBLIC**

There was no response to Call to the Public.

### **PRINCIPAL REPORTS**

Reports from the principals of Wickenburg Unified School District No. 9, which include enrollment figures, Safe & Orderly (Student Discipline) Report, how the school is moving each student to the “Next Level” academically, how the school is focusing on providing Quality First Instruction and a general school update.

- A. Festival Foothills Elementary School, Ms. Julie Case, Principal
- B. Hassayampa Elementary School, Ms. Carissa Hershkowitz, Principal
- C. Vulture Peak Middle School, Ms. Jennifer Lougee, Principal
- D. Wickenburg High School, Mr. Derek Streeter, Principal
- E. Wickenburg Virtual Academy, Ms. Rose Garcia, Principal

Ms. Gill commented the first grade is still very poor in math and reading; it is now the end of year and she does not see improvement, as the scores still seem low. Dr. Carlson said one point that might help Board to understand would be that when looking at Galileo scores in terms of passage rates, they are not where we want them to be. The growth rate will need to be looked at to be sure students are achieving growth; this data will be included in future reports.

Ms. Webster commented in looking at the scores, 21% for the first grade was scary. Ms. Hershkowitz told her in looking at growth, English Language Arts and math are within points of the expected growth range.

Ms. Gill commented on the proficiency in reading for first grade students. She was told first grade students do not read the tests, but the tests are read to them. Not until the second grade do students do all of the reading themselves. Dr. Carlson commented that a few years back the state passed a law where a student cannot pass the third grade unless they are proficient in reading. There has only been one student fail; he was doing Christmas tree bubbling, not trying.

Ms. Webster asked how many first grade classes there are at Festival Foothills. Ms. Case told her there is one class with 24 students.

Ms. Gill commented the percentage of high proficiency for Science at Vulture Peak was good. She noted that, in looking at discipline graphs, the numbers for Festival Foothills were quite a bit higher. Ms. Case told her discipline is given according to the District approved matrix. Dr. Carlson told the Board the District is being more diligent this year in regards to discipline and this has had an impact on numbers. Ms. Gill commented bullying incidents at Vulture Peak had gone up. Ms. Hershkowitz stated the more these incidents are talked about, the more incidents are reported. Ms. Gill said she enjoyed reading about the assemblies and the good things schools do.

Ms. Webster asked if it was the first year of Galileo testing. She was told it was not, but it was the first year of Eureka Math for certain grades. Ms. Webster asked if it was felt if performance would improve the more they did this. Dr. Carlson commented that when AIMS first came in, it took time for kids to perform at a higher level.

Ms. Gill asked, as preschool ends when school ends, does that make it difficult to recruit new students? People have to find somewhere else to put them and, if they are happy with the new facility, they will stay. She commented that it does not make sense. Dr. Carlson told her Festival Foothills has had preschool for years and it works well. This year, Hassayampa preschool will mirror the summer school dates. Ms. Johnson commented that the demographics in Wickenburg are a little different from Festival. Funding is too expensive to have preschool go all summer. They have been brainstorming to come up with ideas to increase preschool attendance.

Ms. Brown commented on the Sun City Festival Foothills Knitting Club, saying she thought making mats for the homeless was a great idea. She also said the pictures of dance reminded her of middle school dances and were great. She noted that it looked like Mr. Johnson at Vulture Peak had a student write his report; she thought that was a great idea because you see what the student has learned.

Mr. Maglio asked Ms. Case how many students were enrolled in the Algebra program at Festival Foothills. Ms. Case told him there were six 7<sup>th</sup> grade students and one 7<sup>th</sup> grade student. One student completed Geometry in December and will complete Algebra 2 in May.

He commented the Hassayampa 21<sup>st</sup> Century celebration for May 16 should be fun. He asked if all fifth grade students participated in the website “Paws in Jobland” and said he felt it was fantastic. He was told yes, all participate.

Ms. Webster commented on “Lunch with the Blue” at Festival Foothills and said she hoped Hassayampa will incorporate this. Ms. Hershkowitz told her Wickenburg Police Department has worked hard to do so, but have been short staffed. They are now fully staffed and will be coming the following week.

Mr. Maglio said it was great to see Galileo scores at Vulture Peak go up. Ms. Lougee told him English 7 and Math 6 have exceeded growth. Mr. Maglio commented he liked the testing incentives.

Mr. Maglio asked about the Algebra block and how it worked. Mr. Streeter told him many students who were not qualifying for Algebra would get into a certain track with no opportunity to break out of that track. The block allows kids to break out of the track; they have classroom instruction and then take a stretch break. They then sit back down and work on homework in front of the teacher so help is

available if needed. This helps to give structure for students to complete their homework. Next year, they are going to move almost the entire current freshman students into geometry. This is a great success. The block greatly benefits the slower kids to master the course. This is first year of doing this block.

Mr. Maglio asked Mr. Streeter if the high school was in a group with the Galileo assessment pilot. Mr. Streeter told him no, but everyone else in district is doing this. They will begin participating next year. The benchmark can help determine where a child is, gives more detailed information and helps to assist students. It allows for help to be given to students individually or by class. It will show a teacher where he may need to focus to help kids and will help students succeed with AzMERIT.

Ms. Gill commented on the Graduation rate for last year, noting that there were a larger number of students who did not graduate on time. Mr. Streeter told her there is no data for this year as of yet. He said there is a big push to try to ensure seniors will be able to complete courses to graduate.

Mr. Maglio thanked Ms. Garcia for helping the Board understand Wickenburg Virtual Academy's enrollment.

Mr. Maglio expressed appreciation for the board reports and the work the principals put into the reports.

### **FINANCIAL REPORTS**

The financial reports include a monthly summary of business accounts, which include a detailed Operating Statement with encumbrance for the Maintenance & Operation Budget, Unrestricted Capital Account, Soft Capital Account, and Cash Controlled Funds-Expenses; a summary payroll and expense vouchers; a detailed summary of credits, debits and expenditures for all student activity accounts and all student auxiliary accounts for the period stated.

- A. Business Account Summaries as of March 31, 2017
- B. Payroll Voucher Summary – \$692,677.26
- C. Expense Voucher Summary – \$419,133.13

A motion was made to approve the Financial Reports, as submitted.

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| Motion | Ms. Brown   | Aye |
| Second | Ms. Webster | Aye |
| Vote   | Ms. Gill    | Aye |
| Vote   | Mr. Maglio  | Aye |

Motion passed 4-0.

### **CONSENT AGENDA**

Consideration and Approval of Consent Agenda: All items listed below will be considered as a group by the Governing Board, and will be approved with one motion. There will not be separate discussion of these items unless a board member so requests, in which case the item will be removed from the consent agenda and considered as a separate item.

- A. Governing Board Meeting Minutes
  - 1. Regular Board Minutes for March 9, 2017
- B. Personnel
  - 1. Approval of New and/or Restructured Positions
  - 2. Personnel Action Reports
  - 3. Substitute Teacher Approval
- C. Financial Items
  - 1. Cafeteria Lunch Pricing for FY2017/2018
  - 2. Sole Source Agreement – FORECAST5 Analytics

D. IGA's/Agreements

1. Permanent Food Service Agreement between Wickenburg Unified School District and the Arizona Department of Education
2. Access Agreement for the Placement of an RF Antenna between Wickenburg Unified School District and Caballeros Inn & Ranch Company
3. Warranty Deed to the Town of Wickenburg of the Public Right of Way from the Hassayampa Elementary School Parking Lot to the Kerkes Trail Head

E. Curriculum

1. Wickenburg High School Student Handbook FY17/18

F. Donations

1. Wickenburg Unified School District
  - Donation of \$2000 from John Radway to be used towards Bussing for Summer School (\$1000) and the HES Preschool (\$1000)
  - Donation of a piano to District Music Program from John Radway
2. Wickenburg High School
  - Donation of funding for the Senior Tiles Display at the WHS Café for 2017 Graduating Seniors from the Wickenburg Art Club
  - Donation of Coaching Stipend of \$3010 from Carson Miller to the WHS Football Program
  - Donation of Coaching Stipend of \$1465 from Gary Hodgkiss to WHS Weight Training
  - Donation of \$200 to the WHS Choir Program from Support My Club
3. Vulture Peak Middle School
  - Donation of a guitar to the Vulture Peak Middle School Music Program by Dave Fabey
  - Donation of Coaching Stipend of \$1465 from Brian Jones to Vulture Peak Middle School Basketball Program
4. Festival Foothills Elementary School
  - Donation of 40 Handmade Wooden Doorstops to Festival Foothills Elementary School by Joe Lovero
  - Donation of Supplies & Labor to Build an Education Stand (A stand to display art work at the FF Art Show) for the School Garden to Festival Foothills Elementary School from Joe Lovero

Ms. Brown requested Consent Agenda Item 8-D3 - Warranty Deed to the Town of Wickenburg of the Public Right of Way from the Hassayampa Elementary School Parking Lot to the Kerkes Trail Head be pulled and declared a conflict of interest.

A motion was made to approve the Consent Agenda, with the exception of Consent Agenda Item 8-D3 - Warranty Deed to the Town of Wickenburg of the Public Right of Way from the Hassayampa Elementary School Parking Lot to the Kerkes Trail Head for April 13, 2017.

|        |             |     |
|--------|-------------|-----|
| Motion | Ms. Brown   | Aye |
| Second | Ms. Webster | Aye |
| Vote   | Ms. Gill    | Aye |
| Vote   | Mr. Maglio  | Aye |

Motion passed 4-0.

A motion was made to approve Consent Agenda Item 8-D3 - Warranty Deed to the Town of Wickenburg of the Public Right of Way from the Hassayampa Elementary School Parking Lot to the Kerkes Trail Head for April 13, 2017.

|        |             |     |
|--------|-------------|-----|
| Motion | Ms. Webster | Aye |
| Second | Ms. Gill    | Aye |
| Vote   | Mr. Maglio  | Aye |

Motion passed 3-0.

### **OLD BUSINESS**

#### **Second Reading of Policy Advisories**

1. Policy BGD – Board Review of Regulations
2. Policy DIE – Audits/Financial Monitoring
3. Policy DJE – Bidding/Purchasing Procedures
4. Policy JFBA – Unsafe School Choice
5. Policy JLCC – Communicable/Infectious Diseases
6. Policy JJJ – Extra-Curricular Activity Eligibility
7. Policy JR – Student Records
8. Policy LBD – Relations with Charter Schools

A motion was made to adopt revised policies BGD – Board Review of Regulations, DIE – Audits/Financial Monitoring, DJE – Bidding/Purchasing Procedures, JFBA – Unsafe School Choice, JJJ – Extracurricular Activity Eligibility, JLCC – Communicable/Infectious Diseases, JR – Student Records and LBD – Relations with Charter Schools, as submitted.

|        |             |     |
|--------|-------------|-----|
| Motion | Ms. Brown   | Aye |
| Second | Ms. Gill    | Aye |
| Vote   | Mr. Maglio  | Aye |
| Vote   | Ms. Webster | Aye |

Motion passed 4-0.

### **NEW BUSINESS**

#### **First Reading of Policy Advisories**

1. Policy JFABD – Admission of Homeless Students
2. Policy JFB – Open Enrollment
3. Policy JK – Student Discipline
4. Policy JLBD – Seclusion and Restraint
5. Policy KF – Community Use of School Facilities

No Motion was required.

### **ITEMS FOR FUTURE AGENDAS**

### **ANNOUNCEMENTS, CALENDAR**

Ms. Gill spoke of a need for the installation of netting at the high school baseball and softball fields to prevent balls from flying out and hitting people, and asked that this issue be followed up.



**ADJOURNMENT**

A motion was made to adjourn the meeting.

|        |             |     |
|--------|-------------|-----|
| Motion | Ms. Brown   | Aye |
| Second | Ms. Webster | Aye |
| Vote   | Ms. Gill    | Aye |
| Vote   | Mr. Maglio  | Aye |

Motion passed 4-0.

Meeting was adjourned at 8:11 PM.

**ATTEST:**

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Mr. Joe Maglio, Board President