

**WICKENBURG UNIFIED SCHOOL DISTRICT NO. 9**  
**REGULAR GOVERNING BOARD MEETING MINUTES**  
**June 7, 2016**

**BOARD MEMBERS PRESENT**

Mr. Joe Maglio, President, Mr. Curtis Arnett, Member, Ms. Amy Brown, Member, Ms. Sandee Gill, Member, Mr. Daniel Scott, Member

**BOARD MEMBERS ABSENT**

None

**OTHERS PRESENT**

Dr. Howard Carlson, Victoria Farrar, Lynn Greene, Erin Johnson, Sue DuBois, Eva Orlando, Brian Musick, Eric Taylor

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Mr. Maglio called the meeting to order at 6:38 PM. Ms. Brown led the Pledge of Allegiance.

**ADOPTION OF THE AGENDA**

Adoption of the Board meeting agenda for June 7, 2016

A motion was made to adopt the agenda for June 7, 2016.

Motion	Mr. Arnett	Aye
Second	Ms. Brown	Aye
Vote	Ms. Gill	Aye
Vote	Mr. Maglio	Aye
Vote	Mr. Scott	Aye

Motion passed 5-0.

**PRESENTATION**

Mr. Eric Taylor of Heinfeld & Meech Company spoke to the Board concerning the 2015/2016 Annual Audit. He told the Board the audit was successful and that the District received a rating of "Unqualified Opinion" which is the best rating possible. The major operating fund did not exceed the budget, which shows the District is following the budget and is in good shape financially. There were no findings in the financial portion of the audit. In the USFR Compliance Questionnaire (state compliance), the District had 18 instances, which, for the size of district Wickenburg is, was not bad.

Mr. Maglio asked Mr. Taylor to define one hit. Mr. Taylor told him there were 3 hits in the attendance area, but this was not uncommon. Mr. Arnett asked, on a scale of 1 to 10, how the District rated. Mr. Taylor told him around 7 or 8; the District was pretty good. Mr. Arnett asked if the Board could assure the public they are being good stewards for the District. Mr. Taylor told him they could.

**RECOGNITIONS/PROCLAMATIONS**

Mr. Maglio expressed his appreciation to Ms. Farrar for her tenure with the District.

**CALL TO THE PUBLIC**

There was no response to the Call to the Public.

## **BOARD REPORTS**

### **Bases Loaded Home Run Project Update**

Mr. Arnett informed the Board the committee was at the point of requested a purchase order for the brass plaque and that the signs are being fabricated.

## **FINANCIAL REPORTS**

- A. Business Account Summaries as of May 31, 2016
- B. Payroll Voucher Summary for the amount of \$350,958.69
- C. Expense Voucher Summary for the amount of \$474,395.26

Mr. Arnett asked Ms. Farrar if the budget balances were positive, the cash balances were positive, if the District was in compliance, if the District was solvent, and was there anything that would question the Board's stewardship.

Ms. Farrar told him yes, the budget balances and the cash balances were positive, the District was in compliance and solvent, and no, there was nothing that would question the Board's stewardship.

A motion was made to approve the Financial Reports, as submitted.

Motion	Mr. Arnett	Aye
Second	Ms. Brown	Aye
Vote	Ms. Gill	Aye
Vote	Mr. Maglio	Aye
Vote	Mr. Scott	Aye

Motion passed 5-0.

## **CONSENT AGENDA**

### A. Governing Board Meeting Minutes

- 1. Regular Board Minutes for May 12, 2016

### B. Personnel

- 1. New/Restructured Positions
- 2. Personnel Action Reports
- 3. 2016/2017 School Year Classified Staff Rehire List
- 4. 2016/2017 School Year Classified Staff Non-Renewal List
- 5. Superintendent Performance Goals FY2015/2016
- 6. Wickenburg Unified School District Staff Salary Increases/Certified New Hire Salary Placement Guide

### C. Financial Items

- 1. Signature Authorization for Accounts
- 2. Annual Approval of Financial Resolutions FY 2016/2017
  - a. Annual approval of Resolution for the signing of Payroll and Expense Vouchers between Board Meetings for 2016/2017.
  - b. Annual approval to appoint Erin Johnson as treasurer for the Auxiliary Operations/Student Activities Accounts and the signing for the Auxiliary Operations/Student Activities Accounts for Hassayampa, Festival Foothills, Vulture Peak, and Wickenburg High School between Board Meetings for 2016/2017.
  - c. Annual approval to appoint Erin Johnson as the District Authorized Representative to the Arizona School Risk Retention Trust, Inc.

- d. Annual approval to appoint Erin Johnson as the District Authorized Representative to the Arizona School Alliance for Workers' Compensation.
- e. Annual approval of Resolution to appoint Maricopa County Superintendent of Schools as the Chief Disbursing Office for all garnishment of wages made upon any employee of the District for 2016/2017.
- f. Cash Balance Projection authorizing Erin Johnson, Executive Director of Business Services, to certify the projected ending cash balances for 2016/2017.
- g. Annual approval of Financial and Administrative Authorities Resolution for 2016/2017
- 3. Sole Source Agreement with Curriculum Associates for iReady Diagnostic and Instructional Reading & Math Site Licenses FY2016/2017
- 4. Sole Source Provider Agreement with Blackboard Inc., for Moodlerooms Learning Management System FY2016/2017
- 5. Sole Source Provider Agreement with Heartland Payment Systems (NUTRIKIDS) FY2016/2017
- 6. Sole Source Provider Agreement with the Arizona Interscholastic Association (AIA) FY2016/2017
- 7. Cafeteria Lunch Pricing for FY2016-2017

D. IGA's/Agreements

- 1. Wickenburg High School 2016/2017 Yearbook Agreement
- 2. Maricopa County Community College District Intergovernmental Agreement
- 3. Nicely Done Consulting Agreement Renewal for Funding Year 2017-2018 (School Year 2016-2017)
- 4. SciMart Lease Renewal FY 2016/2017

E. Curriculum

- 1. Student Handbooks
  - a. Festival Foothills Elementary School, Christina Strauss, Principal
  - b. Hassayampa Elementary School, Carissa Hershkowitz, Principal
  - c. Vulture Peak Middle School, Jennifer Lougee, Principal

F. Donations

- Wickenburg High School, Mr. Derek Streeter, Principal
  - Target, Take Charge of Education – Donation of \$50
  - Tassie Jundt – Donation of medals, certificates and plaques to the WHS Basketball Team

A motion was made to approve the Consent Agenda for June 7, 2016.

Motion	Ms. Brown	Aye
Second	Ms. Gill	Aye
Vote	Mr. Arnett	Aye
Vote	Mr. Maglio	Aye
Vote	Mr. Scott	Aye

Motion passed 5-0.

**OLD BUSINESS**

There was no Old Business

## NEW BUSINESS

### Letter to Town of Wickenburg – Annexation of Tracts of Land

Mr. Arnett requested the submission of a letter to the Town of Wickenburg addressing the annexation by the Town of two tracts of land, one being the roadway by Vulture Peak Middle School and the other a 20 acre tract of land adjoining the Wickenburg High School, on which the Football and Baseball Fields are located.

Ms. Brown commented that she had done some research with the Town on this matter. She felt the Town would probably return the letter to the District because of the following reasons:

- 1 In reference to the Vulture Mine roadway by Vulture Peak Middle School; this area will need to be surveyed by the District before the Town would consider taking ownership of the land. The cost of the survey would be less than \$1000.
- 2 In reference to the annexation of the 20 acre tract of land adjoining the high school, as the District does not pay taxes, this land has not been taxed, as the District does not pay property taxes, and therefore cannot be annexed into the town. She stated if a utility company has easement, then the utility company would be able to sign an easement agreement. This would have to be done before the Town could do anything and would need to be initiated by the District.

Dr. Carlson commented the Wickenburg High School Football Field is currently under the County, although the area east of that is the Town. He also commented the Town had brought this issue to District a few years ago but had found issues. The roadway is a larger liability to the District, as they own the portion of Vulture Mine Road. Although the Town annexed beyond that point, for whatever reason, the roadway was never dealt with.

Mr. Arnett told her the purpose of the letter is to start communication between the District and the Town concerning this matter to see what could be done. He stated the Town would receive the letter and respond. The anticipation was that once the letter was signed by the Board President, it would be hand carried to the Town Manager, and from there to the Mayor and Town Council. At that point the ball would be out of the District's court and there would be a discussion between the District and the Town. He also stated it would be ok if the Town, in its official capacity, told the District what they needed to do.

A motion was made to approve sending a letter from Wickenburg Unified School District Governing Board to the Town of Wickenburg addressing the Annexation of Tracts of Land located near Wickenburg High School and Vulture Peak Middle School, as submitted.

Motion	Mr. Arnett	Aye
Second	Mr. Scott	Aye
Vote	Ms. Gill	Aye
Vote	Mr. Maglio	Aye
Vote	Ms. Brown	Nay

Motion passed 4-1.

### Presentation of the Proposed Budget FY2017

The FY2017 Proposed Budget must be approved prior to the official adoption of the FY2017 Budget. A Public Hearing for the adoption of the FY2017 Budget will take place June 23, 2016 at 6:30 PM at the Wickenburg Unified School District Office, located at 255 S. Tegner Street, Wickenburg, AZ.

Ms. Farrar and Ms. Johnson presented the FY2017 Proposed Budget to the Board during the Study Session immediately preceding the Regular Board Meeting. Ms. Farrar summarized what had been presented.

Mr. Arnett asked if the bond passes, would the bond monies affect the FY2017 Budget. Ms. Farrar told him it would, and the budget would be revised to reflect the bond monies. Mr. Arnett asked if the bond

will affect the budget. If bond passes bond area will be revised to reflect monies from bond. Mr. Arnett asked if monies from Prop 301 and Prop 123 were already in the budget. He was told they were and the only big flex items would be the Federal Projects budget, which does not come out until October, and the bond monies, if the bond passes.

Ms. Farrer also stated that the District expected the Average Daily Membership (ADM) was expected to be adjusted to 1441, but is currently at 1424 per State reports.

No motion was required.

### **ITEMS FOR FUTURE AGENDAS**

Mr. Arnett requested a New Business Item titled “Principal Reports” be placed on the June 23, 2016 agenda.

### **ANNOUNCEMENTS, CALENDAR**

### **ADJOURNMENT**

A motion was made to adjourn the meeting.

Motion	Ms. Gill	Aye
Second	Ms. Brown	Aye
Vote	Mr. Arnett	Aye
Vote	Mr. Maglio	Aye
Vote	Mr. Scott	Aye

Motion passed 5-0.

Meeting was adjourned at 7:16 PM.

**ATTEST:**

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Mr. Joe Maglio, Board President