

## Homework Policy

### Homework Assignments

1. Review Information
2. Practice Old Skills
3. Practice New Skills
4. Complete unfinished class work
5. Study for tests
6. Complete long term projects such as reports

Most school nights, students should be able to finish their homework in 30 to 45 minutes. If your child is spending an hour or more each evening on homework, please bring this to my attention.

Homework is expected to be done when it is assigned. All assignments will be due Friday of the same week unless it's a short week. If it is a short week students will be given the date the assignments are due, and will write in their planner.

Some homework projects, such as reports, take several weeks to complete. For long term assignments, due dates will always be provided so children will know exactly when the assignment is due and how long they have to complete the work.

Written homework will be collected and checked. Written assignments will be recorded as completed or incomplete.

Consequence for a student not having completed homework will be based on the frequency of missing homework assignments. Possible consequences for not turning homework in on time may include:

1. Recording the score as incomplete until the assignment is completed and turned into be scored. (A two-day grace period will be given before other consequences, such as those listed below, are applied)
2. The teacher calling parents to inform them of chronically late assignments or several missing assignments
3. Loss of special programs or projects to make up missing assignments

Students are responsible for copying assignments accurately from the board, and for remembering to take home all books and materials needed to complete their homework. They are **Responsible** for turning in completed assignments as requested by the teacher.

Please ask to see your child's **Planner** every school night. Go over the entries with your child and sign the entries in your student's planner daily when your child has completed their assignments.

Each Friday your student will be sent home with an Accelerated Reader, Grade and Classroom Dojo Progress report. All of these reports will need to be signed over the weekend and returned on the following morning to Mrs. Figueira. Having your student's Accelerated Reader, Grade and Classroom Dojo progress report signed over the weekend will help Mrs. Figueira and the parent/guardian(s) of the student have constant communication on the student's behavior, and academics.

Parents are encouraged to look over homework and multiple reports, and offer help when needed. Please write notes on papers if you feel it would be helpful for me to know your child had difficulty with an assignment, or are concerned about your child's behavior.

Thank you,

Mrs. Figueira

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Return this portion to Mrs. Figueira. Please check and sign below.

I understand the Homework Policy, and will communicate with Mrs. Figueira if I have any questions or concerns.

I do not understand the Homework Policy, and need to speak with Mrs. Figueira for further understanding.

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Parent Signature

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Date

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Student Signature

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Date

## Discipline Policy

### Classroom Rules

1. Listen to others
2. Work Hard Always
3. Be Safe Always
4. Be Respectful

Your student will be participating in a website called Classroom Dojo. Classroom Dojo records your student behavior through a point system throughout the day and trimester. As you become familiar with Classroom Dojo it will refer to positive and negative behavior as “skills” when you receive communication through Classroom Dojo or myself you will see that it references the “skill” your student is receiving or not receiving points for. Your student will accumulate positive and negative points depending on their behavior “skill”, and work the work they do in class.

At the beginning of each trimester students will start at zero points, and receive a Classroom Dojo punch card. As your student begins to accumulate points they will receive a hole punch on their punch card for every 5 positive points they receive. Once your student begins earning punches on their punch card they will be able to earn coupons and redeem those coupons for fun activities in the classroom. Your student will receive a coupon when they reach 6, 12, 24, and 36 punches on their punch card. Remember that a student must earn 5 positive dojo points to receive 1-hole punch in their punch card.

When a student is struggling with a skill they will **lose** points from their overall score. If the student has received a punch in their punch card they will not have the punch taken away, but instead will have to make up the points they lost to earn the next punch in their punch card.

### Consequences

Each day I will look at your student's daily percentage of positive and need work skills. If your student falls below a certain percentage for **Positive Skills**, they will receive a consequence.

**1 Negative Point- Student will owe detention during one recess for 5 minutes.**

**2 Negative Points- Student will write a letter stating the reason why they are struggling with behavior, and come up with a plan with Mrs. Figueira to improve behavior in the classroom.**

**3 Negative Points- Parent meeting and student will be put on a behavior plan.**

**4 Negative Points- Student will be sent to the office/ Call Home/ Referral**

We all have bad days, and giving your student the opportunity to change their behavior throughout the day is important. When teachers and parent/guardian(s) keep an open line of communication it helps your student be more successful in school. If you ever have any questions or concerns about your student's behavior you can contact me through Classroom Dojo, Before or after school, or write a note.

Thank you,  
Mrs. Figueira

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Return this portion to Mrs. Figueira. Please check and sign below.

I understand the Homework Policy, and will communicate with Mrs. Figueira if I have any questions or concerns.

I do not understand the Homework Policy, and need to speak with Mrs. Figueira for further understanding.

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Parent Signature

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Date

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Student Signature

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Date

# Mrs. Figueira's Grading Policy

- Students in fourth grade receive \_\_\_\_\_ in the following areas: Math, Writing/Language Convention, Listening and Speaking, Reading, Social Studies, and Science.
- Students receive \_\_\_\_\_ in the following areas: Physical Education, Health, Visual and Performing Arts, as well as work habits/citizenship.
- Progress will be sent home periodically, and are available at any time upon request.
- Grades will be cleared for a new start at each trimester.
- Students in Mrs. Figueira's class will be graded on classroom assignments, quizzes, class tests, spelling tests, and benchmarks. Class participation and effort will also be taken into consideration.



**Check and return the bottom portion of the grading policy to Mrs. Figueira.**

\_\_\_\_ I understand the grading policy Mrs. Figueira has given me.

\_\_\_\_ I do not understand the grading policy Mrs. Figueira has given me and would like to further discuss what my child will be graded on.

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\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
\_\_\_\_\_  
Date

Parent Signature

Date